

## Cabinet

Tuesday 4 February 2025

11.00 am

LEX2 Livesey Exchange, 567 Old Kent Road, SE1 5EW

## Supplemental Agenda No. 3

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	To agree the 2025-26 general fund budget to be recommended to council assembly. To note the medium-term financial strategy update, council tax setting and capital programme and to agree the 2025-26 housing revenue account budget.	

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Date: 31 January 2025

<b>Meeting Name:</b>	Cabinet
<b>Date:</b>	4 February 2025
<b>Report title:</b>	Policy and Resources Strategy Report: 2025-26 Budget and medium term financial strategy
<b>Cabinet Member:</b>	Councillor Stephanie Cryan, Cabinet Member for Equalities, Democracy and Finance
<b>Ward(s) or groups affected:</b>	All
<b>Classification:</b>	Open
<b>Reason for lateness (if applicable):</b>	See paragraphs 116-117

### **FOREWORD - COUNCILLOR STEPHANIE CRYAN, CABINET MEMBER FOR EQUALITIES, DEMOCRACY AND FINANCE**

I am pleased to announce that this report presents and recommends a balanced budget for the 2025-2026 financial year. I want to thank cabinet members and officers who have worked hard to get us to this stage in the budget setting process.

Last year we set a three-year budget, and this has helped with the strategic planning of our finances and resources and has helped us to better align our services with Southwark 2030 and the issues our residents have told us are important to them. We also continue to prioritise protecting front line services and support for vulnerable residents.

This year we have received one year funding settlement from Central Government, but I welcome the commitment from the Secretary of State and the Minister for Housing, Communities and Local Government and the Minister for Local Government to provide a multi-year settlement from next year and the commitment to a comprehensive spending review. I also welcome the additional funding we have received for the Homelessness Prevention Grant, Adults and Children's Social Care and funding from the Recovery Grant. These will all help support some of the areas where we are seeing the greatest financial pressures.

Whilst I am able to present a balanced budgetary position this has not been easy. The council continues to face pressures with the rising costs of temporary accommodation. These pressures are not unique to Southwark and we continue to see more people needing support from the council. We also note the continuing pressures in the Housing Revenue Account (HRA). This report details the long term financial plan to ensure the sustainability of the HRA.

We have identified the benefits of a widespread organisational transformation programme to better support our residents and have identified savings within this

programme which has helped us to balance the budget for 2025-2026 without needing to look at further departmental savings and efficiencies. Savings is not the sole driver for transformation, they are a by-product of ensuring we have a cross council corporate centre that our residents would expect from a well run council.

We expect the final settlement in early February and whilst we do not expect any material changes to the settlement, we will ensure that any changes are built into the budget that will be agreed at our Council Assembly meeting at the end of February.

## **RECOMMENDATIONS**

1. That cabinet agree the following recommendations to Council Assembly:
  - a. the balanced General Fund budget proposals for 2025-26;
  - b. in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, the local council tax amounts shown in table 3.
2. That cabinet approve:
  - a. the housing revenue account budget for 2025-26 (paragraphs 64-83);
  - b. the final fees and charges schedule at Appendix B.
3. That cabinet note the following:
  - a. that the final Local Government Finance Settlement has not been published at the time of writing, any changes from the provisional settlement published on the 18 December 2024, will be set out in the 2025-26 budget report to council assembly on 26 February 2025;
  - b. the update to the Medium Term Financial Strategy (MTFS);
  - c. that the MTFS, the transformation programme, ongoing budget demand and cost pressures, the capital programme and HRA budget and were considered by the Overview and Scrutiny committee in January 2025 and that the recommendations arising, and officer responses are included at Appendix E;
  - d. the Budget Challenge Schedule at Appendix A;
  - e. the Climate Report and the Budget Equality Analysis Report 2025-26 (Appendices C and D);
  - f. that the Mayor of London draft budget for 2025-26 includes a proposal to increase the GLA Council Tax precept by 4%, equivalent to a £18.98 increase for a band D property;
  - g. the GLA council tax precept is due to be set on the 25 February, one day before Council Assembly sets the budget for Southwark;

- h. the content of the Section 25 statement by the Strategic Director of Resources.

## **BACKGROUND AND PURPOSE**

4. Each year, the council updates a detailed Policy and Resources Strategy covering a period that normally reflects the duration of the government's financial settlement. As part of the Policy and Resources Strategy, and in line with requirements of the Local Government Finance Act, the budget will be approved by Council Assembly for the next financial year on 26 February 2025, as part of the council tax setting process.
5. Over the last 15 years, austerity, the pandemic and the cost-of-living crisis, have had a severe and lasting impact on the council's finances. However, during this period, the council has looked to keep council tax as low as possible, recognising the pressure this places on all households but particularly the most vulnerable.
6. Last year, the council underwent a three-year budget process. The 2024-25 balanced budget was approved at Council Assembly in February 2024 with draft budgets, funding gaps and expected further savings required for the following two years; 2025-26 and 2026-27. This approach has enhanced the council's commitment to financial planning and efficiency. More importantly, it ensures that the policies and priorities set out in the council delivery plan are aligned in the medium term to the projected financial resources. The council is in the second year of the Medium Term Financial Strategy (MTFS), presenting a balanced budget for 2025-26 and a draft budget for 2026-27. With the new Government approaching a new Spending Review period and reviewing funding formulas for local government, a longer term funding estimate at this time would contain too many uncertainties to make that exercise beneficial.
7. The MTFS was updated and presented to December 2024 cabinet which showed a revised funding position following the autumn statement. Further revisions to these funding levels have been made following the policy statement and the provisional local government settlement announced on 18 December 2024. The final settlement is due in February 2025 and any changes will be reported to Council Assembly.
8. The 'budget challenge process' this year was to establish that the 3 year savings targets, within the agreed MTFS, remained on track and that the savings and commitments made continued to ensure the council's vision illustrated through Southwark 2030 and the council delivery plan remain at the heart of this budget. The December 2024 cabinet report confirmed that most of the agreed savings were achievable with some changes to the timings of the savings. This report provides an update on the work undertaken since December 2024 to close the remaining gap.
9. The report format follows the December cabinet approach and takes a multi-year view to manage efficiencies within the council and to ensuring financial

sustainability in the longer term. It also seeks to bring together reporting requirements into one document, with the appendices providing the detail for cabinet. The report covers:

- The Provisional Local Government Finance Settlement 2025-26 and policy announcement
- General Fund (GF) Revenue Budget
- Other Grant Funding
- Revenue Funding from Local Taxation
- Inflation and Pay Costs
- Commitments and Contingency
- Savings and Efficiencies
- Fees and Charges
- Housing Revenue Account (HRA) Budget
- Section 25 Statement (Section 151 commentary on the adequacy of reserves and the robustness of budget assumptions)
- Current Year Financial Performance and impact on budget setting
- Next steps

## KEY ISSUES FOR CONSIDERATION

### **PROVISIONAL LOCAL GOVERNMENT FINANCE SETTLEMENT 2025-26 (PLGFS) AND GOVERNMENT POLICY STATEMENT**

10. The Provisional Local Government Finance Settlement (PLGFS) was published on 18 December 2024, following the policy announcement on 28 November 2024. Prior to this, the government announced in the autumn statement a 3.2% increase in core spending power to help councils deal with inflationary and other cost pressures, with extra funding directed for social care and additional grant targeted towards authorities most in need.
11. The proposed principles set out in the policy statement were as follows:
  - a core council tax referendum limit for local authorities of up to 2.99%
  - a social care precept of 2%
  - Revenue Support Grant (RSG) in line with the September 2024 Consumer Price Index (CPI) of 1.7%
  - Additional overall funding of £680m through the social care grant for adult and children's social care
  - A new 'Recovery Grant' worth £600m distributed to authorities with greater need and demand for services and weak tax bases
  - A new Children's Social Care Prevention Grant, £250m, distributed according to need for Childrens social care services
  - All other social care grants to continue but totals remain unchanged
  - New Homes Bonus to continue in 2025-26 but cease thereafter
  - Launch of the Extended Producer Responsibility for Packaging (EPR) Scheme
  - Commitment to provide support for additional employers' National Insurance Contribution (NICs) costs

- Consolidation of existing new burdens grants into the RSG
- Homelessness and rough sleeping grants to be consolidated into one grant alongside the Homelessness Prevention Grant.

12. The Provisional Local Government Financial Settlement (PLGFS) confirmed the funding approach in the policy statement and set out the individual provisional allocations. The permitted council tax and social care precept increases were at the same level as previous years, and the general government grants updated to September 2024 inflation at 1.7%. As expected, the Services Grant was replaced by a Recovery Grant and the new homes bonus decreased – the net impact on the council of these two grant changes was a decrease of £70k. The recovery grant has been allocated by deprivation, with only approximately half of all councils in receipt.

13. The policy statement indicated that there would be an additional £680m for funding social care pressures. At the PLGFS, this was increased to £880m, an increase of £200m. A new Children's Social Care Prevention Grant has been allocated based on the spending needs for children's social services. Southwark's allocation is £1.9m. These additional grants for social care are welcomed.

14. The government announced an additional £193m for the homelessness prevention grant for 2025-26. Southwark's share of this additional amount is £3.2m. The grant conditions are draft and in consultation, but they currently recommend that 49% of spending is ringfenced to maintain prevention activities during the year. This may restrict the council from applying the full grant to temporary accommodation.

15. The government confirmed £1.1bn of additional funding from 'extended producer responsibilities for packaging'. From 2025, some organisations will have to pay a fee for the use of packaging for goods used by households. The revenue is to be distributed to local authorities to cover the costs of collecting, managing, recycling and disposing of household waste. The council's allocation of £6.2m is guaranteed for 2025-26 but the amounts received in subsequent years will fall as the levy leads to a reduction in packaging. It is expected that additional unfunded costs will be incurred in future (e.g. Emissions Trading Scheme) and the council will await further clarity on these new income and expenditure schemes before baselining the budgets.

*Announcements for 2026-27*

16. The policy statement made clear that from 2026-27, there would be radical reform of local government funding with transitional arrangements to ensure stability for local councils during the changes. The PLGFS set out the intention to review the funding to local government, called the 'Fair Funding Review' or more recently, the review of 'Relative Needs and Resources', to allocate funding more efficiently, based on an updated assessment of needs and resources. Although an overall increase to Local Government funding is unlikely through this process, the plan is to begin delivering this as part of a multi-year settlement from 2026-27 together with reducing the number of

funding pots, allowing local councils more flexibility and the ability to plan with greater certainty.

17. The broad proposals will be consulted on following the Spending Review expected in June 2025. The areas identified for reform are as follows:
  - Central government allocations to local authorities to be updated to ensure that the most deprived areas are funded fairly for the services they provide together with fairer levels of council tax bills across the country
  - Reset to the relationship between local government and the centre empowering local leaders and Mayors- the English Devolution White Paper<sup>1</sup>
  - Overhaul of local audit<sup>2</sup>, oversight and standards<sup>3</sup>
  - A 'reset' of the business rates retention system- a move of income to those authorities who need it most
  - Consolidating funding streams and reducing data burdens
  - New measurement of progress on key services
  - Review of mandatory fees and charges
  - Directing resources to focus on prevention, improving outcomes for residents, reducing costs and demand
  - Given the significant changes to allocating central government grant the government will introduce transitional arrangements so changes can be planned for efficiently over a period of time.
18. These proposed measures represent a fundamental reform of the local government finance landscape. The council will welcome the first multi-year settlement in 10 years. The previous government's series of one year financial settlements has made it difficult to plan spending, investment and service delivery over a longer horizon, which the Institute for Fiscal Studies (IFS)<sup>4</sup> note has put at risk, efficiency and service quality. The consolidation of funding streams and reduced administrative data burdens will also be a welcome change, however the financial challenges facing local government are and will continue to be significant.
19. The council recognises that the funding assessments of need are out of date. It is hoped that the funding proposals recognise that the level of funding provided to councils is based on a realistic assessment of how much it would cost to provide the level and quality of services expected. This will be particularly important when assessing service provision in London.

## GENERAL FUND REVENUE BUDGET

20. The three year general fund MTFS agreed at Council Assembly in February 2024, presented a balanced budget for 2024-25 and an estimated gap of £10m over the following two years, 2025-26 and 2026-27. In accordance with

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<sup>1</sup> [English Devolution White Paper: Power and partnership: Foundations for growth - GOV.UK](#)

<sup>2</sup> [Local audit reform: a strategy for overhauling the local audit system in England - GOV.UK](#)

<sup>3</sup> [Strengthening the standards and conduct framework for local authorities in England - GOV.UK](#)

<sup>4</sup> [Reforming local government funding in England: the issues and options | Institute for Fiscal Studies](#)

instructions from the December 2024 cabinet, this report provides updated budget proposals for 2025-26 and 2026-27. These proposals present a balanced budget for 2025-26 and initial estimates of a balanced budget for 2026-27. The council's Overview and Scrutiny committee have reviewed these proposals on the 8 January and 20 and 21 January 2025 and their responses are detailed in appendix E.

21. The balanced position for 2025-26 has been achieved through:
  - a budget challenge process that ensured the already agreed savings in 2025-26 were robust
  - the council-wide transformation programmes set to deliver £10m of efficiencies in 2025-26 and 2026-27.
22. The main challenge in the budget setting process this year has been the containment of 2024-25 overspends in areas of acute demand pressures, such as temporary accommodation. These demand and cost pressures may continue to impact on future budgets if mitigations are not actioned in a timely manner.
23. Table 1 shows a summary of the three year budget, the Medium Term Financial Strategy (MTFS) from 2024-25 to 2026-27. This shows a balanced position for the period after planned transformation savings in 2025-26 and 2026-27.
24. The 2024-25 grant information has been adjusted to ensure that the changes in grant from one year to the next are comparable and transparent. For example, following the PLGFS, last year, the then government announced additional funding of £3.2m in ring-fenced social care grant, which was expected to be 'one-off' funding to support the immediate and increasing demand and cost pressures. This is now being treated as a recurring grant, as the current government have continued this funding into 2025-26. In addition, the government have begun to deliver their promise of reducing the number of grants by consolidating some of the social care grants into one funding stream. For example, the improved better care fund and the discharge fund have been consolidated into a new grant - the local authority better care grant. The homelessness grants are being rolled into one grant, the homelessness prevention grant. Some new burdens grants have been rolled into the main revenue support grant. We expect that this consolidation of grants will continue at pace in 2026-27.

**Table 1 Medium Term Financial Strategy 2024-25 to 2026-27**

	2024-25	2025-26	2026-27
	£m	£m	£m
<b>Un-Ringfenced Government Grants</b>	<b>(84.52)</b>	<b>(85.78)</b>	<b>(82.97)</b>
Revenue Support Grant	(44.97)	(45.83)	(45.83)
Top-Up	(34.30)	(34.77)	(34.77)
Services Grant/ Recovery Grant	(0.81)	(2.38)	(2.38)
New Homes Bonus	(4.45)	(2.81)	-
<b>Ringfenced Government Grants</b>	<b>(88.93)</b>	<b>(115.13)</b>	<b>(113.89)</b>
Public Health Grant	(31.13)	(31.69)	(31.69)
Social Care Grant	(33.09)	(43.20)	(43.20)
Improved Better Care Fund	(17.85)	-	-
Local Authority Better Care Grant	-	(22.02)	(22.02)
Childrens Social Care Prevention Grant	-	(1.99)	(1.99)
ASC Market Sustainability & Improvement Fund	(6.87)	(6.87)	(6.87)
Homelessness Prevention Grant Increases	-	(3.15)	(3.15)
Extended Producer Responsibility (EPR)	-	(6.22)	(4.98)
<b>TOTAL GOVERNMENT FUNDING</b>	<b>(173.46)</b>	<b>(200.91)</b>	<b>(196.86)</b>
Council Tax	(145.29)	(155.90)	(164.50)
Business Rates	(134.84)	(133.20)	(135.94)
<b>COUNCIL TAX AND RETAINED BUSINESS RATES</b>	<b>(280.13)</b>	<b>(289.10)</b>	<b>(300.43)</b>
<b>Total Funding before contributions from balances</b>	<b>(453.59)</b>	<b>(490.01)</b>	<b>(497.29)</b>
Contribution to earmarked reserve (EPR)		6.22	4.98
Contribution from general reserves	(2.43)	(2.50)	(2.50)
<b>TOTAL RESOURCES</b>	<b>(456.02)</b>	<b>(486.29)</b>	<b>(494.81)</b>
 <b>PRIOR YEAR BUDGET</b>	 <b>437.32</b>	 <b>456.02</b>	 <b>486.29</b>
Inflation	28.99	32.48	19.83
Commitments & Contingency	10.48	16.83	5.64
<b>Budget Before Savings &amp; Efficiencies</b>	<b>476.80</b>	<b>505.33</b>	<b>511.75</b>
<b>Budget Gap before Savings &amp; Efficiencies</b>	<b>20.78</b>	<b>19.04</b>	<b>16.94</b>
Effective use of resources and efficiencies	(13.08)	(9.21)	(6.28)
Income, Fees and Charges	(7.48)	(5.69)	(3.57)
Other Savings	(0.22)	(1.14)	(0.09)
<b>Efficiencies and Savings</b>	<b>(20.78)</b>	<b>(16.04)</b>	<b>(9.94)</b>
<b>TOTAL BUDGET</b>	<b>456.02</b>	<b>489.29</b>	<b>501.81</b>
<b>Shortfall Before Transformation savings</b>	<b>0.00</b>	<b>3.00</b>	<b>7.00</b>
<b>Transformation savings</b>	<b>-</b>	<b>(3.00)</b>	<b>(7.00)</b>
<b>GAP post transformation</b>	<b>-</b>	<b>(0.00)</b>	<b>0.00</b>

### Un-ringfenced grants

25. The headline increase in the Revenue Support Grant (RSG) for 2025-26, and business rate Top Up grant increased by 1.7%, September CPI. This included four small grants totalling £109k that have been rolled into RSG. The Services Grant was replaced by a Recovery Grant and the new homes bonus decreased – the net impact of these two grant changes was a decrease of £70k. The government has proposed that 2025-26 will be the final year that the new homes bonus is paid in this format and it is expected that this funding will either be included in the main RSG grant or government housebuilding incentives will

sit outside the Settlement.

26. Overall, the increase from 2024-25 in un-ringfenced grants for Southwark was £1.26m (1.5%). The assumption at this stage, is to assume that the new homes bonus will be discontinued in 2026-27 and that other grants remain the same as in 2025-26, given the uncertainty of the impact of the fundamental reform of local government finance from 2026-27 onwards and the significant financial pressures the national budget is under.

### **Ring-fenced grants**

#### *Public Health Grant*

27. Councils are notified of the Public Health Grant allocations after the provisional settlement date, usually in February. This year, an additional allocation of £0.5m was made in late December 2024 for the current financial year, to provide compensation for the impact of the NHS pay award. The assumption made each year is for the Public Health Grant to remain cash flat and once notified of the allocations, the budget is updated, and ring fenced for public health spending.

#### *Social Care Grants*

28. The policy statement indicated that there would be an additional £680m for funding social care pressures. At the PLGFS, this was increased to £880m, an additional £200m – the council will use much of the difference to respond to inflationary pressures in care placements driven by the increase in employers' NICs. A new Children's Social Care Prevention Grant has been allocated based on the spending needs for children's social services. Southwark's allocation is £1.99m.
29. The Improved Better Care Fund has been amalgamated with the Adult Social Care Discharge Fund into a new grant called the Local Authority Better Care Grant. This new grant and the Market Sustainability and Improvement Grant remain cash flat for 2025-26. The assumption is that this will remain cash flat in 2026-27.

#### *Homelessness Prevention Grant*

30. The Homelessness Prevention Grant is not part of the 'core spending power' and as such, has not previously been shown separately in the MTFS. The council currently receives £7.3m in 2024-25 to deliver services to prevent and respond to homelessness. The government announced an additional £193m for the homelessness prevention grant for 2025-26, with £3.2m being the additional share for Southwark. As this is a significant increase to support the demand and cost pressures in services for the homeless, the increase has been separately identified. The proposals, in draft stage, are that the grant is to be part-ring fenced to ensure that prevention activities are adequately supported, but this may restrict the use of this support for temporary accommodation pressures.

*Extended Producer Responsibility Grant (EPR)*

31. Similarly, the Extended Producer Responsibility (EPR) Grant is not technically part of core spending. This new grant is significant at £6.2m and is intended to match the costs of collecting, managing, recycling and disposing of household waste. The council's allocation of £6.2m will be placed into an earmarked reserve and drawn down to match the expected additional costs of waste collection and disposal and to mitigate the impacts of any future schemes designed to reduce waste and carbon emissions. The revenue is guaranteed for 2025-26 but the amounts received in subsequent years will fall as the levy leads to a reduction in packaging. The council has assumed a 20% reduction in 2026-27.

**Other Grants**

*Dedicated Schools Grant (DSG)*

32. Allocations for the Dedicated Schools Grant (DSG) were published alongside the provisional local government settlement. The council received increased allocations supporting the rollout of the wider 'Early Years' provision offer to 2 year olds and under 2's. High Needs allocations were increased as expected following the additional money announced in the autumn budget. Other allocations of the DSG funding were in line with expectation. The High Needs Block remains the main risk area for the DSG in the medium term. In order to bring the service to a sustainable footing officers need to continue to pursue savings and efficiencies.
33. In order to manage the accumulated historical DSG deficit the council entered into a Safety Valve agreement with the Department of Education (DfE) in 2022-23. The key to this programme is the agreement to ensure an in-year balanced position within the timeframes agreed. As part of the agreement the council is expected to receive a total of £23m in instalments subject to satisfactory progress against the agreed milestones. This financial year is the second year of this agreement, the council received £13m by the end of 2023-24 leaving an accumulated DSG deficit of £8.7m as at 31 March 2024. In 2024-25 the council is on track to receive the agreed £2.77m in line with the Safety Valve agreement and is expected to meet all future milestones.

*Holiday Activities and Food Programme (HAF)*

34. In 2021, the previous government announced a three year funding package for holiday activities and food programmes. The aim of the funding was to coordinate and provide free school holiday provision, food and enriching activities for those children from low income households. The council was allocated £1.6m, £1.5m and £1.4m for the 2022-23, 2023-24 and 2024-25 financial years respectively to deliver the HAF programme. The majority of the funding has been directly awarded as grant funding to local holiday provision providers to deliver the programme. The funding has been extended into 2025-26 but individual allocations are yet to be announced.

### *Household Support Fund (HSF)*

35. The council received £5.5m of central government funding for the cost of living crisis by way of the Household Support Fund (HSG) grant in 2024-25. The autumn statement confirmed the extension of the HSG to 31 March 2026. Individual allocations have yet to be announced but it is expected to be between £4.5m and £5m in 2025-26.

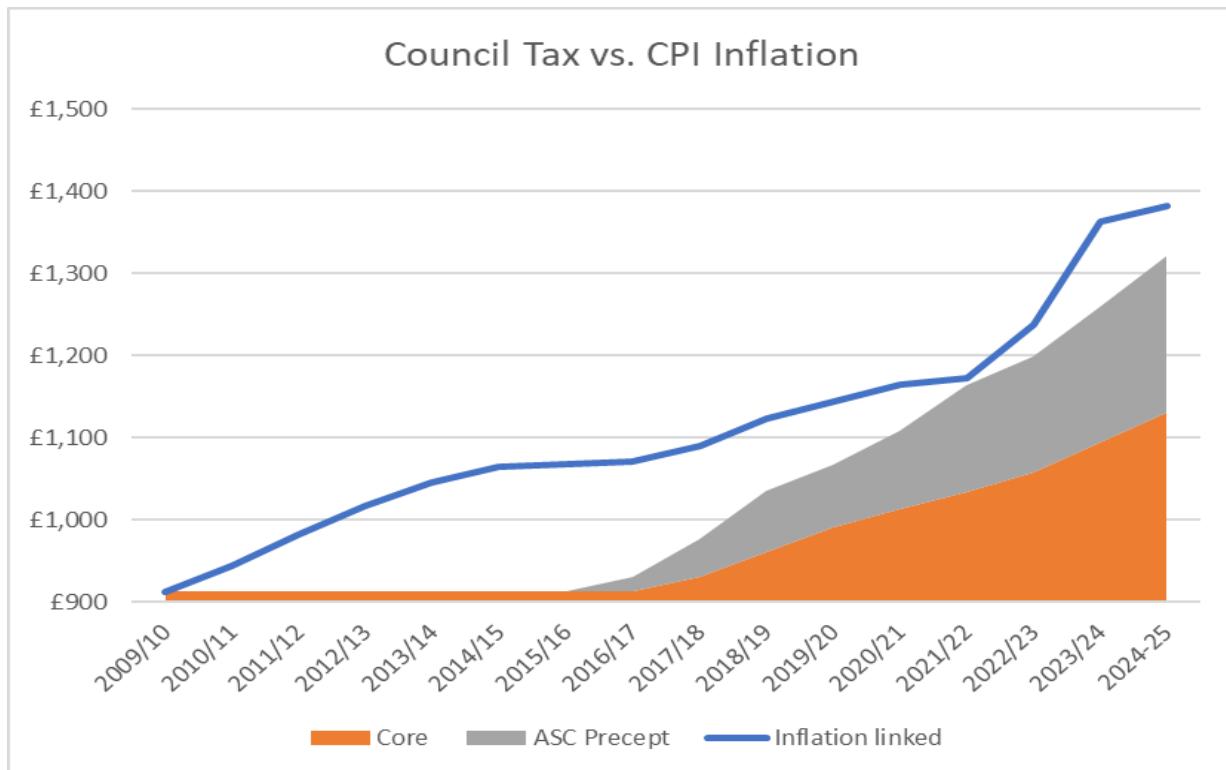
### **Revenue Funding from Local Tax**

#### ***Council Tax***

36. The government policy statement confirmed the core council tax referendum limit for local authorities remained the same as in previous years, a limit for local authorities of up to 2.99% and a social care precept limit of 2%. The headline increases in local government funding (the 'Core Spending Power' measure) assume that all councils will increase council tax by these percentages.

37. The authority has been able to maintain the eighth lowest level of council tax in London in 2024-25 despite having incurred some of the largest reductions in government grants. Table 2 shows that council tax will still remain below the charge it would have been if CPI had been applied each year since 2010-11

**Table 2: Comparison of Actual (and proposed) Council Tax increases vs. Inflation**



38. In the context of pressures on council finances, the resilience of reserves and the historical year on year reductions in spending power, council tax remains a key source of income for the council. An increase of 2.99% in council tax amounts to £4.4m income.
39. The council tax base report, at January 2025 cabinet, showed limited taxbase growth in 2025-26. This pattern is similar across other London authorities, where assumptions have been revised downwards. The current estimated council tax deficit attributable to Southwark is estimated to be £7m in 2024-25. The council has set aside £7m of reserves to manage the impact of this deficit. The budgeted collection rate for 2025-26 is 96.5% in line with actual performance in recent years. The revenues collection teams will continue to review approaches to collection and enforcement, wherever possible.
40. The Council Tax Relief Scheme provides support for up to 85% relief for our financially vulnerable residents. The December council tax base report confirmed that there would be no changes to the scheme for 2025-26.

*Social Care precept*

41. Since 2016-17, the Government has provided flexibility to local authorities to increase council tax to provide a contribution towards the significant financial pressures in social care. The government have kept the 2% precept rate in 2024-25 for 2025-26. This equates to £3m per annum. The social care spending plans assume this level of additional funding will be available. The government's spending power calculation assumes that all authorities with social care responsibilities will increase the precept in line with the guidance.

*Southwark Element of the Council Tax*

42. The impact of an increase in council tax of 4.99% (2.99% plus 2% Social Care precept) will mean that residents in Band D properties will see a council tax bill rise of approximately £1.27p per week (excluding any increase levied by the GLA).
43. The amount of social care precept and local council tax to be charged to residents in 2025-26 is detailed in the Table 3, calculated in accordance with Sections 30 and 36 of the Local Government Finance Act 1992. These have increased by 2.00% and 2.99% respectively, the maximum permitted.

**Table 3 Draft council tax rates for 2025-26**

Band	Factor	Social Care precept (£)	Core Council Tax (£)	Total Southwark Charge (£)
-A	5/9	120.69	650.15	770.84
A	6/9	144.83	780.19	925.01
B	7/9	168.97	910.21	1,079.18
C	8/9	193.09	1,040.26	1,233.35
D	9/9	217.25	1,170.27	1,387.52

Band	Factor	Social Care precept (£)	Core Council Tax (£)	Total Southwark Charge (£)
E	11/9	265.53	1,430.33	1,695.86
F	13/9	313.81	1,690.39	2,004.20
G	15/9	362.07	1,950.46	2,312.53
H	18/9	434.50	2,340.54	2,775.04

#### *GLA Precept*

44. The Greater London Authority (GLA) sets an overall precept for London on an annual basis. The precept is the Mayor of London's part of the Council Tax and is collected by London Boroughs and the Corporation of London. The precept collected contributes funding towards services provided by the GLA, including the Mayor's Office for Policing and Crime, the London Fire Brigade, Transport for London and the Greater London Authority.
45. The Mayor of London's draft budget for 2025-26, includes a proposal to increase the GLA Council Tax precept of 4%, equivalent to £18.98 increase for a Band D property. This means the total impact of council tax increases (both Council and GLA) for those living in Band D properties will be approximately £1.63p per week. The final precept will not be formally approved until the London Assembly budget meeting which is scheduled for 25 February 2025. The precept is in addition to the amounts charged by Southwark Council which are listed in Table 3 above.

#### *Business Rates*

46. The 2025-26 budget includes a forecast assumption that business rate income will be £127m (down from £134.8m in 2024-25). The estimated business rate deficit is estimated at £10m. The main reason for this is the number of appeals to the Valuation Office Agency which is becoming increasingly receptive to appeals for large decreases in rateable value. The economic environment and business rate revaluation adds to the challenges of managing any volatility in business rate yields. This area of funding will remain highly uncertain in the following year 2026-27, particularly if a Business Rate Reset is enacted.

#### **Inflation and Pay Costs**

47. Inflation was a key risk to the council's budget in 2023-24 and 2024-25. Inflation is currently 2.5% (December 2024) and the Chancellor's autumn statement assumption is that this level of inflation is to be expected in 2025-26 and to fall back down to the target 2% in the medium term. However, several costs facing councils are likely to increase by substantially more than the forecast economy wide inflation. The Institute for Fiscal Studies (IFS)<sup>5</sup> state that the National Living Wage is set to increase by a further 6.7% in April 2025, with the minimum rates for younger employees and apprentices set to increase by 16-18% which is likely to have cost implications for social services providers. The

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<sup>5</sup> [The 2025-26 English Local Government Finance Settlement explained | Institute for Fiscal Studies](#)

Local Government Association (LGA)<sup>6</sup> has estimated that a combination of increases in demand and above inflation costs for key services (including social care and temporary accommodation for the homeless) have resulted in spending pressures averaging around 4.5% in real terms.

48. Employers National Insurance (NICs) are also set to increase from April 2025, which has only been partially compensated for by central government. It is estimated that the additional cost of this for the general fund and housing revenue account is £5.9m but with only £3m in compensation – a £2.9m funding gap. The gap in the general fund is estimated at £2.2m and the gap in the HRA is therefore £0.7m.

### **Commitments and Contingency**

49. The commitments and contingency for 2025-26 is at £16.8m. There have been some changes relating to the restating of the 2024-25 budget for those grants that have been consolidated. Others are for updating budgets to match new grants or to allocate resources more efficiently. The commitments include matched budgets for the homelessness prevention grant and budgets to compensate for the new burdens grants that have been rolled into RSG. Resources have been set aside to replace the council's laptops on a rolling yearly basis (the capital programme will be updated to reflect this), allowing for more efficient use of resources. Similarly, amounts have been set aside in the budget for 2025/26 and 2026/27 to bolster the reserve being used to finance the council's replacement programme of its main financial and HR IT system. This activity is critical to the modernisation and efficient operation of the council and it is essential that it is funded accordingly. These budgets will continue to be reviewed in future years for sufficiency.

### **Current Year Financial Performance and Impact on Budget Setting**

50. As reported to cabinet in January 2025, there are a number of in-year pressures impacting on the 2024-25 General Fund budget. The key pressures are outlined below. Mitigating action is in place across these services and some contingency has been set aside to ameliorate one-off pressures. Additionally, all services will receive inflationary uplifts to their budgets in 2025-26 to cover contractual and salaries inflation. However, no further growth has been set aside for these budgets and any underperformance against recovery plans may lead to an adverse outturn for the council as a whole in 2025-26. Officers will continue to report regularly to cabinet on the progress of budget mitigations.

**Table 4 2024-25 General Fund Forecast Overspends**

Service Area	Forecast Overspend (24/25) before reserve movements
Temporary Accommodation (and Housing Solutions)	£14.5m
No Recourse to Public Funds	£0.9m

<sup>6</sup> [Cost pressures and funding gap modelling 2024 – Technical Guidance | Local Government Association](#)

Service Area	Forecast Overspend (24/25) before reserve movements
Social Care	£7.8m
Contact Centre	£1.1m
Planning and Growth	£1.3m

### Efficiencies, Savings and Income Generation

51. The three year MTFS for 2024-25 to 2026-27 was agreed at council assembly in February 2024. This allowed the process of setting a balanced budget for 2025-26 to focus on the delivery of agreed savings and to identify the council-wide transformation programmes to reconfigure services and the corporate centre to support the council delivery plan priorities. The bulk of the savings and increases in income generation were planned for 2024-25 (a total of £20.8m) to allow for smaller additional savings in the following two years.
52. The review of existing plans took place in autumn 2025. Broadly, the 3 year savings plans and income generation were confirmed as on track to be delivered as expected, with the risks to delivery, highlighted through the budget monitoring process. There have been few changes since those reported to December cabinet. Similarly, most growth bids have broadly been contained within departmental resources as contractual inflation and an uplift in salaries budgets have been included in the normal budget process. Changes to the commitments has been discussed in paragraph 49 and detailed in Appendix A. Reports on reducing the funding gap and setting a balanced and robust budget have been presented to cabinet in July 2024 and December 2024 and to the Overview and Scrutiny committee in January 2025.
53. This approach has also enabled the organisation to focus on organisation-wide transformation projects together with addressing the key risk areas, primarily the sustainability of the HRA and the growing overspend in Temporary Accommodation.
54. The budget approach agreed in March 2024 highlighted a balanced budget for 2024-25 and a budget deficit of around £10.8m over the medium term, post the service-based savings agreed. The financial position for the council was further updated in December 2024, following the Local Government Provisional Financial Settlement announcement. The transformation programme is set to deliver savings of £10m, £3m in 2025-26 and £7m in 2026/27.

### Transformation Savings

55. In the summer, the council agreed a revised approach to closing the budget gap, one focused on taking an organisation wide approach to transformation, change and savings rather than a service / departmental led approach.
56. As a result, the Future Southwark Transformation Programme widened its scope. Phase I, which commenced in March 2024, was primarily focused on reviewing the skills, capabilities, and tools within Southwark through people and

assets that would empower and enable the delivery of the goals set out in Southwark 2030. Phase II, launched recently, further complements Phase I, with specific areas of focus supporting the realisation of cross council savings. The refreshed programme will focus on operational effectiveness, maximising resources, benefits, and value for money, bringing both financial and non-financial benefits to the Council to enable the delivery of Southwark 2030 and improve outcomes for residents whilst supporting the council's financial sustainability over the medium term.

57. The following areas have been identified as cross council priorities for potential cashable benefits to the council in the short to medium term and Table 4 below outlines the purpose of the review in each of these areas.

- Corporate Real Estate
- Income Maximisation
- Procurement and Third Party Spend
- Technology and Digital
- The Redesign of Business Resource

**Table 5: Areas of Review**

Corporate Real Estate	Transform our approach to operational real estate, managing our estate better through enhanced compliance and developing a Strategic Asset Management Plan ensuring that our approach to real estate is fit for the future. The programme is underpinned by improving our collection and analysis of data, significantly improved cost effectiveness, and applying a 'whole council' approach to the use of the council's estate. The objectives of the work are that savings are delivered, additional income generated, all assets owned by the council will be compliant with legislation and regulations, and that council owned buildings are managed through a consistent approach.
Procurement & Third Party Spend	Gross spending on public sector procurement was £407bn in 2023-24 across the UK. More than a third of all UK government spending on goods and services is spent by local government. Whilst there are examples of excellent procurement and contract management across the council, the council does not have some of the corporate elements of good practice which are central to establishing confidence in its value for money profile. The programme will focus on implementing a different approach to our procurement. A category management approach, enabled through a single contract register, will allow the organisation to manage its third party spend based on what money is spent on, not where in the organisation it is procured from, driving greater economies of scale and better value for money. It is understood that organisations who have delivered a similar review of their approach have delivered significant financial savings by adopting this approach.

Income Maximisation	<p>As a council we need to maximise income, recovering costs where appropriate, whilst fully considering the equalities impact and the needs of residents. This programme will focus on having a whole council line of sight of all its income sources and a detailed understanding of whether current income strands are being maximised, developing the corporate approach to commercial activities and reviewing the councils' fees and charges approach and benchmarking.</p> <p>It is understood that organisations who have delivered a similar review of their approach to income maximisation have delivered savings between £1.6m to £5.5m over the medium term.</p>
Technology & Digital	<p>The council are working to introduce new technologies/systems and innovative solutions to bring automation, remove duplication and bring efficiencies to the organisation. The foundations are also being put in place for transformation through the provision of a new Content Management System (CMS) &amp; Website, Customer Relationship Management (CRM) System, Data Platform, Enterprise Resource Planning (ERP) System and Microsoft365 (M365) suite.</p> <p>The introduction and piloting of Artificial Intelligence (AI), Robotic Process Automation (RPA), Dynamics 365, Internet of Things, Mobile workforce, Channel Shift and One Front Door present significant opportunities to the council.</p>
The Redesign of Business Resource	<p>The council conducted a Current State Analysis of several business functions: Transformation and Project Management, Strategy and Policy, Business Intelligence and Customer Insight, Customer Services and Business Support. This programme is focused on reviewing the operating model, with the aim of improving cross council working, establishing cross council best practice and maximising the use of staff resources. With the creation of new staffing and skill structures in departments and the corporate centre, there will be an opportunity to identify and deliver benefits through more consistent ways of working across the council, simplified and improved processes, greater workforce resilience through teaming, collaboration, and professional development.</p>

58. The council's total budgeted spend across its General Fund (revenue) is an estimated £1bn annually of which around £700m is service related spend. The General Fund budgeted income is £1bn of which £640m is from government (and other) grants, £245m council tax and business rates, with the remaining balance from commercial rents, fees and charges and other income. Our initial estimates of the potential savings are £3.0m in 2025-26 and £7m 2026-27 across these areas.
59. Also included within Future Southwark are other workstreams that may deliver some longer-term cashable benefits upon completion, for example People

Plan and organisational responsiveness measures. These are currently in delivery with any financial benefits planned to be realised over the longer term.

60. Work is underway in these programmes to review the baseline information and identify specific opportunities, thereafter options will be appraised and tested. Development of full and detailed business cases, including equalities impact assessments, and delivery plans to support the identification, ownership, monitoring and tracking of planned savings will be developed over the coming months. As the individual programme and projects develop, there will be a greater degree of certainty over the level of net cashable benefits from Future Southwark. The MTFS has built in £3m to be delivered in 2025-26 to ensure a balanced budget. £7m of savings are expected to be delivered in 2026-27, which will be updated accordingly as the programmes progress. It should be noted that some proposals may only be delivered after specific statutory or other legal procedures have been followed and / or consultation taken place where relevant.
61. The council is committed to deliver value for money across all of its services. In part, this is met through ensuring that the council continues to be focussed on achieving the proposed efficiency savings. These options largely involve achieving the same outcomes for residents by doing things differently. The total budget proposals include efficiency savings of £16m in 2025-26. As the council looks for ways to protect front line services, consideration is given to maximising the council's income generation by seeking income streams in line with council policies and priorities. The total budget proposals include additional income generation of £5.7m in 2025-26. Wherever possible, the aim is to continue to protect front line services from saving reductions. However, it is inevitable that some service reductions will be required to balance the budget. Savings impacting on service of £1m for 2025-26 were agreed as part of the budget setting process in February 2024 and details are included at Appendix A.
62. The report considers the most likely financial position to be faced by the council in 2025-26 based on the provisional settlement and a prudent view of interest and inflation rates. For 2026-27, assumptions are necessarily based on a prudent, best-estimate basis which will be refined over 2025-26. The final schedules, of the individual efficiencies, savings, commitments and income generation are detailed in Appendix A.

## **FEES AND CHARGES**

63. Under Part 3C of the constitution, cabinet is responsible for the approval of new fees and charges and agreement of charging levels in line with the medium term resources strategy. Draft fees and charges schedules for 2025-26 were noted by December Cabinet. The final schedules are at Appendix B, changes from December cabinet have been highlighted. The Equality, Diversity and Inclusion team will assess the impact of all fees and charges implemented in 2024-25 and 2025-26. EDI are working with departments to support full Equality Impact Needs Analysis (EINA) across all fees and charges.

## HOUSING REVENUE ACCOUNT BUDGET

64. Nationally, Housing Revenue Accounts (HRA's) are under sustained financial pressure as adverse factors have converged to create a challenging financial landscape. These include;

- Government interventions to reduce social rents by 1% annually for the four years commencing April 2016, and to cap rents at 7% in 2023 when the formula would have yielded 11.1%;
- Additional unfunded regulatory burdens arising from the recent Fire and Building Safety Acts; including the additional focus on Damp and Mould;
- Exceptionally high inflation in construction markets arising from pandemic-related supply issues and the war in Ukraine;
- The tripling of interest rates between December 2021 and December 2023.

65. Whilst the current rate of inflation has lessened since the peak in the Winter of 2022, the legacy impact remains. The ongoing effect of the previous government's rent interventions alone has reduced the council's rental income by £40m each year. Whilst inflation reduced to its lowest point in September 2024, (the point at which future year rents are based), inflation has begun to creep up and is forecast to remain above target for at least the next 12-18 months. Debt interest rates also remain stubbornly high with no expectation of any significant reductions within the next financial year.

66. As reported this time last year, to ensure the ongoing sustainability and long term resilience of the HRA, the council drafted a medium-term HRA Recovery plan in two phases;

67. **Phase 1** seeks to swiftly reduce revenue spend through a range of activities in order to prevent further deterioration in the financial position. This involves;

- a. Reducing service expenditure in 2024-25 by around 6% when compared with the 2023-24 forecast reported to cabinet at month 4, with future year's expenditure approvals being based on this revised financial envelope.
- b. Reducing the revenue contribution to the asset management capital programme and making up the difference by temporarily borrowing to fund it.
- c. Disposing of some vacant and uneconomic HRA assets in order to keep borrowing (and therefore interest costs) to a minimum.
- d. Pausing, or delivering differently, some pre-construction New Homes programmes.

68. **Phase 2** seeks to restore HRA budgets to a sustainable level, namely;

- a. Restoring the revenue contribution to the asset management capital programme to a sufficient level.
- b. Increasing reserves to a prudent level.
- c. Repaying any temporary borrowing undertaken during Phase 1 for the

capital asset management programme.

d. Limiting any further borrowing for New Homes until rates and circumstances allow.

69. The next financial year firmly sits within Phase 1. The initial recovery plan is being continually redrafted. In September 2024, CPI was announced at 1.7% and forms the basis for 2025-26 rent setting. It is recommended that 'Tenant Facing' services budgets benefit from the same increase as rents, therefore the refreshed recovery plan is based on these services receiving a budget increase of 2.7% above the revised 2024-25 budget targets. Table 6, below, outlines the next three years of the recovery plan, including the budget for 2025-26 to be approved by cabinet at this meeting.

**Table 6: HRA Budget 2025-26 to 2030-31**

	PHASE 1			PHASE 2				
	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
	£m							
<b>Income</b>	-312	-354	-354	-366	-378	-391	-404	-417
<b>Service Expenditure</b>	298	244	252	264	250	250	260	283
<b>Debt Financing Costs</b>	25	38	42	43	46	50	52	53
<b>Depreciation and CERA</b>	50	75	75	77	79	80	81	82
<b>Contribution to (from) Reserves</b>	-3	0	3	4	5	11	11	0
<b>Repay non New Homes temporary borrowing</b>			0	4	5	13	18	34
<b>Reserves</b>	-17	-17	-20	-24	-28	-39	-50	-50
<b>Phase 1</b>								
Reset service expenditure limits								
<b>Phase 2</b>								
Initially reserves increase to £50m within 5 years								
Repairs and Maintenance budget 'right sized'								
Completion of some existing committed new builds								
Asset Management borrowing repaid within 10 years								

*The latest forecast for 2024-25 is an overspend of £8.153m before accounting for risks on savings plans. The position presented in this table shows the likely outturn position after mitigating action is taken by reducing the CERA contribution to funding capital expenditure.*

*As referenced in paragraph 77, Service Expenditure up to 2027/28 includes temporary, short term borrowing to support Asset Management expenditure which is planned to be fully repaid by the end of 2031-32.*

## **Key Assumptions for the 2025-26 HRA Budget**

### Income

70. The primary source of HRA income is tenants' rents. These will be uplifted by 2.7% according to the CPI+1% formula and as approved by January cabinet. The assumption is that rents continue to rise in accordance with this formula for the remainder of the planning period.

### Service Expenditure

71. Service expenditure includes elements that are fixed and/or controllable in nature. The majority of tenant-facing services, including repairs and

maintenance, fall within this category. Service expenditure budgets will increase by 2.7% in 25/26 and the Recovery Plan allows for CPI based increases annually thereafter. The Service Expenditure category also includes spend the council has little direct control over including insurance, TMO allowances and the heating account.

#### Debt Financing Costs

72. Debt Financing Costs are the revenue cost (interest payments) of the borrowing the council takes to fund its housing programme. The budget for these costs has increased over the initial years of the recovery plan, reflecting the need to borrow significant sums to deliver the remainder of the committed new build programme and to provide temporary borrowing to cover any excess spend in the Asset Management Budget.
73. The council's borrowing costs from the PWLB are linked to overall government borrowing costs. UK Gilt yields reached their highest levels since 1998 in early 2025, and whilst they have now fallen from that peak, they remain around three time higher than they were in December 2021.

#### Depreciation and CERA

74. The Depreciation and CERA (Capital Expenditure charged to the Revenue Account) budgets are the revenue charges that fund the council's Asset Management programme (i.e capital expenditure on improvements to existing homes).

#### Contributions to/from Reserves

75. The council is anticipating HRA reserves of around £20m on 31 March 2026. Ideally, for an HRA this size, the council should be holding reserves in the region of £50m. Given the significant pressures on the HRA, it is unlikely that the council will be able to make any significant contribution to general reserves for the next five years, however the plan outlines the intention to start rebuilding reserves in small amounts from as early as possible.

### **Housing Investment Programme (HIP)**

#### *Overview*

76. The Housing Investment Programme (HIP) is the capital programme for the Housing Revenue Account (HRA), divided into two major strands: the New Build programme and the Asset Management (AM) programme. The New Build programme focuses on the delivery of new council homes, while the Asset Management programme ensures the upkeep of existing council homes, maintaining safety, health, and compliance with legal obligations.

#### Forecast Programme Expenditure (2024-25 to 2033-34)

77. The forecast expenditure for the HIP over the next decade is £1.3 billion, which

includes:

- £558 million for new homes
- £735 million for asset management
- £6 million for other programmes

#### Financing the Asset Management Programme

78. The Asset Management programme is primarily financed through depreciation charges on the HRA and revenue contributions to capital. However, in the 2023-24 financial year, £59 million was funded (exceptionally) through borrowing.

#### Legislative and Policy Changes

79. Recent changes in the legislative, regulatory, and policy environment have added significant costs to the already ambitious HIP. Despite an annual budget of £60 million to £70 million for capital works, spending in 2023-24 reached £108.7 million, mainly for safety-related works, resulting in a £59 million funding gap covered by borrowing. For 2025/26 and beyond, budgets have been uplifted to match planned expenditure, partly financed through the disposal of a small number of void assets to avoid additional borrowing.

#### Programme Review and Separation

80. The HIP underwent a detailed review to ensure it meets strategic policy aims while remaining affordable and sustainable. The New Build programme has been divided into 'committed' and 'uncommitted' categories. Committed projects have existing contractual commitments or significant council investment, while uncommitted projects are those the council aims to pursue when funding permits.

#### Financial Constraints and Borrowing

81. The council's New Build Programme is constrained by the need for borrowing and the impact of interest costs on the HRA. Recent financial pressures include rent caps, high inflation, and new safety regulations. The council has reduced borrowing to prevent unsustainable debt servicing costs, achieved by slowing or pausing projects and identifying alternative income sources.

#### Increased Flexibility on Right To Buy (RTB) Receipts

82. In July 2024, the Government announced increased flexibilities for RTB receipts for 2024-25 and 2025-26, including:
  - Increasing the maximum contribution from RTB receipts to replacement affordable housing from 50% to 100%
  - Permitting RTB receipts to be used with Section 106 contributions
  - Removing the cap on the percentage of replacements delivered as acquisitions

83. These changes will enable the council to build or acquire new homes without additional borrowing, enhancing the delivery of new homes while ensuring value for money.

### **Consultation on the General Fund Budget**

84. Business rate payers were consulted about the revenue budget proposals. One hundred representative businesses were chosen, including a range of rateable values and locations. No representations have yet been received.

85. Consultation on the budget was delivered through the borough's multi-ward forums, where members and officers conducted in-person sessions directly to residents including a presentation on the council's finances and a Q&A session.

86. The presentations covered the following areas:

- The council's spending on day to day services
- An overview of the financial arrangements of the council
- The wider economic climate and contextual factors
- The main areas of revenue income and expenditure
- A brief look at capital spending
- How the budget is set within constrained resources
- Council tax
- How the budget is set.

### **NEXT STEPS**

87. The next main governance steps to establishing the 2025-26 general fund revenue budget are outlined in the table below:

Date	Meeting	Report	Purpose
26 February 2025	Council Assembly	P&R strategy	Approve a balanced budget for 2025-26 and present the MTFS

### **Community, equalities (including socio-economic) and health impacts**

72 The council works in accordance with the single public sector equality duty (PSED) contained within section 149 of the Equality Act 2010. This means the council must have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, and advance equality of opportunity and foster good relations between different groups.

88. Undertaking equality analysis helps the council to understand the potential effects that the budget proposals may have on the protected characteristics and the delivery of the PSED. We also consider the impact on socio-economics. The analysis considers if there may be any negative impact and how any of these issues can be mitigated. Analysis is also undertaken to consider any crosscutting and organisation-wide impacts.

89. The Budget Equality Analysis Report 2025-26 (Appendix D) sets out the importance of the Equality Impact and Needs Analysis (EINA) being an on-going process, to be built upon as proposals are developed, consulted upon and implemented. It is a dynamic and pro-active process, which is part of the overall Equality, Diversity and Inclusion (EDI) work in the Council.
90. The report recognises that the council set a three year budget in 2024-25 and departmental teams undertook Equality Impact Needs Analysis (EINA) of all areas identified as of medium or high relevance to equality. The aim was for equality analysis undertaken of the developing budget proposals to inform the budget process at all stages of the budget challenge and decision-making stages. For the 2025-2026 budget challenge, only proposals that were new or had changed and Fees and Charges required an EINA, therefore there were fewer EINAs available to review.
91. Equality analysis will continue through the cycle of planning and implementation of these budget proposals. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way to not impact disproportionately on any protected characteristic or group in our community. Where necessary, further consultation will be undertaken alongside mitigating actions. In line with the process across the council, information on the equality analysis has been shared with the relevant cabinet members so it can be considered when decisions are taken.
92. Appendix D identifies those budget savings that have a potential negative impact and where mitigating actions have been identified. The Equality and Human Rights Panel (EHRP) has provided initial feedback on the draft budget equality analysis report and related EINAs (Equality Impact and Needs Analysis). The role of EHRP is as a critical scrutiny friend on the Council's Equality, Diversity and Inclusion work. EHRP are an important part of the Council's external Equality Governance.

### **Climate change implications**

93. In March 2019, the Council declared a climate emergency and committed to doing all it can to make the borough carbon neutral by 2030. To support this objective, the Council Delivery Plan 2022 – 2026 sets out a key interim target to achieve a 50% reduction in the council's operational emissions by 2026. The Climate Emergency is a major focus for the council, working in partnership with stakeholders, partners, staff and residents to tackle the effects of climate change and the risk to our planet.
94. This year we are introducing the concept of 'climate budgeting' within the 2025/26 budget setting process, where we have set out how the council's spending aligns with its commitment to do all we can to be carbon neutral by 2030. Initially the scope and focus of this exercise is on the council's direct carbon emissions for our buildings and fleet, with a particular focus on delivery of the interim climate commitments set out in the Council Delivery Plan. This includes actions being delivered across the social housing stock, in council-maintained schools, and in other council-managed buildings (e.g. commercial

premises), as well as in our operational buildings and fleet. Appendix C provides fuller details of the Council's climate budget.

## **SECTION 151 OFFICER COMMENT ON THE BUDGET (S.25 STATEMENT)**

95. This section contains the Section 151 Officer's comments on the robustness of the estimates included in the budget and the adequacy of the proposed financial reserves, as required under Section 25(1) of the Local Government Act 2003.
96. Developing the budget estimates for a given financial year is an ongoing, iterative process within the medium term financial planning cycle. This process has been simplified for 2025-26 by the approval in February 2024 of a 3 year medium term financial strategy covering the period 2024-25 to 2026-27.
97. The 2025-26 budget setting process has been to:
  - Validate the three year key savings agreed at Council Assembly in February 2024
  - Confirm the underlying assumptions in the medium term financial strategy (MTFS)
  - Publish the draft MTFS proposals at July and December 2024 cabinet
  - Update the funding allocations from the provisional financial settlement, and the December policy statement
  - Consider both the short term and the medium term challenges of rising demand and inflationary pressures – both across the local government sector as a whole and the particular pressures from budget monitoring in 2024-25
  - Consider the adequacy of the reserves.
98. Funding for local government in the medium-term is subject to significant change from 2026-27 with the delivery of the reform of local government funding described in paragraphs 16-19. The medium term financial strategy has taken a prudent view of future government funding, and considering the wider economic outlook and has assumed no increase in unring-fenced funding and the discontinuation of the new homes bonus. Accordingly, the plans laid out in this report are largely dependent on savings and resources generated locally, as opposed to relying on increases in central government grants.
99. The MTFS has included allowances for the impact of inflationary pressures and debt interest charges to ensure that the expected in year cost pressures can be managed adequately within the budget. However, there remains a risk that the demand pressures currently experienced in the cost of providing support to the homeless may rise above that can be contained within the 2025-26 budget. If this is not effectively mitigated, the council will have to use reserves to offset this overspend. This is the Council's key risk within its General Fund Budget and is exposed to the risk of further overspend in 2025-26. This is not unique to Southwark, with London and other urban areas across the UK experiencing similar. A risk contingency has been set aside to ensure the Council has resilience against this risk, but a mid-year financial review will be undertaken to

assess the effectiveness of the delivery of mitigation activity and the adequacy of this financial contingency planning. Other overspending areas present lower risk and the Strategic Director for Resources is satisfied that robust mitigation plans are in place.

100. The HRA budget continues to be under considerable pressure. A detailed discussion of the budget is included within this report, together with a clear plan of mitigating actions to bring the HRA back into financial sustainability in the longer term. The impact of these measures will continue to be closely monitored in 2025-26. Successful delivery of the 2025-26 HRA budget will again require an organisational approach to managing demand pressures. The HRA remains in a high-risk position and whilst, again, this is not unique to Southwark, the sector will need to work together to ensure that this does not become a normalised position. Clear plans are in place as part of the HRA recovery plan which will have to be delivered promptly and effectively in order to meet the financial demands outlined within this report.
101. The budget savings for 2025-26 have undergone rigorous budget scrutiny to ensure that those proposed last year remain on track. A series of member-led scrutiny sessions were conducted with a clear focus on areas of financial risk. The Overview and Scrutiny Committee reviewed all budget areas and remain an important check and balance on budget decision making (the recommendations from this review are in Appendix E). The annual governance statement<sup>7</sup>, agreed at the Audit, Governance and Standards committee, discussed how the council has complied with its governance process, accounting codes and standards in preparing the budget together with highlighting areas of risk in the medium term. The council has clear visibility of the financial risks it faces directly with clear plans to manage them. However, Southwark alongside all other councils face considerable uncertainty given the government's intention to change the way councils are funded. Southwark will continue to actively engage in these discussions but the risks to Southwark in the medium term of reducing grant income are material.
102. Significant work has been undertaken to transform services across the council, rather than relying on individual departments to deliver further savings. The aim is to provide the council with a longer term focus to delivering quality services that are value for money for council residents and service users. The council's transformation programme is discussed in detail in paragraphs 55 to 62. Regular reporting to council leadership teams is in place and a mid-year review of financial delivery will be undertaken to ensure the council remains on track within this new and emerging area.
103. The budget process outlined in the above paragraphs has provided assurance of the robustness of the estimates in the 2025-26.

#### *Use of reserves and balances*

104. It is a statutory requirement under Sections 32 and 43 of the Local Government Finance Act 1992 for councils to have regard to the level of reserves needed for

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<sup>7</sup> [Annual governance statements | Southwark Council](#)

meeting estimated future expenditure. It is the responsibility of the Section 151 officer to exercise judgement about the adequacy of reserves and they are required to provide the necessary assurances as part of the budget report.

105. Reserves can be classed as either general balances or earmarked reserves and represent funds that are not part of the normal recurring budget of the council but are distinct 'pots' of finite funds. General reserves are held as a safeguard against unforeseen events and to ensure the council has sufficient funds to meet cash flow requirements. Earmarked reserves are held for specific purposes to meet operational commitments, risks or for strategic investment.
106. Reserves should only be used for unforeseen emergencies; mitigation of known risks; pump priming for investment; smoothing of spending fluctuations; or short-term transitional support. Reserves should not be used to support ongoing expenditure commitments or as a substitute for delivering an annually balanced budget. For a number of years, the council had planned for the use of reserves to help smooth the impact of government funding reductions and other budget pressures. Not only does this help to protect council services but it allows time to transition towards new ways of working, productivity improvements and efficiencies.
107. Without adequate reserves, the council could be faced with making immediate in-year savings to meet any shortfall and thereby disrupting service delivery. The council will continue to closely monitor the medium-term picture for both ongoing future income and expenditure to ensure financial sustainability into the future. The Strategic Director of Resources considers the level of earmarked reserves as adequate to support the council in the short to medium term. The council will await the impact of the fundamental review of local government finance in 2026-27 to reassess whether the reserves are adequate in the longer term.
108. In 2024-25, the council included £2.5m of drawings from reserves to set a balanced budget. The budget proposals for 2025-26 include the same contribution of £2.5m from general reserves to balance the budget. Maintaining this contribution acts as a buffer against service demand fluctuations and cost pressure, particularly in areas such as homelessness support, providing additional assurance of prudent financial management.
109. In order to manage the accumulated historical DSG deficit the council entered into a Safety Valve agreement with the Department of Education (DfE) in 2022 - 23. The council has an accumulated DSG deficit of £8.7m as at 31 March 2024. The council is expected to meet all future milestones and receive the full support under the safety value agreement to continue to reduce the DSG deficit.
110. Whilst General Fund reserves are considered adequate, the HRA reserves are low both in cash terms and as a percentage of rents. The HRA budget plan referenced in this report sets out a path to financial sustainability, including boosting reserves from £20m to around £50m by 2029-30. This is based on the council achieving the targets set out in the HRA recovery plan.

## **SUPPLEMENTARY ADVICE FROM OTHER OFFICERS**

### **Assistant Chief Executive (Governance and Assurance) – NBC/20250127**

111. The constitution determines that cabinet consider decisions regarding the strategic aspects of the regulation and control of the council's finances. The council has a legal obligation to set a balanced budget on an annual basis as prescribed in the Local Government and Finance Act 1992 and associated Regulations. The issues contained in this report will assist in the future discharge of that obligation.
112. The council is required under section 149 of the Equality Act 2010 to have due regard to the need to:
  - Eliminate unlawful discrimination harassment and victimisation
  - Advance equality of opportunity between people who share protected characteristics and those who do not
  - Foster good relations between people who share protected characteristics and those who do not.
113. Decision makers must understand the effect of policies, practices and decisions on people with protected characteristics.
114. Equality analysis is the mechanism by which the council considers these effects. The report sets out how it is proposed equality analysis will be undertaken in relation to the budget proposals.
115. It is essential that cabinet give due regard to the council's duty under the Equality Act 2010 and the implications for protected groups in the context of that duty in relation to this decision and future decisions on the budget proposals.

### **REASONS FOR URGENCY**

116. The cabinet is required to prepare a budget proposal for submission to council assembly. This is the last cabinet meeting before council assembly on 26 February. The Local Government Act 1992 requires that billing authorities complete and approve their budgets and set a council tax before 11 March immediately prior to the start of the financial year on 1 April.

### **REASONS FOR LATENESS**

117. The council is committed to publishing budget proposals at the earliest possible opportunity to ensure they are available to the public for comments and questions. Presenting this report to December 2024 cabinet gave the opportunity for debate and scrutiny prior to presentation of budget figures to cabinet in February 2025. Under the council's constitution, there is a requirement for the overview and scrutiny committee to review and challenge budget proposals and this took place on 20 and 21 January 2025.

## BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Policy and Resources Strategy: 2025-26 Updated Financial Remit	160 Tooley Street PO Box 64529 London SE1P 5LX	Tim Jones 020 7525 1772

## APPENDICES

No:	Title
Appendix A	Budget Challenge schedules
Appendix B	Fees & Charges 2025-26
Appendix C	Climate Report
Appendix D	Budget Equality Analysis Report 2025-26
Appendix E	Overview and Scrutiny Committee (OSC) recommendations and Responses

## AUDIT TRAIL

<b>Cabinet member</b>	Councillor Stephanie Cryan Cabinet Member for Equalities Democracy & Finance
<b>Lead officer</b>	Clive Palfreyman – Strategic Director of Resources
<b>Report author</b>	Timothy Jones – Director of Corporate Finance
<b>Version</b>	Final
<b>Dated</b>	30 January 2025
<b>Key Decision?</b>	Yes

### CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER

Officer Title	Comments Sought	Comments included
Assistant Chief Executive (Governance and Assurance)	Yes	Yes
Strategic Director of Resources	n/a	n/a
Cabinet Member	Yes	Yes
<b>Date final report sent to constitutional team</b>		31 January 2025

## Appendix A

Lead Member	Saving Type	Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £001	Total £000
Cllr. Evelyn Akoto	Efficiencies and Improved Use of Resources	Children and Adults	Adults' Social Care	101	Efficiencies through promoting greater independence for clients linked to ongoing recovery post discharge through early and regular reviews and interventions such as bed-based reablement, support from occupational therapists, aids and adaptations as well as greater use of universal services and the transitioning of clients into more independent accommodation.	(2,000)	(1,500)	(1,000)		(4,500)
Cllr. Evelyn Akoto	Efficiencies and Improved Use of Resources	Children and Adults	Adults' Social Care	102	Efficiencies though maximisation of extra care, night time provision and step down accommodation.	(500)	(500)			(1,000)
Cllr. Evelyn Akoto	Efficiencies and Improved Use of Resources	Children and Adults	Adults' Social Care	103	Efficiency as result of review and re-distribution of work across Adults' Social Care	(500)				(500)
Cllr. Evelyn Akoto	Efficiencies and Improved Use of Resources	Children and Adults	Adults' Social Care	105	Telecare transformation	(250)	(250)			(500)
Cllr. Jasmine Ali	Efficiencies and Improved Use of Resources	Children and Adults	Children and Families	106	Consolidation of performance and data functions, enabled through modernisation and digital transformation of performance frameworks and systems	(300)				(300)
Cllr. Jasmine Ali	Efficiencies and Improved Use of Resources	Children and Adults	Children and Families	107	Modernisation of business management and administration capacity through digital transformation	(354)	(498)	(498)		(1,350)
Cllr. Jasmine Ali	Efficiencies and Improved Use of Resources	Children and Adults	Children and Families	108	Reformed service delivery and development of an enhanced pathway to independence for Care Leavers	(746)	(400)	(402)		(1,548)
Cllr. Jasmine Ali	Efficiencies and Improved Use of Resources	Children and Adults	Children and Families	109	Continued reduction of numbers of children in care, and in high cost placements, through ongoing investment in effective services to support children and families.	(1,063)	(1,800)	(1,180)		(4,043)
Cllr. Jasmine Ali	Efficiencies and Improved Use of Resources	Children and Adults	Children and Families	110	Transformation of Children and Family Centres into Family Hubs, making most efficient and effective use of partnership early help resources and capacity to reduce higher end late intervention for supporting families. This efficiency also takes into account a 21% reduction in the number of 0-4 year olds in recent years.	(185)	(150)	(100)		(435)
Cllr. Jasmine Ali	Efficiencies and Improved Use of Resources	Children and Adults	Children and Families	111	Review staffing structure whilst protecting statutory functions within children's social care.	(380)	(312)	(206)		(898)
Cllr. Evelyn Akoto	Efficiencies and Improved use of Resources	Public Health	Public Health	112	Efficiencies in the Public Health workforce.	(200)				(200)
Cllr. Evelyn Akoto	Efficiencies and Improved use of Resources	Public Health	Public Health	113	Free school meals - reduced numbers due to falling pupil numbers.	(221)	(180)			(401)
Cllr. Evelyn Akoto	Efficiencies and Improved use of Resources	Public Health	Public Health	114	Efficiencies in delivery of sexual health service provision.	(228)				(228)
Cllr. Evelyn Akoto	Efficiencies and Improved use of Resources	Public Health	Public Health	115	Efficiencies in delivery of Healthy Adults health promotion and outreach services	(230)				(230)

Lead Member	Saving Type	Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £001	Total £000
Cllr. Evelyn Akoto	Efficiencies and Improved use of Resources	Public Health	Public Health	116	Efficiencies in delivery of Children and Young People outreach services	(360)				(360)
Cllr. Jasmine Ali	Efficiencies and Improved Use of Resources	Children and Adults	Education	119	Review all support functions across the division (business support, finance, project support, data and performance and data)	(125)				(125)
Cllr. Jasmine Ali	Efficiencies and Improved Use of Resources	Children and Adults	Education	120	Consolidation of council work relating to information advice and guidance, work placements and post-16 provision.		(9)			(9)
Cllr. Jasmine Ali	Efficiencies and Improved Use of Resources	Children and Adults	Education	122	Prioritise delivery of Education Psychology Team to delivery of statutory duties and support to the most in need pupils		(140)	(140)		(280)
Cllr. Jasmine Ali	Efficiencies and Improved Use of Resources	Children and Adults	Education	123	Integration of Early Years support into Family Hubs neighbourhood delivery models	(152)				(152)
Cllr. Jasmine Ali	Efficiencies and Improved Use of Resources	Children and Adults	Education	124	Savings through senior management reductions through joining Children and Families, and Education Services.	(180)				(180)
Cllr. Evelyn Akoto	Efficiencies and Improved use of Resources	Children and Adults	Commissioning	125	Reduction in contribution to costs related to insourced hostels due to consolidation from 6 to 5 buildings due to improved flow of support and continued home first approach.	(100)				(100)
Cllr. Evelyn Akoto	Efficiencies and Improved use of Resources	Children and Adults	Commissioning	126	Reduction in training budget to reflect actual spend over the last few years	(5)				(5)
Cllr. Evelyn Akoto	Efficiencies and Improved use of Resources	Children and Adults	Commissioning	127	Funding from PH Grant to support the commissioning activities related to the division in terms of procurement and commissioning.	(35)				(35)
Cllr. Evelyn Akoto	Efficiencies and Improved use of Resources	Children and Adults	Commissioning	128	Rationalisation of ancillary software (small ICT contracts)	(40)				(40)
Cllr. Evelyn Akoto	Efficiencies and Improved use of Resources	Children and Adults	Commissioning	129	Rationalisation of use of ICT systems for record keeping into a single database		(150)	(150)		(300)
Cllr. Stephanie Cryan	Efficiencies and Improved Use of Resources	ACE - Governance & Assurance	Corporate Facilities Management	131	Rationalisation of the corporate estate including Talfourd House, Curlew House, 47B East Dulwich Road and Sumner Road	(270)		(220)		(490)
Cllr. Stephanie Cryan	Efficiencies and Improved Use of Resources	Finance	Exchequer Services	132	Review of corporate contact centre/Exchequer customer services to promote digital first, align performance standards/look at generating economies and consistent approaches to performance management.	(80)				(80)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	ACE - Strategy and Communities	ACE-S&C	135	Rationalisation of the three year strategy for the Strategy and Communities team and activity to ensure the target operating model is contained within a fixed financial envelope.	(70)	(70)	(94)		(234)
Cllr. James McAsh	Efficiencies and Improved use of Resources	Environment, Sustainability and Leisure	Waste & Cleansing	136	Resolution of outstanding contract issues within the Waste Management contract	(800)				(800)
Cllr. Martin Seaton	Efficiencies and Improved use of Resources	Environment, Sustainability and Leisure	Planning & Growth	138	Reorganisation of Property and Sustainable Growth Division	(100)	(200)			(300)
Cllr. Jasmine Ali	Efficiencies and Improved use of Resources	Environment, Sustainability and Leisure	Communities	139	Review of Communities directorate structure	(60)				(60)

Lead Member	Saving Type	Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £001	Total £000
Cllr. James McAsh	Efficiencies and Improved use of Resources	Environment, Sustainability and Leisure	All	142	Conduct a review of expenditure and income in the light of regional and national benchmarks particularly where current financial performance indicates that Southwark is a high-spend council, and consider options for change.		(500)	(500)		(1,000)
Cllr. James McAsh	Efficiencies and Improved use of Resources	Environment, Sustainability and Leisure	Waste & Cleansing	143	Reduction in property related costs (utilities/rent/service charges) by relocating Cleansing and Grounds maintenance services from Sandgate Industrial Estate		(450)			(450)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	Finance	Technology and Digital Services	144	Savings arising from the replacement of circuits across council buildings as part of the national switchover of the Public Switched Telephone Network from analogue to digital. Savings will accrue across council departments.	(150)				(150)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	Finance	Technology and Digital Services	145	O2 mobile phone Contract Renegotiation and allocation policy review	(75)	(75)	(50)		(200)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	Finance	Corporate	146	Efficiencies through centralising of some departmental IT support teams into the Tech & Digital service.		(200)			(200)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	Finance	Technology and Digital Services	147	Technology and Digital Service staffing review		(80)			(80)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	Finance	Exchequer Services	148	Income collection staffing re-organisation	(370)				(370)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	Finance	Exchequer Services	149	Merging of contact centres	(220)				(220)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	Finance	Exchequer Services	150	Increased collection of Council Tax through reducing debt arising through the Council Tax Reduction Scheme (CTRS) following migration to Universal Credit		(250)			(250)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	Finance	Corporate	151	Finance system replacement			(600)		(600)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	Finance	All	152	Review and reduction of debt provision (cross cutting), in tandem with refresh of debt recovery approach and processes.	(350)	(350)	(350)		(1,050)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	Finance	All	153	Removal of risk premium on employers' pension contributions for decarbonisation strategy following above benchmark fund performance.	(1,600)				(1,600)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	Finance	Professional Finance Services	154	Reorganise Professional Finance Services to increase value-adding activity.	(50)				(50)
Cllr. Stephanie Cryan	Efficiencies and Improved Use of Resources	ACE - Governance & Assurance	Corporate Facilities Management	160	More efficient use of resources for Helpdesk		(200)			(200)

Lead Member	Saving Type	Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £001	Total £000
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	ACE - Governance & Assurance	Corporate Facilities Management	163	Development of a corporate landlord model, inc. standardised approach to facilities management and opportunities for further income generation		(350)	(350)		(700)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	ACE - Governance & Assurance	All	164	Rationalisation of staffing structures across Governance & Assurance.	(100)	(125)	(125)		(350)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	ACE - Governance & Assurance	HR & OD	165	Reduced spend on third party support following implementation of SAP replacement			(68)		(68)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	ACE - Governance & Assurance	HR & OD	166	HR & OD staffing efficiencies resulting from the replacement of SAP			(100)		(100)
Cllr. Stephanie Cryan	Efficiencies and Improved use of Resources	ACE - Governance & Assurance	HR & OD	167	Reduction in need to pay overtime		(150)	(150)		(300)
Cllr. Stephanie Cryan	Efficiencies and Improved Use of Resources	ACE - Governance & Assurance	Law and Governance	169	Rationalisation and efficiencies in administration of meetings		(50)			(50)
Cllr. Jasmine Ali	Efficiencies and Improved use of Resources	Children and Adults	Children and Families	170	Public Health investment in parenting programmes (see matching commitment, line 405)	(180)	(180)			(360)
Cllr. Stephanie Cryan	Efficiencies and Improved Use of Resources	Finance	Professional Finance Services	171	Insource some Internal Audit & Anti-Fraud Support		(94)			(94)
Cllr. Evelyn Akoto	Income Generation	Children and Adults	Adults' Social Care	201	Telecare - Income Generation from Health related services and digital health provision	-	(250)	(250)		(500)
Cllr. Evelyn Akoto	Income Generation	Children and Adults	Adults' Social Care	202	Fairer contributions to Adults Social Care	(1,665)	(1,000)	(500)		(3,165)
Cllr. Evelyn Akoto	Income Generation	Children and Adults	Commissioning	203	Introducing a flat two tier fee for (1) the equipment only and (2) equipment and response service in Telecare	(50)	(50)			(100)
Cllr. Stephanie Cryan	Income Generation	ACE - Governance & Assurance	Law and Governance	204	Review fees in line with inflation (still significantly lower than market rates). Necessary in order to ensure that appropriate charges are made to the HRA, other statutory accounts and to external parties where appropriate	(150)				(150)
Cllr. James McAsh	Income Generation	Environment, Sustainability and Leisure	Waste & Cleansing	205	Increase in Waste Management fees and charges including increases in Commercial Waste, recycling and other charges and increasing the Garden Waste charge from £60 to £80 per annum, maintaining charging levels below both the London average and near neighbours.	(417)				(417)
Cllr. Natasha Ennin	Income Generation	Environment, Sustainability and Leisure	Regulatory	206	Phase 2 Private Rented Sector Licensing - Additional income as a result of new schemes to licence private rented sector property (phase 2 - designations 3 and 4 of selective licensing)	(1,100)				(1,100)
Cllr. James McAsh	Income Generation	Environment, Sustainability and Leisure	Traded Services	207	Increased commercialisation opportunities		(100)	(100)		(200)
Cllr. James McAsh	Income Generation	Environment, Sustainability and Leisure	Parking, Network Management & Markets	208	Savings from investment in Active Travel	(1,240)	(620)			(1,860)
Cllr. James McAsh	Income Generation	Environment, Sustainability and Leisure	Parking, Network Management & Markets	209	Increase in Network Management income volumes	(150)	(100)			(250)

Lead Member	Saving Type	Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £001	Total £000
Cllr. James McAsh	Income Generation	Environment, Sustainability and Leisure	Parking, Network Management & Markets	210	Review of PCN charges set by London Councils (Southwark currently issues approx. 190,000).		(950)			(950)
Cllr. James McAsh	Income Generation		Environment Directorate	211	Additional Income from Increased Fees and Charges across Environment directorate services	(381)	(280)	(290)		(951)
Cllr. Helen Dennis	Income Generation		Planning & Growth	212	Increases in planning fees by CPI, mandatory planning fees and Community Infrastructure Levy (CIL) admin fees	(275)	(333)	(379)		(987)
Cllr. Catherine Rose	Income Generation		Parks and Natural Environment	213	Additional Income from Increased Fees and Charges in Leisure Services	(750)	(484)	(493)		(1,727)
Cllr. Catherine Rose	Income Generation		Leisure Services	214	Additional or uplifted charges in parks & leisure centre car parks, and across some other discretionary services – including tennis court hire and youth & adventure play, informed by benchmarking undertaken	(200)	-			(200)
Cllr. Catherine Rose	Income Generation		Leisure Services	215	Additional income as a result of revenue savings at leisure centres from climate work	(150)	(120)	(75)		(345)
Cllr. Catherine Rose	Income Generation		Leisure Services	216	Review of targeted leisure centre programmes, supported by Public Health.	(200)	(400)			(600)
Cllr. Stephanie Cryan	Income Generation	ACE - Governance & Assurance	Corporate Facilities Management	217	Rental Income generation from Tooley Street		(80)	(1,000)		(1,080)
Cllr. Evelyn Akoto	Income Generation	Children and Adults	Adults' Social Care	219	Better Care Fund provides a stable contribution to Adult Social Care Hospital Discharge Teams and other related services. Additional BCF has been approved.	(500)	(500)	(350)		(1,350)
Cllr. Martin Seaton	Income Generation	Environment, Sustainability and Leisure	Planning & Growth	220	Increases in Commercial property income from rent reviews and letting of void properties	(550)	(422)	(129)		(1,101)
Cllr. Jasmine Ali	Savings Impacting on Service	Children and Adults	Education	301	Undertake review of the Southwark Information and Advice Service (SIAS) team.	-	(47)	(94)		(141)
Cllr. Natasha Ennin	Savings Impacting on Service	Environment, Sustainability and Leisure	Regulatory	302	Review of Noise Nuisance service in order to ensure that the service continues to meet demand at the high volume times		(90)			(90)
Cllr. James McAsh	Efficiencies and Improved Use of Resources		Waste & Cleansing	303	Re-organise the Cleaning Service to provide a more efficient management and operational structure, making better use of technology, and enhancing flexible working arrangements for staff.	(200)				(200)
Cllr. Catherine Rose	Savings Impacting on Service		Parks and Natural Environment	304	Grounds Maintenance efficiencies - Idverde contract	(50)	-			(50)
Cllr. Catherine Rose	Savings Impacting on Service		Parks and Natural Environment	305	Efficiencies in tree contract and capitalisation of some costs	(50)	-			(50)
Cllr. Catherine Rose	Savings Impacting on Service		Leisure Services	312	Closure of Seven Islands Leisure Centre, when Canada Water leisure Centre opens		(1,000)			(1,000)
Cllr. Stephanie Cryan	Efficiencies and Improved Use of Resources	Finance	Professional Finance Services	314	Delete Vacant Posts	(250)				(250)
Cllr. Stephanie Cryan	Savings Impacting on Service	ACE - Governance & Assurance	Law and Governance	315	Rationalisation of resources in the Elections Team	(70)				(70)

Lead Member	Saving Type	Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £001	Total £000
Cllr. Catherine Rose	Savings Impacting on Service	Environment, Sustainability and Leisure	Culture Division	316	Remodelling of library service - including introduction of additional services/uses. Will be informed by usage/demand and may include some self-service and some community management.	(50)				(50)
Cllr. Evelyn Akoto	Commitment	Public Health	Public Health	402	Food security and sustainable food strategy	90				90
Cllr. Evelyn Akoto	Commitment	Public Health	Public Health	403	School meal price increase (+ allocation methodology change)	425				425
Cllr. Evelyn Akoto	Commitment	Public Health	Public Health	404	Health outreach to health inclusion and vulnerable groups	152				152
Cllr. Evelyn Akoto	Commitment	Public Health	Public Health	405	Prevention in Children's settings	180	180			360
Cllr. Evelyn Akoto	Commitment	Public Health	Public Health	406	Investment in Community Reproductive Health services	227				227
Cllr. Evelyn Akoto	Commitment	Public Health	Public Health	408	Procurement Support to the existing commissioning team and further staffing investment in this team	85				85
Cllr. Evelyn Akoto	Commitment	Public Health	Public Health	409	Contribution to Supported Housing	80				80
Cllr. Jasmine Ali	Commitment	Children and Adults	Education	413	Investment into Special Education Needs (SEND) transport provision to deal with demand and inflationary pressures of the service	1,936	457	411		2,804
Cllr. Jasmine Ali	Commitment	Children and Adults	Education	414	Investment into Special Education Needs (SEND) delivery teams functions		700			700
Cllr. Stephanie Cryan	Commitment	ACE - Governance & Assurance	Law and Governance	415	Increased communications and workload associated with the Election Act - specifically the new requirement to show photo ID when voting	25	-			25
Cllr. Jasmine Ali	Commitment	Environment, Sustainability and Leisure	Communities	417	Increased demand for No Recourse to Public Funds client payments and accommodation.	700				700
Cllr. Catherine Rose	Commitment	Environment, Sustainability and Leisure	Leisure Services	418	Harmonisation of leisure centre staff contracts	750	-			750
Cllr. Catherine Rose	Commitment	Environment, Sustainability and Leisure	Leisure Services	419	Cost of additional repairs and maintenance in Leisure Centres	250	-			250
Cllr. Stephanie Cryan	Commitment	Finance	Technology and Digital Services	420	Increase in IT and Licensing costs arising through the in-sourcing of the council's Leisure service.	286	28			314
Cllr. Stephanie Cryan	Commitment	ACE - Governance & Assurance	Corporate Facilities Management	423	Implementation of period poverty commitment	100				100
Cllr. Stephanie Cryan	Income Generation	ACE - Governance & Assurance	Corporate Facilities Management	424	Reduction in rental income arising from down-sizing of the ICB presence in the Tooley Street building	300	-	-		300
Cllr. Evelyn Akoto	Commitment	Children and Adults	Adults' Social Care	425	Introducing an automatic disability related expenditure (DRE) disregard scheme	415				415
Cllr. Stephanie Cryan	Commitment	ACE - Strategy and Communities	ACE-S&C	426	Additional cost attached to bringing resilience support in line with resilience standards for London.	8				8
Cllr. Stephanie Cryan	Commitment	ACE - Governance & Assurance	Law and Governance	427	Overview & Scrutiny - Support costs for change in meeting style to implement the recommendations of the Scrutiny Review	25				25
Cllr. Stephanie Cryan	Commitment	ACE - Governance & Assurance	HR & OD	428	Insourcing of the audio- visual services to Corporate Facilities Management		230			230
Cllr. Stephanie Cryan	Commitment	Finance	Professional Finance Services	429	Distribution of base budget for rolled-in grants (i.e where grants were historically paid direct to services but are now 'rolled-in' to general un-ringfenced funding)		109			109
Cllr. Stephanie Cryan	Commitment	Finance	Professional Finance Services	430	Southwark360 - annual contribution to implementation reserve, to be reviewed annually for sufficiency.		787	487		1,274

Lead Member	Saving Type	Department	Division	Ref.	Description	2024-25 £000	2025-26 £000	2026-27 £000	2027-28 £001	Total £000
Cllr. Stephanie Cryan	Commitment	ACE - Governance & Assurance	HR & OD	431	Creation of internal communications service in Organisational Development		132			132
Cllr. Stephanie Cryan	Commitment	Finance	Professional Finance Services	432	Annual contribution to IT replacement fund, predominantly to support the refresh of laptops on a rolling basis (last major refresh/issuance was 2020).		1,000			1,000
Cllr. Helen Dennis	Commitment	Housing	Housing	433	Application of increase in the Homelessness Prevention Grant		3,152			3,152
Cllr. Stephanie Cryan	Commitment	Finance	Professional Finance Services	434	Annual uplift in Freedom Pass levy (Southwark Contribution to the London-Wide scheme)		1,115	2,740	1,649	5,504

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
CAS	CHILDREN AND ADULTS DIRECTORATE						
CAS	Education - Adult Community learning	Childcare fees per hour	D	Fully Flexible	6.60	6.95	5.30%
CAS	Education - Adult Community learning	Childcare fees per week	D	Fully Flexible	264.00	277.20	5.00%
CAS	Education - Adult Community learning	Adult Learning Standard Fee per hour	D	Fully Flexible	5.50	5.80	5.45%
CAS	Education - Adult Community learning	Adult Learning Standard Fee per hour (arts and creative sessions)	D	Fully Flexible	6.60	6.95	5.30%
CAS	Education - Adult Community learning	Adult Learning Concessionary fee per hour	D	Fully Flexible	2.75	2.90	5.45%
Resources	CORPORATE						
Resources	REGISTRARS	Marriage Ceremonies Mon to Thu Approved Premises before 5pm	D	Fully Flexible	710.00	750.00	5.63%
Resources	REGISTRARS	Marriage Ceremonies Fri/ Sat Approved Premises before 5pm	D	Fully Flexible	855.00	900.00	5.26%
Resources	REGISTRARS	Marriage Ceremonies BH Sun Approved Premises	D	Fully Flexible	910.00	956.00	5.05%
Resources	REGISTRARS	Marriage Ceremonies Mon to Thu Approved Premises after 5pm	D	Fully Flexible	950.00	995.00	4.74%
Resources	REGISTRARS	Marriage Ceremonies Fri/ Sat Approved Premises after 5pm	D	Fully Flexible	1,030.00	1,085.00	5.34%
Resources	REGISTRARS	Garden Room Enhanced Ceremonies	D	Fully Flexible	365.00	380.00	4.11%
Resources	REGISTRARS	Garden Room Basic Ceremony	D	Fully Flexible	175.00	183.00	4.57%
Resources	CITIZENSHIP	Private citizenship Single individual family	D	Fully Flexible	360.00	370.00	2.78%
Resources	CITIZENSHIP	Private citizenship 2-3 individuals family	D	Fully Flexible	260.00	270.00	3.85%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
Resources	CITIZENSHIP	Private citizenship 4-5 individuals family	D	Fully Flexible	220.00	230.00	4.55%
ESL	ENVIRONMENT DIRECTORATE						
ESL	WASTE & CLEANSING SERVICES						
ESL	WASTE DISPOSAL	Gate fee at Old Kent Road Waste Facility for non hazardous waste (charge per tonne)	D	Fully flexible	225.00	231.60	2.93%
ESL		Hazardous wastes	D	Fully flexible	Prices on request	Prices on request	n/a
ESL		Tyres (charge per tonne)	D	Fully flexible	384.20	395.40	2.92%
ESL		Charges for the disposal of litter and waste collected by other land owners (charge per tonne)	D	Fully flexible	140.10	144.20	2.93%
ESL		Green waste disposal charges to Parks unit contractor.	D	Fully flexible	86.65	86.65	0.00%
ESL	RECHARGEABLE HOUSEHOLD WASTE SERVICES						
ESL		Weekly Container Hire & Maintenance Charges					
ESL		35yd Roll on Roll off	D	Fully flexible	23.75	24.45	2.95%
ESL	Chamberlain / Paladin	Weekly hire charge	D	Fully flexible	3.40	3.40	0.00%
ESL	1100 litre Eurobin	Weekly hire charge	D	Fully flexible	3.40	3.40	0.00%
ESL	660 litre Eurobin	Weekly hire charge	D	Fully flexible	3.10	3.10	0.00%
ESL	Household Refuse Collections - Non Domestic premises						
ESL		Clinical Waste sacks (per sack)	D	Fully flexible	5.40	5.60	3.70%
ESL		1100 litre. Eurobin (hire and collection)	D	Fully flexible	17.70	18.30	3.39%
ESL		660 litre. Eurobin (hire and collection)	D	Fully flexible	10.80	11.20	3.70%
ESL	Bulky Waste Collections						

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee	Percentage increase in fees 2024-25 to 2025-26
ESL		Bulky Household Waste Collections for residents (up to 10 items)	D	Fully flexible	35.00	37.00	5.71%
ESL		Bulky Household Waste Collections for landlords (up to 5 items)	D	Fully flexible	85.85	88.40	2.97%
ESL		Collection of dead animals from private properties	D	Fully flexible	106.70	109.80	2.91%
ESL	<b>Household Garden Waste Collections</b>						
ESL		Household garden waste collection service - annual subscription charge	D	Fully flexible	80.00	84.00	5.00%
ESL		Brown garden waste bags - batch of 20 pre-paid bags	D	Fully flexible	40.00	42.00	5.00%
ESL	<b>PARKING SERVICES</b>						
ESL	<b>ON STREET PARKING</b>						
ESL	Pay & Display	Zone C1, C2 , D, G, GR & F (per hour) Pay by phone or Paypoint / Diesel surcharge	D	Fully flexible	12.10	12.80	5.79%
ESL		Zone C1, C2 , D, G, GR & F (per hour) Pay by phone or Paypoint	D	Fully flexible	7.80	8.20	5.13%
ESL		All other Zones (per hour) Pay by phone or Paypoint / Diesel surcharge	D	Fully flexible	8.30	8.80	6.02%
ESL		All other Zones (per hour) Pay by Phone or Paypoint	D	Fully flexible	5.10	5.40	5.88%
ESL	<b>OFF STREET PARKING</b>						
ESL	<b>Car Parks</b>						
ESL	Peckham Car Parks per hour (amount with VAT) Cerise Road and Choumert Grove - Monday to Saturday	Per Hour Paybyphone or Paypoint	D	Fully flexible	2.50	2.70	8.00%
ESL		Per Hour Paybyphone or Paypoint - Diesel surcharge	D	Fully flexible	3.75	4.00	6.67%
ESL	<b>Season Tickets (car parks in Peckham)</b>						

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Season Tickets 12 months	D	Fully flexible	673.30	792.00	17.63%
ESL		Season Tickets 1 month	D	Fully flexible	64.40	66.00	2.48%
ESL		Season Tickets 3 months	D	Fully flexible	192.10	198.00	3.07%
ESL		Season Tickets 6 months	D	Fully flexible	367.05	396.00	7.89%
ESL	<b>PERMITS</b>						
ESL	Doctors Permit	Per annum	D	Fully flexible	155.80	163.60	5.01%
ESL	Professional health workers permit	Per annum	D	Fully flexible	155.80	163.60	5.01%
ESL	Informal carers permit - On street	Per annum	D	Fully flexible	155.80	75.00	-51.86%
ESL	Residents Permits - all CPZ's - ULEZ compliant/petrol - First Permit	Per annum	D	Fully flexible	247.50	272.25	10.00%
ESL		Monthly	D	Fully flexible	20.65	22.70	9.93%
ESL		Quarterly	D	Fully flexible	61.85	68.10	10.11%
ESL		Six Monthly	D	Fully flexible	123.75	136.15	10.02%
ESL	Residents Permits - all CPZ's - Second and Subsequent permits and Diesel Non-ULEZ compliant first permit	Per annum	D	Fully flexible	320.10	336.10	5.00%
ESL		Monthly	D	Fully flexible	26.70	28.00	4.87%
ESL		Quarterly	D	Fully flexible	80.10	84.10	4.99%
ESL		Six Monthly	D	Fully flexible	160.20	168.20	4.99%
ESL	Residents permit - Electric vehicle discount - First permit	Per annum	D	Fully flexible	82.50	90.80	10.06%
ESL		Monthly	D	Fully flexible		7.60	New
ESL		Quarterly	D	Fully flexible	20.65	22.80	10.41%

5% - Rounded

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL		Six Monthly	D	Fully flexible	41.25	45.40	10.06%
ESL	Residents permit - Hybrid vehicle discount - First permit	Per annum	D	Fully flexible	165.00	181.50	10.00%
ESL		Monthly	D	Fully flexible		15.15	New
ESL		Quarterly	D	Fully flexible	41.25	45.40	10.06%
ESL		Six Monthly	D	Fully flexible	82.50	90.80	10.06%
ESL	Residents - Powered two wheeler	Per annum	D	Fully flexible		33.75	New
ESL	Residents permit blue badge holders discount - All permits	Per annum	D	Fully flexible	30.00	30.00	0.00%
ESL	Business Permits - ULEZ Vehicle	Per annum	D	Fully flexible	721.90	794.10	10.00%
ESL	Business Permits - Diesel non-ULEZ Vehicle	Per annum	D	Fully flexible	866.20	925.00	6.79%
ESL	Business permit - Electric vehicle discount	Per annum (A 50% discount for electric vehicle users)	D	Fully flexible	361.50	397.05	9.83%
ESL	Business Permits - ULEZ Vehicle	Quarterly	D	Fully flexible	223.10	198.53	-11.02%
ESL	Business Permits - Diesel non-ULEZ Vehicle	Quarterly	D	Fully flexible	258.30	231.25	-10.47%
ESL	Business Permits - ULEZ Vehicle	Six Monthly	D	Fully flexible	445.00	397.05	-10.78%
ESL	Business Permits - Diesel non-ULEZ Vehicle	Six Monthly	D	Fully flexible	517.50	462.50	-10.63%
ESL	Business Permits - Discount	Per annum discounted for Professional child care providers	D	Fully flexible	155.80	231.25	48.43%
ESL	A Permits - Paper	Per annum	D	Fully flexible	362.80	380.90	4.99%
ESL	A Permits - Virtual	Per annum	D	Fully flexible	300.00	315.00	5.00%
ESL	Essential Car User (ECU) Permit	Per annum	D	Fully flexible	300.00	315.00	5.00%
ESL		1 Month	D	Fully flexible	42.70	26.25	-38.52%
ESL		3 Months	D	Fully flexible	85.40	78.75	-7.79%
ESL		6 Months	D	Fully flexible	170.80	157.50	-7.79%
ESL	Traders permits for permanent traders	12 months pro rata 4/5 business permit	D	Fully flexible	577.50	607.00	5.11%

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL	Traders permits for permanent traders - Diesel Non-ULEZ Vehicle	12 months pro rata 4/5 business permit	D	Fully flexible	693.00	728.00	5.05%
ESL	Traders Permits	Per day	D	Fully flexible	4.80	5.05	5.21%
ESL	Traders Permits - Diesel Non-ULEZ Vehicle	Per day	D	Fully flexible	6.60	6.95	5.30%
ESL	<b>Residents Visitor Permits</b>	First book of 10 x 1 day paper vouchers	D	Fully flexible	36.10	47.00	30.00%
ESL		Book two to Book five - 10 x 1 day paper vouchers	D	Fully flexible	64.90	84.00	29.43%
ESL		First set of 10 x 1 day virtual vouchers	D	Fully flexible	32.80	43.00	31.10%
ESL		Subsequent sets of 10 x 1 day virtual vouchers	D	Fully flexible	59.00	78.00	32.20%
ESL		Virtual single - 1 day parking sessions	D	Fully flexible	6.70	8.75	30.60%
ESL		Virtual 10 - 5 hour parking sessions	D	Fully flexible	26.20	34.00	29.77%
ESL		Virtual single - 5 hour parking sessions	D	Fully flexible	3.50	4.55	30.00%
ESL		Virtual 10 - 1 hour parking sessions	D	Fully flexible	13.30	17.30	30.08%
ESL		Virtual single - 1 hour parking sessions	D	Fully flexible	2.20	2.85	29.55%
ESL	<b>Residents Visitor Permits - Blue Badge resident discount</b>	First book	D	Fully flexible	14.85	14.85	0.00%
ESL		Subsequent book 10	D	Fully flexible	26.65	26.65	0.00%
ESL		Virtual 10 - 5 hour parking sessions	D	Fully flexible	11.90	11.90	0.00%
ESL		Virtual 10 - 1 hour parking sessions	D	Fully flexible	5.90	5.90	0.00%
ESL	<b>Removal Vehicle Hire</b>	Hire of removal vehicle (3.5 hours) with staff Monday to Friday 8 am to 6.30 pm	D	Fully flexible	597.60	627.50	5.00%
ESL		Hire of removal vehicle (3.5 hours) with staff outside of these hours Monday to Friday 8 am to 6.30 pm	D	Fully flexible	1,227.10	1,288.50	5.00%
ESL	<b>Suspensions</b>						
ESL	Parking Bay Suspensions	Per Day/ car space	D	Fully flexible	48.10	50.60	5.20%
ESL	Parking Bay Suspensions Admin Fee	Per suspension request	D	Fully flexible	84.30	88.60	5.10%
ESL	Parking bay suspension - cancellation fee		D	Fully flexible		86.20	New
ESL	Yellow Line dispensations	Full Day / vehicle	D	Fully flexible	48.10	50.60	5.20%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee	Percentage increase in fees 2024-25 to 2025-26
ESL	Residents Bay - Traders Permit	Full Day / vehicle	D	Fully flexible	36.10	38.00	5.26%
ESL	<b>STATUTORY</b>						
ESL	Penalty Charge Notice	North of South Circular Road – Band A (Higher level – contraventions such as parking on Yellow Lines and causing Obstructions)	M	Fixed	130.00	130.00	0.00%
ESL	Penalty Charge Notice	North of South Circular Road – Band A (Lower level – contravention of regulations in Parking permitted areas such as overstaying on a pay and display bay)	M	Fixed	80.00	80.00	0.00%
ESL	Penalty Charge Notice	South of South Circular Road – Band B (Higher level – contraventions such as parking on Yellow Lines and causing Obstructions)	M	Fixed	110.00	110.00	0.00%
ESL	Penalty Charge Notice	South of South Circular Road – Band B (Lower level – contravention of regulations in Parking permitted areas such as overstaying on a pay and display bay)	M	Fixed	60.00	60.00	0.00%
ESL	Penalty Charge Notice	Discount if paid within 14 days	M	Fixed	50%	50%	0.00%
ESL	Charge Certificate (CC) - (PCN becomes a charge certificate after 28 days after issuing notice to owner). The CC tells the vehicle owner that the PCN has increased by 50% and that action will be taken to recover the amount due through the County Court if it is not paid within 14 days.	North of South Circular Road – Band A (Higher level – contraventions such as parking on Yellow Lines and causing Obstructions)	M	Fixed	195.00	195.00	0.00%
ESL	Charge Certificate (CC) - (PCN becomes a charge certificate after 28 days after issuing notice to owner). The CC tells the vehicle owner that the PCN has increased by 50% and that action will be taken to recover the amount due through the County Court if it is not paid within 14 days.	North of South Circular Road – Band A (Lower level – contravention of regulations in Parking permitted areas such as overstaying on a pay and display bay)	M	Fixed	135.00	135.00	0.00%
ESL	Charge Certificate (CC) - (PCN becomes a charge certificate after 28 days after issuing notice to owner). The CC tells the vehicle owner that the PCN has increased by 50% and that action will be taken to recover the amount due through the County Court if it is not paid within 14 days.	South of South Circular Road – Band B (Higher level – contraventions such as parking on Yellow Lines and causing Obstructions)	M	Fixed	165.00	165.00	0.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL	Charge Certificate (CC) - (PCN becomes a charge certificate after 28 days after issuing notice to owner). The CC tells the vehicle owner that the PCN has increased by 50% and that action will be taken to recover the amount due through the County Court if it is not paid within 14 days.	South of South Circular Road – Band B (Lower level – contravention of regulations in Parking permitted areas such as overstaying on a pay and display bay)	M	Fixed	105.00	105.00	0.00%
ESL	<b>Other Charges</b>						
ESL	Vehicle release bond		M	New		250.00	
ESL	Clamping	Vehicle release fee	M	New	110.00	70.00	-36.36%
ESL	Removals		M	Fixed	£200 + £40/day	£200 + £40/day	0.00%
ESL	Bus Lanes		M	Fixed	130.00	130.00	0.00%
ESL	Moving Traffic CCTV enforcement		M	Fixed	130.00	130.00	0.00%
ESL	Parking enforcement		M	Fixed	130.00	130.00	0.00%
ESL	Mobile Enforcement		M	Fixed	130.00	130.00	0.00%
ESL	<b>ROAD NETWORK MANAGEMENT</b>						
ESL	<b>London wide Permit Scheme</b>						
ESL	<b>Road Category 0-2 &amp; Traffic Sensitive</b>	Provisional Advance Authorisation	M	Capped	105.00	105.00	0.00%
ESL		Major Activity	M	Capped	240.00	240.00	0.00%
ESL		Standard Activity	M	Capped	130.00	130.00	0.00%
ESL		Minor Activity	M	Capped	65.00	65.00	0.00%
ESL		Immediate Activity	M	Capped	60.00	60.00	0.00%
ESL	<b>Road Category 3-4 &amp; Non-Traffic Sensitive</b>	Provisional Advance Authorisation	M	Capped	75.00	75.00	0.00%
ESL		Major Activity	M	Capped	150.00	150.00	0.00%
ESL		Standard Activity	M	Capped	75.00	75.00	0.00%
ESL		Minor Activity	M	Capped	45.00	45.00	0.00%
ESL		Immediate Activity	M	Capped	40.00	40.00	0.00%
ESL	<b>Street Works Fees</b>						

<b>Appendix B Fees and Charges 2025-26</b>							
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ESL		Sample Inspection Fees	M	Capped	50.00	50.00	0.00%
ESL		Defect inspection Fees	M	Capped	47.50	47.50	0.00%
ESL		Third Party Inspection Fees	M	Capped	68.00	68.00	0.00%
ESL		Fixed penalty notices for incorrect permit information	M	Capped	120.00	120.00	0.00%
ESL		Fixed penalty notices for working without a permit	M	Capped	500.00	500.00	0.00%
ESL		Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works Daily charge - days 1 to 3	M	Capped	5,000.00	5,000.00	0.00%
ESL		Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works -Daily charge - day 4 ONWARDS	M	Capped	10,000.00	10,000.00	0.00%
ESL		Section 74 charge Category 1 Road - Daily Charge Carriageway Works	M	Capped	2,500.00	2,500.00	0.00%
ESL		Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - days 1 to 3	M	Capped	3,000.00	3,000.00	0.00%
ESL		Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - day 4 onwards	M	Capped	8,000.00	8,000.00	0.00%
ESL		Section 74 charge Category 2 Road - Daily Charge Carriageway Works	M	Capped	2,000.00	2,000.00	0.00%
ESL		Section 74 charge Category 3 or 4 Traffic Sensitive Road - Carriageway Works Daily Charge	M	Capped	750.00	750.00	0.00%
ESL		Section 74 charge Category 3 or 4 Road - Daily Charge Carriageway Works	M	Capped	250.00	250.00	0.00%
ESL		Section 74 charge Category 1 Road - Daily Charge Footway Works	M	Capped	2,500.00	2,500.00	0.00%
ESL		Section 74 charge Category 2 Road - Daily Charge Footway Works	M	Capped	2,000.00	2,000.00	0.00%
ESL		Section 74 charge Category 3 or 4 Road - Daily Charge Footway Works	M	Capped	250.00	250.00	0.00%
ESL		Assessment of traffic management and routes (hourly Rate)	D	Fully flexible	93.90	98.60	5.01%
ESL		Core Testing	D	Fully flexible	273.80	287.50	5.00%
ESL		Filming Permit up to 3 days	D	Fully flexible	55.30	58.10	5.06%
ESL		Filming Permit up to 10 days	D	Fully flexible	91.70	96.30	5.02%
ESL		Filming Permit over 10 days or required Traffic Order	D	Fully flexible	428.90	450.40	5.01%
ESL		Temporary Traffic Notice (TTN) for Filming	D	Fully flexible	657.90	691.00	5.03%
ESL	Licensing Fees						

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL		Hoardings/Scaffold (up to 10 metres) per month	D	Fully flexible	509.30	535.00	5.05%
ESL		Hoardings/Scaffold (over 10 metres and up to 50 metres) per month	D	Fully flexible	679.10	714.00	5.14%
ESL		Hoardings/Scaffold (over 50 metres) per month	D	Fully flexible	922.30	969.00	5.06%
ESL		Crane Licences (Minor) Per crane operation 1 day	D	Fully flexible	£334.00 1st day £159 following days	£351 1st day £167 following days	5.00%
ESL		Containers/Site Huts/Portaloos (per month)	D	Fully flexible	367.10	386.00	5.15%
ESL		Section 50 Licences	D	Fully flexible	788.30	828.00	5.04%
ESL		Major Materials Licence (per sq. metre per month)	D	Fully flexible	28.90	30.35	5.02%
ESL		Minor Materials Licence (up to 6 sq. metres)	D	Fully flexible	129.30	136.00	5.18%
ESL		Conveyor Belt Licence (not including skip - per month)	D	Fully flexible	328.50	345.00	5.02%
ESL		Hoist Licence (in addition to scaffold/hoarding licence, per month)	D	Fully flexible	328.50	345.00	5.02%
ESL		Skip Licence (per month)	D	Fully flexible	99.90	105.00	5.11%
ESL		Street Furniture Licence Fee (per annum)	D	Fully flexible	263.30	277.00	5.20%
ESL		Shop Front Licence (per annum)	D	Fully flexible	263.30	277.00	5.20%
ESL		Table & Chairs (per additional sq. metre)	D	Fully flexible	106.70	113.00	5.90%
ESL		Street Furniture Licence/Shop front (per additional sq. metre)	D	Fully flexible	106.70	113.00	5.90%
ESL		Advertising Board (per annum)	D	Fully flexible	106.70	113.00	5.90%
ESL		Pavement Licence	D	Capped	100.00	£350 for renewal, £500 for new application	
ESL		Temporary Traffic Orders (standard)	D	Fully flexible	2,587.00	2,717.00	5.03%
ESL		Temporary Traffic Orders (emergency)	D	Fully flexible	2,511.00	2,637.00	5.02%
ESL		Removal of Abandoned Vehicle from privately managed car park (each)	D	Fully flexible	150.00	150.00	0.00%
ESL		Fixed Penalty Notices	D	Fully flexible	100.00	100.00	0.00%
ESL		Licence Cancellation Fee	D	Fully flexible	30% of Licence fee	30% of Licence fee	0.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL		Section 278 Overrun Charge - Category 1 Traffic Sensitive Road - Carriageway Works Daily charge - days 1 to 3	D	Capped	5,000.00	5,000.00	0.00%
ESL		Section 278 Overrun Charge - Category 1 Traffic Sensitive Road - Carriageway Works -Daily charge - day 4 ONWARDS	D	Capped	10,000.00	10,000.00	0.00%
ESL		Section 278 Overrun Charge - Category 1 Road - Daily Charge Carriageway Works	D	Capped	2,500.00	2,500.00	0.00%
ESL		Section 278 Overrun Charge - Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - days 1 to 3	D	Capped	3,000.00	3,000.00	0.00%
ESL		Section 278 Overrun Charge - Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - day 4 onwards	D	Capped	8,000.00	8,000.00	0.00%
ESL		Section 278 Overrun Charge - Category 2 Road - Daily Charge Carriageway Works	D	Capped	2,000.00	2,000.00	0.00%
ESL		Section 278 Overrun Charge - Category 3 or 4 Traffic Sensitive Road - Carriageway Works Daily Charge	D	Capped	750.00	750.00	0.00%
ESL		Section 278 Overrun Charge - Category 3 or 4 Road - Daily Charge Carriageway Works	D	Capped	250.00	250.00	0.00%
ESL		Section 278 Overrun Charge - Category 1 Road - Daily Charge Footway Works	D	Capped	2,500.00	2,500.00	0.00%
ESL		Section 278 Overrun Charge - Category 2 Road - Daily Charge Footway Works	D	Capped	2,000.00	2,000.00	0.00%
ESL		Section 278 Overrun Charge - Category 3 or 4 Road - Daily Charge Footway Works	D	Capped	250.00	250.00	0.00%
ESL		Construction Management Plan Major	D	Fully flexible	33,717.20	35,403.10	5.00%
ESL		Construction Management Plan Minor	D	Fully flexible	15,684.90	16,469.20	5.00%
ESL	<b>Development Control</b>						
ESL		Highways Enquiries - provision of mapped drawings	D	Fully flexible	39.50	41.50	5.06%
ESL		Highways Enquiries - provision of mapped drawings and response to enquiries	D	Fully flexible	91.80	96.40	5.01%
ESL		Stopping Up orders	D	Fully flexible	5,559.10	5,837.10	5.00%
ESL		Section 278 Agreements	D	Fully flexible	Calculated per development	Calculated per development	
ESL		Section 38 Agreements	D	Fully flexible	Calculated per development	Calculated per development	
ESL		Commuted sums	D	Fully flexible	Calculated per incident	Calculated per incident	

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Damage to highway by third parties	D	Fully flexible	Calculated per incident	Calculated per incident	
ESL		Oversail of the highway licence ( per licence)	D	Fully flexible	6,178.00	6,486.90	5.00%
ESL	<b>Highways</b>	Section 184 Licenses for temporary crossovers	D	Fully flexible	3,706.80	3,892.20	5.00%
ESL		Cycle Hangar space - Annual Subscription including VAT (Equality Impact and Needs Analysis impact to be undertaken)	D	Fully flexible	40.00	60.00	50.00%
ESL		Hangar Key Deposit - Refundable	D	Fully flexible	25.00	25.00	0.00%
ESL		Hangar Key Replacement - Non-refundable	D	Fully flexible	35.00	35.00	0.00%
ESL		up-front fee for consideration of domestic highways crossover application	D	Fully flexible	250.00	262.50	5.00%
ESL	<b>STREET MARKETS</b>						
ESL		<b>EAST STREET MARKET</b>					
ESL		<b>12 foot pitches</b>					
ESL		Full Week (Tuesday-Sunday) - Monthly fee	D	Fully flexible	366.20	384.60	5.02%
ESL		Fruit and Veg stalls - Monthly fee	D	Fully flexible	428.50	450.00	5.02%
ESL		Tuesday – Friday & Sunday - Monthly fee	D	Fully flexible	334.60	351.40	5.02%
ESL		Fruit and Veg stalls - Monthly fee	D	Fully flexible	390.90	410.50	5.01%
ESL		Tuesday to Saturday - Monthly fee	D	Fully flexible	334.60	351.40	5.02%
ESL		Fruit and Veg stalls - Monthly fee	D	Fully flexible	390.90	410.50	5.01%
ESL		4 Day licence (including weekends) - Monthly fee	D	Fully flexible	305.20	320.50	5.01%
ESL		Fruit and Veg stalls - Monthly fee	D	Fully flexible	354.50	372.30	5.02%
ESL		Saturday and Sunday - Monthly fee	D	Fully flexible	196.10	206.00	5.05%
ESL		Fruit and Veg stalls - Monthly fee	D	Fully flexible	213.70	224.40	5.01%
ESL		Saturdays only - Monthly fee	D	Fully flexible	146.80	154.20	5.04%
ESL		Fruit and Veg stalls - Monthly fee	D	Fully flexible	135.00	141.80	5.04%
ESL		Sundays only - Monthly fee	D	Fully flexible	122.10	128.30	5.08%
ESL		Fruit and Veg stalls - Monthly fee	D	Fully flexible	103.90	109.10	5.00%
ESL		3 Day Licence (excluding weekends) - Monthly fee	D	Fully flexible	196.10	206.00	5.05%
ESL		Fruit and Veg stalls - Monthly fee	D	Fully flexible	213.70	224.40	5.01%
ESL	<b>Temporary Traders - 12 foot pitch</b>						

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Weekdays Tuesday, Thursday & Friday - Daily fee	D	Fully flexible	36.40	38.30	5.22%
ESL		Fruit and Veg stalls - Daily fee	D	Fully flexible	38.80	40.80	5.15%
ESL		Saturdays - Daily fee	D	Fully flexible	38.80	40.80	5.15%
ESL		Fruit and Veg stalls - Daily fee	D	Fully flexible	43.50	45.70	5.06%
ESL		Sundays & Wednesdays - Daily fee	D	Fully flexible	30.60	32.20	5.23%
ESL		Fruit and Veg stalls - Daily fee	D	Fully flexible	27.00	28.40	5.19%
ESL	<b>East Street Incentives -12 foot pitch</b>						
ESL		6 Day Trading (inc weekends) - Monthly fee	D	Fully flexible	183.10	192.30	5.02%
ESL		Move up (daily fee)	D	Fully flexible	24.70	26.00	5.26%
ESL		Additional Pitch Monthly Fee – Walworth road – Portland St	D	Fully flexible		280.00	New
ESL		Additional Pitch Monthly Fee -- Portland St – Dawes St	D	Fully flexible		150.00	New
ESL		Additional pitch - Daily Fee Walworth Road - Portland st	D	Fully flexible		20.00	New
ESL		Additional Pitch Daily Fee - Portland st - Dawes street	D	Fully flexible		12.00	New
ESL	<b>Licensed traders - Small Markets</b>						
ESL		Southwark Park Road - Monthly fee	D	Fully flexible	246.50	258.90	5.03%
ESL		Peckham Pitches & Markets - Monthly fee	D	Fully flexible	246.50	258.90	5.03%
ESL		Kiosk – Peckham Road - Monthly fee	D	Fully flexible	322.80	339.00	5.02%
ESL		Westmoreland Rd (Sun only) - Monthly fee	D	Fully flexible	72.80	76.50	5.08%
ESL	<b>Temporary Traders - Small Markets</b>						
ESL		Weekdays - Daily fee	D	Fully flexible	30.60	32.20	5.23%
ESL		Weekends - Daily fee	D	Fully flexible	30.60	32.20	5.23%
ESL		Monday – Saturday (full week) - Weekly fee	D	Fully flexible	122.10	128.30	5.08%
ESL	<b>NORTH CROSS ROAD</b>						
ESL	<b>Licensed Traders</b>						
ESL		Saturdays - Monthly fee	D	Fully flexible	122.10	151.66	24.21%
ESL	<b>Temporary Traders - NCR</b>						
ESL		Mondays to Thursdays – Daily fee	D	Fully flexible	30.60	32.20	5.23%
ESL		Fridays - Daily fee	D	Fully flexible	30.60	32.20	5.23%
ESL		Saturdays - Daily fee	D	Fully flexible	42.90	45.10	5.13%
ESL	<b>OTHER LOCATIONS - PRIME SITES</b>						
ESL		London Bridge Approach					

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL		Licensed Traders - Monthly fee	D	Fully flexible	840.00	1,092.00	30.00%
ESL		Temporary Traders - Weekly Mon - Sun	D	Fully flexible	210.00	273.00	30.00%
ESL		<b>Bankside</b>					
ESL		Temporary Traders - Weekly Mon - Sun	D	Fully flexible	210.00	273.00	33.33%
ESL		Licenced Traders Monthly Fee	D	Fully flexible	840.00	1,092.00	33.33%
ESL		<b>Electricity Surcharge to be added to all fees where applicable</b>					
ESL		Lighting - 10% additional cost	D	Fully flexible	Applied to Licence Fee	Applied to Licence Fee	
ESL		Hot Food / Hot Drinks - 20% additional cost	D	Fully flexible	Applied to Licence Fee	Applied to Licence Fee	
ESL		<b>Private Markets</b>					
ESL	<b>Tier 1</b>	Markets with less than 10 pitches - Daily fee private public land	D	Fully flexible	147.50	191.75	30.00%
ESL	<b>Tier 1</b>	Markets with more than 10 pitches but less than 20 - Daily fee private public land	D	Fully flexible	294.90	382.20	29.60%
ESL	<b>Tier 1</b>	Markets with more than 20 pitches - Daily fee private public land	D	Fully flexible	442.30	574.99	30.00%
ESL	<b>Tier 1</b>	Monthly seasonal licences ( i.e. Christmas tree sales)	D	Fully flexible	737.10	958.23	30.00%
ESL	<b>Tier 1</b>	weekly seasonal licences (i.e. Christmas tree sales)	D	Fully flexible	221.20	287.69	30.06%
ESL	<b>Tier 2</b>	Markets with less than 10 pitches - Daily fee private public land	D	Fully flexible	122.10	158.73	30.00%
ESL	<b>Tier 2</b>	Markets with more than 10 pitches but less than 20 - Daily fee private public land	D	Fully flexible	244.20	317.46	30.00%
ESL	<b>Tier 2</b>	Markets with more than 20 pitches - Daily fee private public land	D	Fully flexible	366.20	476.06	30.00%
ESL	<b>Tier 2</b>	Monthly seasonal licences ( i.e. Christmas tree sales)	D	Fully flexible	610.40	793.52	30.00%
ESL	<b>Tier 2</b>	weekly seasonal licences (i.e. Christmas tree sales)	D	Fully flexible	183.10	236.03	28.91%
ESL		<b>OTHER CHARGES</b>					
ESL		Registration Fee – Temporary trader 6 monthly	D	Fully flexible	49.30	51.80	5.07%
ESL		Registration Fee – Temporary trader Annual (Food Act)	D	Fully Flexible	New	60.00	
ESL		Registration Fee – Permanent trader 12 months	D	Fully flexible	30.60	40.00	30.72%
ESL		Registration of Assistant	D	Fully flexible	30.60	40.00	30.72%

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL		Variation of Licence	D	Fully flexible	30.60	40.00	30.72%
ESL		Next of Kin Transfer	D	Fully flexible	30.60	32.20	5.23%
ESL		Sub Committee Hearing (Panel)	D	Fully flexible	61.10	64.20	5.07%
ESL		Dawes Street Container Space - Weekly fee	D	Fully flexible	122.10	128.30	5.08%
ESL		Demonstrations/Promotions - Daily fee	D	Fully flexible	119.70 - 598.5	155.61 - 778.05	30.00%
ESL		Ad Hoc Admin Fee hourly rate	D	Fully flexible	30.60	40.00	30.72%
ESL	<b>PEST CONTROL SERVICES</b>						
ESL	<b>Pest Control Services - Residential Premises</b>						
ESL		Treatment for rodents (rats and mice)	D	Fully flexible	201.90	212.00	5.00%
ESL		Extra charge per room over 4	D	Fully flexible	50.50	53.10	5.15%
ESL		Treatment for insects (cockroaches, tropical ants, garden ants, SPIs)	D	Fully flexible	134.50	141.30	5.06%
ESL		Extra charge per room over 4	D	Fully flexible	33.70	35.40	5.04%
ESL		Treatment for bed bugs, moths, fleas	D	Fully flexible	224.30	235.60	5.04%
ESL		Extra charge per room over 4	D	Fully flexible	56.10	59.00	5.17%
ESL		Treatment for wasps	D	Fully flexible	67.40	70.80	5.04%
ESL		Inspection of premises for infestation all pest types	D	Fully flexible	67.40	70.80	5.04%
ESL		Costs for bird related works	D	Fully flexible	Price on request	Price on request	
ESL		<b>Discounted Rates @ 50%</b>					
ESL		Discount treatment for rodents (rats, mice and squirrels)	D	Fully flexible	101.00	106.10	5.05%
ESL		Discount treatment for insects (cockroaches, tropical ants, garden ants, SPIs, )	D	Fully flexible	67.40	70.80	5.04%
ESL		Discount treatment for bed bugs, moths, fleas	D	Fully flexible	112.20	117.90	5.08%
ESL		Discounted Treatment for wasps	D	Fully flexible	33.70	35.40	5.04%
ESL		Discounted inspection of premises for infestation - all pest types	D	Fully flexible	33.70	35.40	5.04%
ESL		<b>Stray Dogs</b>					

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL		Collection fee	D	Fully flexible	40.50	42.60	5.19%
ESL		Extra night	D	Fully flexible	20.40	21.50	5.39%
ESL		Admin Fee	D	Fully flexible	78.30	82.30	5.11%
ESL	<b>Pest Control Services - Commercial premises</b>						
ESL		<b>Pest Type</b>					
ESL		Rats	D	Fully flexible	Price on request	Price on request	
ESL		Mice	D	Fully flexible	Price on request	Price on request	
ESL		Wasps	D	Fully flexible	Price on request	Price on request	
ESL		Fleas	D	Fully flexible	Price on request	Price on request	
ESL		Cockroaches	D	Fully flexible	Price on request	Price on request	
ESL		Pharaoh Ants	D	Fully flexible	Price on request	Price on request	
ESL		Woodlice / Garden Beetles	D	Fully flexible	Price on request	Price on request	
ESL		Bedbugs	D	Fully flexible	Price on request	Price on request	
ESL	<b>HOUSING ENFORCEMENT (PRIVATE RENTED SECTOR)</b>						
ESL	<b>Licensing of Houses in Multiple Occupation (HMO) under M Licensing Scheme</b>						
ESL		Fee on application per property for 5 lettings (plus per bedroom fee below where applicable)	D	Fully flexible	1,050.00	1,102.50	5.00%
ESL		Fee per bedroom above 5	D	Fully flexible	70.00	73.50	5.00%
ESL		Part B Fee for issue of final licence per property for 5 lettings plus per bedroom fee below where applicable (This fee is not charged where the property is not issued with a full licence)	D	Fully flexible	450.00	472.50	5.00%
ESL		Part B Fee per bedroom above 5	D	Fully flexible	30.00	31.50	5.00%
ESL		<b>Licensing of Houses in Multiple Occupation (HMO) under Additional Licensing Scheme</b>					
ESL		Part A fee on application per property	D	Fully flexible	923.00	969.20	5.01%

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL		Part B fee for issue of final licence per property (This fee is not charged where the property is not issued with a full licence)	D	Fully flexible	377.00	395.90	5.01%
ESL		<b>Licensing of privately rented properties under Selective Licensing Scheme</b>					
ESL		Part A fee on application per property	D	Fully flexible	630.00	661.50	5.00%
ESL		Part B fee for issue of final licence per property (This fee is not charged where the property is not issued with a full licence)	D	Fully flexible	270.00	283.50	5.00%
ESL		<b>Other licensing fees</b>					
ESL		Invoicing instead of online payment - flat fee per invoice (to cover the costs of admin to process the invoice) where application has been made online but applicant cannot pay online.	D	Fully flexible	55.00	57.80	5.09%
ESL		Paper applications - flat fee per application, on top of standard application fee, cost covers admin officer setting up a My Southwark account for the landlord, entering the application form onto the online process and invoicing for payments.	D	Fully flexible	163.00	171.20	5.03%
ESL		Printing of lost licence	D	Fully flexible	5.00	5.30	6.00%
ESL		Financial penalty - Civil Penalty under The Housing and Planning Act 2016 for breach of specified housing offences under the HA 2004	D	Capped	Up to 30,000	Up to 30,000	0.00%
ESL		Financial penalty - Smoke and Carbon Monoxide Detector Regulations 2015 for non-compliance with a remedial notice requiring the installation of smoke or carbon monoxide alarms	D	Capped	Up to 5,000	Up to 5,000	0.00%
ESL	<b>Section 49 Housing Act 2004</b>						
ESL	<b>Charging for Housing Act Notices - Houses, flats and HMOs with up to 10 households :</b>						
ESL		Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 1 hazards £1000	D	Fully flexible	1,250.55	1,313.10	5.00%
ESL		Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £800	D	Fully flexible	1,000.65	1,050.70	5.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL		Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 2 hazards £800	D	Fully flexible	1,000.65	1,050.70	5.00%
ESL		Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £600	D	Fully flexible	750.75	788.30	5.00%
ESL		<b>Note: Where there are category 1 and 2 hazards in the same notice/property the highest appropriate fee will be charged.</b>					
ESL		<b>Charging for Housing Act Notices:- Houses, flats and HMOs with more than 10 households affected:</b>					
ESL	Charging for Housing Act Notices under Part 1 of the Housing Act 2004 :- Houses, flats and HMOs with more than 10 households affected:	Charges will be calculated on a case-by-case basis to cover costs for enforcement notice under Part 1 HA04, cost of management oversight and other associated costs	D	Fully flexible	Unlimited	Unlimited	0.00%
ESL	<b>Regulatory Services (Environmental Health &amp; Trading Standards)</b>						
ESL		Regulatory services professional fees including primary authority partnerships, weights and measures testing fees and other professional fees for work undertaken by Regulatory Services.	D	Flexible	105/hour	£110.25/hr	5.00%
ESL	<b>TRADING STANDARDS / ENVIRONMENTAL</b>						
ESL		Penalty charge - Estate Agents Act 1979 / Estate Agents (Redress Scheme) (Penalty Charge) Regulations 2008) - estate agents redress scheme membership requirement	M	Fixed	1,000.00	1,000.00	0.00%
ESL		Monetary penalty - The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014 - letting agents and property managers redress scheme membership requirement	M	Capped	Amount up to 5,000	Amount up to 5,000	0.00%
ESL		Financial penalty - Consumer Rights Act 2015 - display of fees and other information requirement for letting agents	M	Capped	Amount up to 5,000	Amount up to 5,000	0.00%
ESL		Financial penalty - Tenant Fees Act 2019 - letting agents or landlords requiring payment of prohibited fees	M	Capped	Amount up to 30,000	Amount up to 30,000	0.00%
ESL		Financial penalty - The Client Money Protection Schemes for Property Agents (Requirement to Belong to a Scheme etc.) Regulations 2019 -	M	Capped	Amount up to 30,000	Amount up to 30,000	0.00%
ESL		Financial penalty - The Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015 - Minimum energy performance requirements for rented property	M	Capped	Amount up to 150,000 for commercial premises	Amount up to 150,000 for commercial premises	0.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL		Financial penalty - The Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015 - Minimum energy performance requirements for rented property	M	Capped	Amount up to 4,000 for domestic	Amount up to 4,000 for domestic	0.00%
ESL		Financial penalty - The Energy Performance of Buildings (England and Wales) Regulations 2012 - provision and display of energy performance certificates requirements for property for sale or rent	M	Capped	Amount from 200 to 5,000	Amount from 200 to 5,000	0.00%
ESL		Fixed monetary penalty and non-compliance penalty - The Single Use Carrier Bags Charges (England) Order 2015 - Climate Change Act 2008 - requirement to charge for bags and related provisions	M	Capped	Amount from 200 to 20,000	Amount from 200 to 20,000	0.00%
ESL		Non-compliance penalty - The Environmental Protection (Microbeads) (England) Regulations 2017 - prohibit the use of microbeads in rinse-off personal care products and the sale of any such products containing them	D	Capped	Up to 100% of the cost of fulfilling the remaining requirements of the compliance notice	Up to 100% of the cost of fulfilling the remaining requirements of the compliance notice	0.00%
ESL		Fixed monetary penalty - The Environmental Protection (Microbeads) (England) Regulations 2017 - prohibit the use of microbeads in the rinse-off personal care products and the sale of any such products containing them.	D	Fixed	200.00	200.00	0.00%
ESL		Variable monetary penalty and non-compliance penalty - The Energy Information Regulations 2011 - display of energy efficiency labels on appliances and information provision	M	Fully flexible	Unlimited	Unlimited	0.00%
ESL		Non-compliance penalty - The Environmental Protection (Plastic Straws, Cotton Buds and Stirrers) (England) Regulations 2020 - prohibition provisions on the supply of certain plastic items	M	Capped	Up to 100% of the cost of fulfilling the remaining requirements of the compliance notice	Up to 100% of the cost of fulfilling the remaining requirements of the compliance notice	0.00%
ESL		Fixed monetary penalty and non-compliance penalty - The Environmental Protection (Plastic Straws, Cotton Buds and Stirrers) (England) Regulations 2020 - prohibition provisions on the supply of certain plastic items	M	Capped	200.00	200.00	0.00%
ESL		Non-compliance penalty - The Environmental Protection (Plastic Plates etc. and Polystyrene containers etc. (England) Regulations 2023	M	Capped	up to 100% of the cost of satisfying the requirements of the compliance notice	up to 100% of the cost of satisfying the requirements of the compliance notice	0.00%

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ESL		Fixed monetary penalty - The Environmental Protection (Plastic Plates etc. and Polystyrene Containers etc.) (England) Regulations 2022	M	Fixed	200.00	200.00	0.00%
ESL		Financial penalty - Consumer Rights Act 2015 - secondary ticketing provisions (duty to provide information about tickets)	D	Capped	Amount up to 5,000	Amount up to 5,000	0.00%
ESL		Penalty Notice for Disorder (PNDs) - Criminal Justice and Police Act 2001 - Licensing Act 2003 offences relating to underage sales of alcohol	D	Fixed	90.00	90.00	0.00%
ESL		Fixed Penalty Notice - Public Health (Control of Disease) Act 1984 - various Health Protection Regulations (Coronavirus restrictions & requirements)	D	Fixed	100 to 10,000	100 to 10,000	0.00%
ESL		Fixed Penalty - The Air Quality (Domestic Solid Fuels Standards) (England) Regulations 2020	M	Fixed	300.00	300.00	0.00%
ESL		Financial Penalty - Leasehold Reform (Ground Rent) Act 2022	M	Capped	500 to 30,000	500 to 30,000	0.00%
ESL	FOOD SAFETY						
ESL	New	The Food (Promotion and Placement) (England) Regulations 2021	M	Fixed		2,500.00	New
ESL		Food Hygiene Rating Scheme - Request for Revisit to determine new Hygiene Rating	D	Flexible	244.15	256.40	5.02%
ESL		Provision of Export Certificate, related Attestation and similar upon request	D	Flexible	297.10	312.00	5.02%
ESL	LICENSING -						
ESL	Fees are generally either fixed or capped under statute. Where discretion to fix local fees is provided by statute, fees are required to reflect work undertaken in carrying out process. Fees cannot recover cost of enforcement against unlicensed operators from lawful operators. (EU Services Directive, Hemmings V WCC and Guidances). Fees must be subject to annual review.						
ESL		Gambling ACT 2005					
ESL		Regional Casino Premises Licence					
ESL		New	D	Fully- Flexible	15,000.00	15,750.00	5.00%
ESL		Annual Charge	M	Fully- Flexible	15,000.00	15,750.00	5.00%
ESL		Variation	D	Fully- Flexible	7,500.00	7,875.00	5.00%
ESL		Transfer	D	Fully- Flexible	6,500.00	6,825.00	5.00%
ESL		Re-instatement of a licence	D	Fully- Flexible	6,500.00	6,825.00	5.00%
ESL		Provisional statement	D	Fully- Flexible	15,000.00	15,750.00	5.00%
ESL		Application by a provisional licence holder	D	Fully- Flexible	8,000.00	8,400.00	5.00%

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Copy	D	Fully- Flexible	25.00	26.30	5.20%
ESL		Notification	D	Fully- Flexible	50.00	52.50	5.00%
ESL		<b>Large Casino Premises Licence</b>					
ESL		New	D	Fully-Flexible	10,000.00	10,500.00	5.00%
ESL		Annual Charge	M	Fully-Flexible	10,000.00	10,500.00	5.00%
ESL		Variation	D	Fully-Flexible	5,000.00	5,250.00	5.00%
ESL		Transfer	D	Fully-Flexible	2,150.00	2,257.50	5.00%
ESL		Re-instatement of a licence	D	Fully-Flexible	2,150.00	2,257.50	5.00%
ESL		Provisional statement	D	Fully-Flexible	10,000.00	10,500.00	5.00%
ESL		Application by a provisional licence holder	D	Fully-Flexible	5,000.00	5,250.00	5.00%
ESL		Copy	D	Fully-Flexible	25.00	26.30	5.20%
ESL		Notification	D	Fully-Flexible	50.00	52.50	5.00%
ESL		<b>New</b>					
ESL		New	D	Fully-Flexible	8,000.00	8,400.00	5.00%
ESL		Annual Charge	D	Fully-Flexible	5,000.00	5,250.00	5.00%
ESL		Variation	D	Fully-Flexible	4,000.00	4,200.00	5.00%
ESL		Transfer	D	Fully-Flexible	1,800.00	1,890.00	5.00%
ESL		Re-instatement of a licence	D	Fully-Flexible	1,800.00	1,890.00	5.00%
ESL		Provisional statement	D	Fully-Flexible	8,000.00	8,400.00	5.00%
ESL		Application by a provisional licence holder	D	Fully-Flexible	3,000.00	3,150.00	5.00%
ESL		Copy	D	Fully-Flexible	25.00	26.30	5.20%
ESL		Notification	D	Fully-Flexible	50.00	52.50	5.00%
ESL		<b>Bingo Premises Licence</b>					
ESL		New	D	Fully-Flexible	3,500.00	3,675.00	5.00%
ESL		Annual Charge	D	Fully-Flexible	1,000.00	1,050.00	5.00%
ESL		Variation	D	Fully-Flexible	1,750.00	1,837.50	5.00%
ESL		Transfer	D	Fully-Flexible	1,200.00	1,260.00	5.00%
ESL		Re-instatement of a licence	D	Fully-Flexible	1,200.00	1,260.00	5.00%
ESL		Provisional statement	D	Fully-Flexible	3,500.00	3,675.00	5.00%
ESL		Application by a provisional licence holder	D	Fully-Flexible	1,200.00	1,260.00	5.00%
ESL		Copy	D	Fully-Flexible	25.00	26.30	5.20%

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Notification	D	Fully-Flexible	50.00	52.50	5.00%
ESL		<b>Adult Gaming Centre</b>					
ESL		New	D	Fully-Flexible	2,000.00	2,100.00	5.00%
ESL		Annual Charge	D	Fully-Flexible	1,000.00	1,050.00	5.00%
ESL		Variation	D	Fully-Flexible	1,000.00	1,050.00	5.00%
ESL		Transfer	D	Fully-Flexible	1,200.00	1,260.00	5.00%
ESL		Re-instatement of a licence	D	Fully-Flexible	1,200.00	1,260.00	5.00%
ESL		Provisional statement	D	Fully-Flexible	2,000.00	2,100.00	5.00%
ESL		Application by a provisional licence holder	D	Fully-Flexible	1,200.00	1,260.00	5.00%
ESL		Copy	D	Fully-Flexible	25.00	26.30	5.20%
ESL		Notification	D	Fully-Flexible	50.00	52.50	5.00%
ESL		<b>Family Entertainment Centre Premises Licence</b>					
ESL		New	D	Fully-Flexible	2,000.00	2,100.00	5.00%
ESL		Annual Charge	D	Fully-Flexible	750.00	787.50	5.00%
ESL		Variation	D	Fully-Flexible	1,000.00	1,050.00	5.00%
ESL		Transfer	D	Fully-Flexible	950.00	997.50	5.00%
ESL		Re-instatement of a licence	D	Fully-Flexible	950.00	997.50	5.00%
ESL		Provisional statement	D	Fully-Flexible	2,000.00	2,100.00	5.00%
ESL		Application by a provisional licence holder	D	Fully-Flexible	950.00	997.50	5.00%
ESL		Copy	D	Fully-Flexible	25.00	26.30	5.20%
ESL		Notification	D	Fully-Flexible	50.00	52.50	5.00%
ESL		<b>Betting Premises Licence (Track)</b>					
ESL		New	D	Fully-Flexible	2,500.00	2,625.00	5.00%
ESL		Annual Charge	D	Fully-Flexible	1,000.00	1,050.00	5.00%
ESL		Variation	D	Fully-Flexible	1,250.00	1,312.50	5.00%
ESL		Transfer	D	Fully-Flexible	950.00	997.50	5.00%
ESL		Re-instatement of a licence	D	Fully-Flexible	950.00	997.50	5.00%
ESL		Provisional statement	D	Fully-Flexible	2,500.00	2,625.00	5.00%
ESL		Application by a provisional licence holder	D	Fully-Flexible	950.00	997.50	5.00%
ESL		Copy	D	Fully-Flexible	25.00	26.30	5.20%
ESL		Notification	D	Fully-Flexible	50.00	52.50	5.00%

		<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26		
ESL	<b>Betting Premises Licence (Non-Track)</b>								
ESL	New		D	Fully-Flexible	3,000.00	3,150.00	5.00%		
ESL	Annual Charge		D	Fully-Flexible	600.00	630.00	5.00%		
ESL	Variation		D	Fully-Flexible	1,500.00	1,575.00	5.00%		
ESL	Transfer		D	Fully-Flexible	1,200.00	1,260.00	5.00%		
ESL	Re-instatement of a licence		D	Fully-Flexible	1,200.00	1,260.00	5.00%		
ESL	Provisional statement		D	Fully-Flexible	3,000.00	3,150.00	5.00%		
ESL	Application by a provisional licence holder		D	Fully-Flexible	1,200.00	1,260.00	5.00%		
ESL	Copy		D	Fully-Flexible	25.00	26.30	5.20%		
ESL	Notification		D	Fully-Flexible	50.00	52.50	5.00%		
ESL	<b>Other</b>								
ESL	Copy of a licence		D	Fully-Flexible	25.00	26.30	5.20%		
ESL	Change of Circumstances		D	Fully-Flexible	50.00	52.50	5.00%		
ESL	Temporary Use Notice		D	Fully-Flexible	50.00	52.50	5.00%		
ESL									
ESL	<b>Society Lottery</b>								
ESL	First Application		M	Fixed	40.00	42.00	5.00%		
ESL	Annual Fee			Fixed	20.00	21.00	5.00%		
ESL	<b>Gaming Machines in Alcohol Licensed premises</b>								
ESL	Notification of 2 or less machines		D	Fully-Flexible	50.00	52.50	5.00%		
ESL	Application for more than 2 machines by Gaming Act 1968 consent holder		D	Fully-Flexible	100.00	105.00	5.00%		
ESL	New		D	Fully-Flexible	150.00	157.50	5.00%		
ESL	Transfer		D	Fully-Flexible	25.00	26.30	5.20%		
ESL	Annual fee		D	Fully-Flexible	50.00	52.50	5.00%		
ESL	Copy of permit		D	Fully-Flexible	15.00	15.80	5.33%		
ESL	Variation				100.00	105.00	0.00%		
ESL	<b>THE EXPLOSIVES REGULATIONS 2014</b>								
ESL	Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed								
ESL	One year's duration		M	Fixed	193.00	202.00	0.00%		
ESL	Two year's duration		M	Fixed	253.00	266.00	0.00%		

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Three year's duration	M	Fixed	317.00	333.00	0.00%
ESL		Four year's duration	M	Fixed	390.00	409.00	0.00%
ESL		Five year's duration	M	Fixed	441.00	463.00	0.00%
ESL	<b>Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed</b>						
ESL		One year's duration	M	Fixed	113.00	119.00	0.00%
ESL		Two year's duration	M	Fixed	147.00	154.00	0.00%
ESL		Three year's duration	M	Fixed	181.00	190.00	0.00%
ESL		Four year's duration	M	Fixed	215.00	226.00	0.00%
ESL		Five year's duration	M	Fixed	248.00	260.00	0.00%
ESL	<b>Renewal of licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed</b>						
ESL		One year's duration	M	Fixed	90.00	94.00	0.00%
ESL		Two year's duration	M	Fixed	153.00	161.00	0.00%
ESL		Three year's duration	M	Fixed	215.00	226.00	0.00%
ESL		Four year's duration	M	Fixed	277.00	291.00	0.00%
ESL		Five year's duration	M	Fixed	340.00	357.00	0.00%
ESL	<b>Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed</b>						
ESL		One year's duration	M	Fixed	56.00	59.00	0.00%
ESL		Two year's duration	M	Fixed	90.00	94.00	0.00%
ESL		Three year's duration	M	Fixed	125.00	132.00	0.00%
ESL		Four year's duration	M	Fixed	158.00	166.00	0.00%
ESL		Five year's duration	M	Fixed	193.00	202.00	0.00%
ESL	<b>Varying a licence</b>						
ESL		Varying name of licensee or address of site	M	Fixed	38.00	40.00	0.00%
ESL		Any other kind of variation - The reasonable cost to the licensing authority of having the work carried out	M				
ESL		Transfer of licence	M		38.00	40.00	0.00%
ESL		Replacement of licence	M		38.00	40.00	0.00%
ESL	<b>Fireworks Act 2004</b>						
ESL		Application to sell outside a permitted period	M	Fixed	500.00	500.00	0.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025- 26
ESL	LONDON LOCAL AUTHORITIES ACT 1991 (Cap established by case law)	Note: Fees reviewed in light of EU Services Directive & Hemmings V WCC judgement					
ESL		Full special treatments licence (multiple categories / operators)	M	Fully flexible	468.00	491.40	5.00%
ESL		New	M	Fully flexible	437.00	458.90	5.01%
ESL		Restricted licence (one category / one or two operatives)	M	Fully flexible	348.00	365.40	5.00%
ESL		New	M	Fully flexible	317.00	332.90	5.02%
ESL		Transfer	M	Fully flexible	126.00	132.30	5.00%
ESL		Variation - additional category of treatments	M	Fully flexible	129.00	135.50	5.04%
ESL		Variation - additional operator	M	Fully flexible	34.00	35.70	5.00%
ESL		Copy Licence	M	Fully flexible	14.00	14.70	5.00%
ESL	Scrap Metal Dealers Act 2013						
ESL		Site Licence					
ESL		Grant	M	Fully flexible	820.00	861.00	5.00%
ESL		New	M	Fully flexible	501.00	526.10	5.01%
ESL		Variation	M	Fully flexible	286.00	300.30	5.00%
ESL		Collectors Licence					
ESL		Grant	M	Fully flexible	479.00	503.00	5.01%
ESL		New	M	Fully flexible	310.00	325.50	5.00%
ESL		Variation	M	Fully flexible	288.00	302.40	5.00%

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Other fees					
ESL		Replacement licence (laminated)	D	Fully flexible	17.00	17.90	5.29%
ESL		Replacement licence (ID card)	D	Fully flexible	52.00	54.60	5.00%
ESL	GLC (GENERAL POWERS) ACT 1984 - PART VI (Cap established by case law)						
ESL		Copy of Licence for competitive bidding	D	<b>Fully flexible</b>	15.00	15.80	5.33%
ESL		Competitive bidding licence	M	<b>Fully flexible</b>	788.00	827.40	5.00%
ESL	<b>Animal Welfare Licences</b>						
ESL		Dangerous wild animals licence under the Dangerous Wild Animals Act 1976 - 1 Year	M	Fully flexible	662.00	695.10	5.00%
ESL		Duplicate	M	Fully flexible	14.00	14.70	5.00%
ESL	LONDON LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 (Cap established by case law)						
ESL		Initial application for sex establishment licence	M	Fully-Flexible	8,724.00	9,160.20	5.00%
ESL		Additional compliance costs	M	Fully-Flexible	695.00	729.80	5.01%
ESL		Variation	M	Fully-Flexible	7,790.00	8,179.50	5.00%
ESL		New	M	Fully-Flexible	7,790.00	8,179.50	5.00%
ESL		Duplicate	M	Fully-Flexible	15.00	15.80	5.33%
ESL		Marriages and Civil Partnerships (approved Premises) Regulations 2005 (Cap established by case law)					
ESL		Grant	D	Fully-Flexible	1,169.00	1,227.50	5.00%
ESL		Application transfer premises as a venue for civil marriage and civil partnership	D	Fully-Flexible	663.00	696.20	5.01%
ESL		New	D	Fully-Flexible	779.00	818.00	5.01%
ESL		Change of name	D	Fully-Flexible	15.00	15.80	5.33%
ESL		Copy of Licence	D	Fully-Flexible	15.00	15.80	5.33%
ESL		Licensing Act 2003					

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL	<b>Premises Licence / Club Premises Certificate</b>						
ESL		<b>Property rateable value £0 - £4,300</b>					
ESL		New	M	Fixed	100.00	100.00	0.00%
ESL		Annual Charge	M	Fixed	70.00	70.00	0.00%
ESL		Late Night Levy Fee (from 00.01 - 06.00)	M	Fixed	299.00	299.00	0.00%
ESL		<b>Property rateable value £4,301 - £33,000</b>					
ESL		Premises Licences					
ESL		New	M	Fixed	190.00	190.00	0.00%
ESL		Annual charge	M	Fixed	180.00	180.00	0.00%
ESL		Late Night Levy Fee (from 00.01 - 06.00)	M	Fixed	768.00	768.00	0.00%
ESL		<b>Property rateable value £33,001 - £87,000</b>					
ESL		Premises Licences					
ESL		New	M	Fixed	315.00	315.00	0.00%
ESL		Annual charge		Fixed	295.00	295.00	0.00%
ESL		Late Night Levy Fee (from 00.01 - 06.00)		Fixed	1,259.00	1,259.00	0.00%
ESL		<b>Property rateable value £87,001 - £125,000</b>					
ESL		Premises Licences					
ESL		New	M	Fixed	450.00	450.00	0.00%
ESL		Multiplier applied for venues serving primarily alcohol (X2)	M	Fixed	900.00	900.00	0.00%
ESL		Annual charge	M	Fixed	320.00	320.00	0.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee	Percentage increase in fees 2024-25 to 2025-26
ESL		Late Night Levy Fee (from 00.01 - 06.00)	M	Fixed	1,365.00	1,365.00	0.00%
ESL		Multiplier applies to premises in category that primarily or exclusively sell alcohol (X2)	M	Fixed	2,730.00	2,730.00	0.00%
ESL		<b>Property rateable value £125,001+</b>					
ESL		Premises Licences					
ESL		New	M	Fixed	635.00	635.00	0.00%
ESL		Multiplier applied for venues serving primarily alcohol (X3)	M	Fixed	1,905.00	1,905.00	0.00%
ESL		Annual charge	M	Fixed	350.00	350.00	0.00%
ESL		Late Night Levy Fee (from 00.01 - 06.00)	M	Fixed	1,493.00	1,493.00	0.00%
ESL		Multiplier applies to premises in category that primarily or exclusively sell alcohol (X3)	M	Fixed	4,440.00	4,440.00	0.00%
ESL	Additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please read regulation 4(4) and 4(5) of the Licensing Act 2003 (Fees) Regulations 2005						
ESL	Large Premises or Events	Number in attendance at any one time:					
ESL		5,000 to 9,999	M	Fixed	1,000.00	1,000.00	0.00%
ESL		10,000 to 14,999	M	Fixed	2,000.00	2,000.00	0.00%
ESL		15,000 to 19,999	M	Fixed	4,000.00	4,000.00	0.00%
ESL		20,000 to 29,999	M	Fixed	8,000.00	8,000.00	0.00%
ESL		30,000 to 39,999	M	Fixed	16,000.00	16,000.00	0.00%
ESL		40,000 to 49,999	M	Fixed	24,000.00	24,000.00	0.00%
ESL		50,000 to 59,999	M	Fixed	32,000.00	32,000.00	0.00%
ESL		60,000 to 69,999	M	Fixed	40,000.00	40,000.00	0.00%
ESL		70,000 to 79,999	M	Fixed	48,000.00	48,000.00	0.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		80,000 to 89,999	M	Fixed	56,000.00	56,000.00	0.00%
ESL		90,000 and over	M	Fixed	64,000.00	64,000.00	0.00%
ESL		<b>Licensing Act 2003 - Other</b>					
ESL		Grant of a personal licence	M	Fixed	37.00	37.00	0.00%
ESL		Temporary event notice	M	Fixed	21.00	21.00	0.00%
ESL		Theft ,loss, etc. of premises licence or summary	M	Fixed	10.50	10.50	0.00%
ESL		Application for a provisional statement where premises being built etc.	M	Fixed	315.00	315.00	0.00%
ESL		Notification of change of name	M	Fixed	10.50	10.50	0.00%
ESL		Application to transfer premises licence	M	Fixed	23.00	23.00	0.00%
ESL		Application to vary premises licence to specify DPS	M	Fixed	23.00	23.00	0.00%
ESL		Theft ,loss, etc. of certificate or summary	M	Fixed	10.50	10.50	0.00%
ESL		Theft ,loss, etc. of temporary event notice	M	Fixed	10.50	10.50	0.00%
ESL		Theft ,loss, etc. of personal licence	M	Fixed	10.50	10.50	0.00%
ESL		Duty to notify of name change or address	M	Fixed	10.50	10.50	0.00%
ESL		Interim authority notice	M	Fixed	21.00	21.00	0.00%
ESL		Notification of change of name/alteration of club rules	M	Fixed	10.50	10.50	0.00%
ESL		Change of relevant registered address of club	M	Fixed	10.50	10.50	0.00%
ESL		Notification of interest in property	M	Fixed	21.00	21.00	0.00%
ESL	<b>The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018</b>						
ESL		Selling animals as pets new application 1 year	D	Fully- Flexible	737.00	773.90	5.01%
ESL		Selling animals as pets new application 2 years	D	Fully- Flexible	791.00	830.60	5.01%
ESL		Selling animals as pets renewal application 1 year	D	Fully- Flexible	617.00	647.90	5.01%
ESL		Selling animals as pets renewal application 2 year	D	Fully- Flexible	671.00	704.60	5.01%
ESL		Selling animals as pets renewal application 3 year	D	Fully- Flexible	804.00	844.20	5.00%
ESL		Selling animals as pets variation	D	Fully- Flexible	413.00	433.70	5.01%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee	Percentage increase in fees 2024-25 to 2025-26
ESL		Selling animals as pets transfer	D	Fully- Flexible	124.00	130.20	5.00%
ESL		Breeding dogs new application 1 year	D	Fully- Flexible	737.00	773.90	5.01%
ESL		Breeding dogs new application 2 years	D	Fully- Flexible	791.00	830.60	5.01%
ESL		Breeding dogs renewal application 1 year	D	Fully- Flexible	617.00	647.90	5.01%
ESL		Breeding dogs renewal application 2 year	D	Fully- Flexible	671.00	704.60	5.01%
ESL		Breeding dogs renewal application 3 year	D	Fully- Flexible	804.00	844.20	5.00%
ESL		Breeding dogs variation	D	Fully- Flexible	413.00	433.70	5.01%
ESL		Breeding dogs transfer	D	Fully- Flexible	124.00	130.20	5.00%
ESL		Providing/arranging boarding for dogs/cats new application 1 year	D	Fully- Flexible	737.00	773.90	5.01%
ESL		Providing/arranging boarding for dogs/cats new application 2 years	D	Fully- Flexible	791.00	830.60	5.01%
ESL		Providing/arranging boarding for dogs/cats renewal application 1 year	D	Fully- Flexible	617.00	647.90	5.01%
ESL		Providing/arranging boarding for dogs/cats renewal application 2 year	D	Fully- Flexible	671.00	704.60	5.01%
ESL		Providing/arranging boarding for dogs/cats renewal application 3 year	D	Fully- Flexible	804.00	844.20	5.00%
ESL		Providing/arranging boarding for dogs/cats variation	D	Fully- Flexible	331.00	347.60	5.02%
ESL		Providing/arranging boarding for dogs/cats transfer	D	Fully- Flexible	124.00	130.20	5.00%
ESL		Providing home boarding for under 6 dogs/cats new application 1 year	D	Fully- Flexible	635.00	666.80	5.01%
ESL		Providing home boarding for under 6 dogs/cats new application 2 years	D	Fully- Flexible	689.00	723.50	5.01%
ESL		Providing home boarding for under 6 dogs/cats renewal application 1 year	D	Fully- Flexible	581.00	610.10	5.01%
ESL		Providing home boarding for under 6 dogs/cats renewal application 2 year	D	Fully- Flexible	635.00	666.80	5.01%
ESL		Providing home boarding for under 6 dogs/cats renewal application 3 year	D	Fully- Flexible	768.00	806.40	5.00%
ESL		Providing home boarding for dogs/cats variation	D	Fully- Flexible	331.00	347.60	5.02%
ESL		Providing home boarding for dogs/cats transfer	D	Fully- Flexible	124.00	130.20	5.00%
ESL		Hiring of Horses etc. new application 1 year	D	Fully- Flexible	1,098.00	1,152.90	5.00%
ESL		Hiring of Horses etc. new application 2 year	D	Fully- Flexible	1,281.00	1,345.10	5.00%
ESL		Hiring of Horses etc. renewal application 1 year	D	Fully- Flexible	1,044.00	1,096.20	5.00%
ESL		Hiring of Horses etc. renewal application 2 year	D	Fully- Flexible	1,227.00	1,288.40	5.00%

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Hiring of Horses etc. renewal application 3 year	D	Fully- Flexible	1,410.00	1,480.50	5.00%
ESL		Additional vet fee for 15-29 horses	D	Fully- Flexible	207.00	217.40	5.02%
ESL		Additional vet fee for 30+ horses	D	Fully- Flexible	373.00	391.70	5.01%
ESL		Hiring of Horses etc. variation	D	Fully- Flexible	419.00	440.00	5.01%
ESL		Hiring of Horses etc. transfer	D	Fully- Flexible	124.00	130.20	5.00%
ESL		Keeping or training animals for exhibition new application 1 year	D	Fully- Flexible	635.00	666.80	5.01%
ESL		Keeping or training animals for exhibition new application 2 year	D	Fully- Flexible	689.00	723.50	5.01%
ESL		Keeping or training animals for exhibition renewal application 1 year	D	Fully- Flexible	581.00	610.10	5.01%
ESL		Keeping or training animals for exhibition renewal application 2 year	D	Fully- Flexible	635.00	666.80	5.01%
ESL		Keeping or training animals for exhibition renewal application 3 year	D	Fully- Flexible	768.00	806.40	5.00%
ESL		Keeping or training animals for exhibition variation	D	Fully- Flexible	331.00	347.60	5.02%
ESL		Keeping or training animals for exhibition transfer	D	Fully- Flexible	124.00	130.20	5.00%
ESL		Additional inspection/complaint visit	D	Fully- Flexible	153.00	160.70	5.03%
ESL		Copy licence	D	Fully- Flexible	14.00	14.70	5.00%
ESL		<b>Licensing Act 2003</b>					
ESL		Classification of films up to 30 minutes film duration	D	Fully-Flexible	53.00	55.70	5.09%
ESL		Each additional 20 minute film duration	D	Fully-Flexible	24.00	25.20	5.00%
ESL		<b>General</b>					
ESL		Additional inspections/professional advice per hour	D	Fully flexible	81.00	85.10	5.06%
ESL	<b><u>Local Authority Pollution Prevention &amp; Control Regulations 2000 (LAPPC)</u></b>						
ESL		<b>Application Fees:</b>					
ESL		Standard process (includes solvent emission activities)	M	Fixed	1,650.00	1,650.00	0.00%
ESL		Additional fee for operating without a permit	M	Fixed	1,188.00	1,188.00	0.00%
ESL		PVRI, SWOBs and Dry Cleaners	M	Fixed	155.00	155.00	0.00%
ESL		PVR I & II combined	M	Fixed	257.00	257.00	0.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Vehicle refinishers (VRs) (and other Reduced Fee Activities)	M	Fixed	362.00	362.00	0.00%
ESL		Reduced fee activities: Additional fee for operating without a permit	M	Fixed	71.00	71.00	0.00%
ESL		Mobile plant (not using simplified permits)	M	Fixed	1,650.00	1,650.00	0.00%
ESL		for the third to seventh applications	M	Fixed	985.00	985.00	0.00%
ESL		for the eighth and subsequent applications	M	Fixed	498.00	498.00	0.00%
ESL		Where an application for any of the above is for a combined Part B and waste application, add an extra £310 to the above amounts	M	Fixed	808.00	808.00	0.00%
ESL	<b>Annual Local Authority Pollution Prevention &amp; Control Subsistence Charges:</b>						
ESL		Standard process low	M	Fixed	772 (+105)*	772 (+105)*	0.00%
ESL		Standard process medium	M	Fixed	1161 (+156)*	1161 (+156)*	0.00%
ESL		Standard process high	M	Fixed	1747 (+207)*	1747 (+207)*	0.00%
ESL		Petrol Vapour Recovery stage 1 (PVR I), Small Waste Oil Burners ( SWOBs) and Dry Cleaners - Low	M	Fixed	79.00	79.00	0.00%
ESL		PVR 1, SWOBs and Dry Cleaners - Medium	M	Fixed	158.00	158.00	0.00%
ESL		PVR1, SWOBs and Dry Cleaners - High	M	Fixed	237.00	237.00	0.00%
ESL		PVR 1 & 2 combined - Low	M	Fixed	113.00	113.00	0.00%
ESL		PVR 1 & 2 combined - Medium	M	Fixed	226.00	226.00	0.00%
ESL		PVR 1 & 2 combined - High	M	Fixed	341.00	341.00	0.00%
ESL		Vehicle refinishers and other Reduced Fees - Low	M	Fixed	228.00	228.00	0.00%
ESL		Vehicle refinishers and other Reduced Fees - Medium	M	Fixed	365.00	365.00	0.00%
ESL		Vehicle refinishers and other Reduced Fees - High	M	Fixed	548.00	548.00	0.00%
ESL		Mobile plant, for first and second permits - Low	M	Fixed	626.00	626.00	0.00%
ESL		Mobile plant, for first and second permits - Medium	M	Fixed	1,034.00	1,034.00	0.00%
ESL		Mobile plant, for first and second permits - High	M	Fixed	1,551.00	1,551.00	0.00%
ESL		for the third to seventh authorisations - Low	M	Fixed	385.00	385.00	0.00%
ESL		for the third to seventh authorisations - Medium	M	Fixed	617.00	617.00	0.00%
ESL		for the third to seventh authorisations - high	M	Fixed	924.00	924.00	0.00%
ESL		eighth and subsequent authorisations - Low	M	Fixed	198.00	198.00	0.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee	Percentage increase in fees 2024-25 to 2025-26
ESL		eighth and subsequent authorisations - Medium	M	Fixed	316.00	316.00	0.00%
ESL		eighth and subsequent authorisations - High	M	Fixed	473.00	473.00	0.00%
ESL		Late Payment Fee	M	Fixed	52.00	52.00	0.00%
ESL		<i>* - the additional amounts in brackets must be charged where a permit is for a combined part B and waste installation</i>					
ESL		NOTE: -where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts					
ESL		<b>Transfer and Surrender</b>					
ESL		Standard process transfer	M	Fixed	169.00	169.00	0.00%
ESL		Standard process partial transfer	M	Fixed	497.00	497.00	0.00%
ESL		New	M	Fixed	78.00	78.00	0.00%
ESL		Surrender: all Part B activities	M	Fixed	-		
ESL		Reduced fee activities: Transfer	M	Fixed	-		
ESL		Reduced fee activities: partial transfer	M	Fixed	47.00	47.00	0.00%
ESL	<b>Temporary transfer for mobiles</b>						
ESL		First transfer	M	Fixed	53.00	53.00	0.00%
ESL		Repeat transfer	M	Fixed	10.00	10.00	0.00%
ESL		Repeat following enforcement or warning	M	Fixed	53.00	53.00	0.00%
ESL		<b>Substantial changes S10 and S11</b>	M	Fixed			
ESL		Standard Process	M	Fixed	1,050.00	1,050.00	0.00%

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		New	M	Fixed	1,650.00	1,650.00	0.00%
ESL		Reduced fee activities	M	Fixed	102.00	102.00	0.00%
ESL		Note: Reduced fee activities are Service stations, Vehicle Refinishers, Dry cleaners and small Oil burners under 0.4MW					
ESL	<u>Local Authority Pollution Prevention &amp; Control Regulations 2000</u>						
ESL	<b>Mobile plant charges - 1 - 2 authorisation</b>						
ESL		Application fee	M	Fixed	1,650.00	1,650.00	0.00%
ESL		subsistence fee - Low		Fixed	646.00	646.00	0.00%
ESL		Subsistence fee - Medium		Fixed	1,034.00	1,034.00	0.00%
ESL		Subsistence fee - High		Fixed	1,506.00	1,506.00	0.00%
ESL	<b>Mobile plant charges - 3 - 7 authorisation</b>						
ESL		Application fee	M	Fixed	985.00	985.00	0.00%
ESL		subsistence fee - Low		Fixed	385.00	385.00	0.00%
ESL		Subsistence fee - Medium		Fixed	617.00	617.00	0.00%
ESL		Subsistence fee - High		Fixed	924.00	924.00	0.00%
ESL	<b>Mobile plant charges - 8 or more authorisation</b>						
ESL		Application fee	M	Fixed	498.00	498.00	0.00%
ESL		subsistence fee - Low	M	Fixed	198.00	198.00	0.00%

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Subsistence fee - Medium	M	Fixed	316.00	316.00	0.00%
ESL		Subsistence fee - High	M	Fixed	473.00	473.00	0.00%
ESL	<b>Local Authority Integrated Pollution &amp; Prevention Control (IPPC)</b>						
ESL		Application	M	Fixed	3,363.00	3,363.00	0.00%
ESL		Additional fee for operating without a permit	M	Fixed	1,188.00	1,188.00	0.00%
ESL		Annual subsistence - Low	M	Fixed	1,447.00	1,447.00	0.00%
ESL		Annual subsistence - Medium	M	Fixed	1,611.00	1,611.00	0.00%
ESL		Annual subsistence - High	M	Fixed	2,334.00	2,334.00	0.00%
ESL		Late payment fee	M	Fixed	52.00	52.00	0.00%
ESL		Substantial Variation	M	Fixed	1,368.00	1,368.00	0.00%
ESL		Substantial Variation where 9(2)(a) or 9(2)(b) of the scheme applies	M	Fixed	3,363.00	3,363.00	0.00%
ESL		Transfer	M	Fixed	235.00	235.00	0.00%
ESL		Partial Transfer	M	Fixed	698.00	698.00	0.00%
ESL		Surrender		Fixed	698.00	698.00	0.00%
ESL	<b>The Private Water Supplies Regulations 2016</b>						
ESL		Risk Assessment	M	Capped	80.70	84.80	5.08%
ESL		Sampling <sup>(i)</sup> No fee is payable where a sample is taken and analysed solely to confirm or clarify the results of the analysis of a previous sample			80.70	84.80	5.08%
ESL		Investigation			80.70	84.80	5.08%
ESL		Granting an Authorisation			80.70	84.80	5.08%
ESL		Regulation 10 (Domestic Supplies) (for parameters referred to in paragraph (1)(a) to (e) of that regulation)			25.00	26.30	5.20%
ESL		Analysing a sample taken during check monitoring			Analytic cost of the sample	Analytic cost of the sample	
ESL		Analysing a sample taken during audit monitoring and monitoring under regulation 11			Analytic cost of the sample	Analytic cost of the sample	
ESL		Various public registers					

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Land Use Enquiry - Residential premises	D	Fully flexible	195.00	205.00	5.13%
ESL		Land Use Enquiry - Commercial premises	D	Fully flexible	326.00	343.00	5.21%
ESL		<b>Smoke Control Order</b>					
ESL		Fixed Penalty Notice - Emitting visible smoke - first offence				175.00	NEW
ESL		Fixed Penalty Notice - Emitting visible smoke - second offence within 12 months				225.00	NEW
ESL		Fixed Penalty Notice - Emitting visible smoke - third or subsequent offence within 12 months				300.00	NEW
ESL	CCTV	Information to support an insurance claim:	D	Fully flexible	75.00	79.00	5.33%
ESL	<b>Fixed Penalty Notices (FPN's)</b>						
ESL		Regulation 2 of the Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 at £400 per penalty notice for fly tipping to be paid within 14 days (Charge reduced to £250 if paid within 10 days of issue)	M	Capped	1,000.00	1,000.00	0.00%
ESL		Depositing Litter - S87/88 Environmental Protection Act 1990 Capped at £500 £200 if paid within 10 days	M	Capped	500.00	500.00	0.00%
ESL		Failure to produce waste transfer documents - s34/34A Environmental Protection Act 1990 to be paid within 14 days (Charge reduced to £200 if paid within 10 days)	M	Capped	600.00	600.00	0.00%
ESL		Failure to produce authority to transport waste - s5/5B control of Pollution Amendment Act 1989 to be paid within 14 days (Charge reduced to £200 if paid within 10 days)	M	Capped	300.00	300.00	0.00%
ESL		Unauthorised distribution of free printed matter - s3A Environmental Protection Act 1990 (Capped at £150) charge reduced to £80 if paid within 10 days Penalty set by L B Southwark	M	Capped	150.00	150.00	0.00%
ESL		Failure to comply with a waste receptacles notice - s46 Environmental Protection Act 1990 (Domestic Premises)	D	Fully Flexible	110.00	110.00	0.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Failure to comply with a waste receptacles notice - s47 Environmental Protection Act 1990 (Commercial Waste)	D	Fully Flexible	110.00	110.00	0.00%
ESL		Repairing vehicles on a road - s4/6 Clean Neighbourhoods and Environment Act 2005 (Capped at £110) Penalty set by L B Southwark to be paid within 14 days (charge reduced to £100 if paid within 10 days)	D	Fully Flexible	110.00	110.00	0.00%
ESL	Destroying or damaging property (graffiti and flyposting Unauthorised display of advertisements (flyposting) - the individual affixing the advertisement - s224 Town and county Planning Act 1990	Penalty notices for graffiti and fly-posting. s43 Antisocial Behaviour Act 2003	D	Capped	500.00	500.00	0.00%
ESL		Smoking in a smoke free place - Health Act 2006 (Capped at £50) Penalty set by Health act 2006	D	Capped	50.00	50.00	0.00%
ESL		Failure to display required no-smoking signs - Health Act 2006 (Capped at £200) Penalty set by Health Act 2006	D	Capped	200.00	200.00	0.00%
ESL		Contravention or failure to comply with requirement or prohibition imposed by abatement notice - residential - s79/80 Environmental Protection Act 1990 (Capped at £100) Penalty set by ALG	D	Capped	100.00	100.00	0.00%
ESL		Contravention or failure to comply with requirement or prohibition imposed by abatement notice - industrial / trade / business - s79/80 Environmental Protection Act 1990 (Capped at £400) Penalty set by ALG	M	Capped	400.00	400.00	0.00%
ESL		Displaying advertisement in contravention of regulations - s224 Town and Country Planning Act 1990 (Capped at £100) Penalty set by ALG	M	Capped	100.00	100.00	0.00%
ESL		Contravention of condition of street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG	M	Capped	100.00	100.00	0.00%
ESL		Making false statement in connection with application for street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £125) Penalty set by ALG	M	Capped	125.00	125.00	0.00%
ESL		Resisting or obstructing authorised officer - s34 London Local Authorities 1990 (LLA 1990) (Capped at £250) Penalty set by ALG	M	Capped	250.00	250.00	0.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Failure to produce street trading license on demand - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG	M	Capped	100.00	100.00	0.00%
ESL		Unlicensed street trading - s38 London Local Authorities Act 1990 (LLA 1990) (Capped at £150) Penalty set by ALG	M	Capped	150.00	150.00	0.00%
ESL		Public Space Protection Order (PSPO) provision to tackle Dog related ASB	D	Capped	100.00	100.00	0.00%
ESL		Cycling on a footpath (Road Traffic Act 1984)	M	Capped	50.00	50.00	0.00%
ESL	<b>LEISURE DIRECTORATE</b>						
ESL	( Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)						
ESL	<b>Parks Pitch Bookings and BMX Fees and Charges</b>						
ESL	<b>NON-VATABLE FEES - VAT WILL NOT BE CHARGED FOR BLOCK BOOKINGS OF 10 OR MORE</b>						
ESL	<b>VENUE</b>	<b>ACTIVITY</b>					
ESL	<b>All the fees shown below are at Block Booking Rate (10 or more)</b>						
ESL	All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Adult - Half Day (9am-2pm or 2pm-7pm)	D	Fully flexible	84.90	84.90	0.00%
ESL	All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Adult - Hourly rate for extending a half day booking	D	Fully flexible	New	12.00	
ESL	All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Junior - Half Day (9am-2pm or 2pm-7pm)	D	Fully flexible	52.40	52.40	0.00%
ESL	All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Junior - Hourly rate for extending a half day booking	D	Fully flexible	New	8.00	
ESL	All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Adult - Evening session (Mon - Fri, 3 hrs)	D	Fully flexible	52.40	55.10	5.15%
ESL	All Sites: Burgess, Belair, (Southwark, Peckham Rye - Artificial strip only)	Cricket - Junior - Evening session (Mon - Fri, 3 hrs)	D	Fully flexible	38.50	38.50	0.00%
ESL	All Sites	Grass Football / Rugby / Gaelic / Aussie rules Pitch - Adult with changing room (also Out of Borough Schools) - 90 mins	D	Fully flexible	100.20	100.20	0.00%
ESL	All Sites	Grass Football / Rugby / Gaelic / Aussie rules Pitch Adult - Discount No Changing Room - 90 mins	D	Fully flexible	78.50	82.50	5.10%

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL	All Sites	Grass Football / Rugby Pitch - Junior 11-a-side with changing room (also Out of Borough School) - 60 mins	D	Fully flexible	49.50	49.50	0.00%
ESL	All Sites	Grass Football / Rugby Pitch Junior full size - Discount No Changing Room - 60 mins	D	Fully flexible	41.40	41.40	0.00%
ESL	All Sites	Grass Football Pitch - All Southwark School 11-a-side Pitch - 90 mins	D	Fully flexible	38.10	40.10	5.25%
ESL	All Sites	Grass Football Pitch - All Southwark School 11-a-side Pitch - 60 mins	D	Fully flexible	21.00	22.10	5.24%
ESL	All Sites	Grass Football Pitch - Small Sized Pitch with changing room (including Out of Borough School) - 60 mins	D	Fully flexible	35.60	37.40	5.06%
ESL	All Sites	Grass Football Pitch - Small Sized Pitch - Discount / No Changing Room - 60 mins	D	Fully flexible	21.00	22.10	5.24%
ESL	All Sites	Grass Football Pitch - Small Sized Pitch - All Southwark Schools - 60 mins	D	Fully flexible	14.30	15.10	5.59%
ESL	Burgess Park Community Sports Centre	Grass Rugby Pitch - Adult Off-Peak - 90 mins	D	Fully flexible	78.60	82.60	5.09%
ESL	All Sites	Grass Touch Rugby (Not on existing pitches) - 60 mins	D	Fully flexible	37.50	39.40	5.07%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - Commercial Rate Peak - 60 mins	D	Fully flexible	184.90	184.90	0.00%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - Commercial Rate Off-Peak - 60 mins	D	Fully flexible	93.40	93.40	0.00%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Half Pitch - Commercial Peak - 60min	D	Fully flexible	93.70	93.70	0.00%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Half Pitch - Commercial Rate Off-Peak - 60 mins	D	Fully flexible	47.00	47.00	0.00%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Quarter Pitch - Commercial Peak - 60min	D	Fully flexible	46.90	49.30	5.12%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Quarter Pitch - Commercial Rate Off-Peak - 60 mins	D	Fully flexible	24.70	26.00	5.26%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - Community Rate Junior - 60 mins	D	Fully flexible	98.70	98.70	0.00%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Half Pitch - Community Rate Junior - 60 mins	D	Fully flexible	50.50	50.50	0.00%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Quarter Pitch - Community Rate Junior - 60min	D	Fully flexible	28.30	28.30	0.00%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - Community Rate Adult Peak - 60 mins	D	Fully flexible	111.60	117.20	5.02%

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL	Burgess Park Community Sports Centre	3g Astroturf - Full Pitch - Community Rate Adult Off-Peak - 60 mins	D	Fully flexible	78.50	82.50	5.10%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Half Pitch - Community Rate Adult Peak - 60 mins	D	Fully flexible	76.30	80.20	5.11%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Half Pitch - Community Rate Adult Off-Peak - 60 mins	D	Fully flexible	41.10	43.20	5.11%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Quarter Pitch - Community Rate Adult Peak - 60 mins	D	Fully flexible	41.10	43.20	5.11%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Quarter Pitch - Community Rate Adult Off-Peak - 60 mins Adult	D	Fully flexible	22.90	24.10	5.24%
ESL	Burgess Park Community Sports Centre	3g Astroturf All Southwark Schools - Full Pitch before 4:00pm - 60 mins - Southwark Schools non vatable	D	Fully flexible	23.50	24.70	5.11%
ESL	Burgess Park Community Sports Centre	3g Astroturf Out of Borough Schools - Full Pitch before 4:00pm - 60 mins	D	Fully flexible	57.60	60.50	5.03%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Full Pitch Match Rate - 120 min (Weekend FA affiliated club & league)	D	Fully flexible	125.70	132.00	5.01%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Half Pitch Match Rate - 7v7 or 9v9 - 90 min (Weekend FA affiliated club & league)	D	Fully flexible	53.70	56.40	5.03%
ESL	Burgess Park Community Sports Centre	3g Astroturf - Quarter Pitch Match Rate - 5v5 - 60 min (Weekend FA affiliated club & league)	D	Fully flexible	20.00	21.00	5.00%
ESL	Burgess Park Community Sports Centre	Basketball Court - Event Hire	D	Fully flexible	14.10	14.90	5.67%
ESL	Burgess Park Community Sports Centre	Birthday party price - Pitch and club room - Quarter pitch (1hr play/30 min club room) *restricted times	D	Fully flexible	45.00	47.30	5.11%
ESL	Burgess Park Community Sports Centre	Birthday party price - Pitch and club room - Half pitch (1hr play/30min club room) *restricted times	D	Fully flexible	65.00	68.30	5.08%
ESL	Burgess Park Community Sports Centre	Walk in use of a pitch (Adult) *restricted times	D	Fully flexible	4.00	4.20	5.00%
ESL	Burgess Park Community Sports Centre	Walk in use of a pitch (Junior) *restricted times	D	Fully flexible	Free	Free	
ESL	Burgess Park Community Sports Centre	Summer school sport day - grass pitch	D	Fully flexible	New	45.00	
ESL	Tabard Gardens	Astroturf - Full Pitch Adult - Peak - 60 mins - (4pm-9pm)	D	Fully flexible	111.60	117.20	5.02%
ESL	Tabard Gardens	Astroturf - Half Pitch Adult - Peak - 60 mins - (4pm-9pm)	D	Fully flexible	73.60	77.30	5.03%
ESL	Tabard Gardens	Astroturf - Full Pitch Junior- Peak - 60 mins - (4pm-9pm)	D	Fully flexible	48.20	50.70	5.19%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL	Tabard Gardens	Astroturf - Half Pitch Junior - Peak - 60 mins - (4pm-9pm)	D	Fully flexible	36.90	38.80	5.15%
ESL	Tabard Gardens	Astroturf - Full Pitch- Off-Peak - 60 mins - (9am -4pm)	D	Fully flexible	48.20	50.70	5.19%
ESL	Tabard Gardens	Astroturf - Half Pitch - Off-Peak - 60 mins - (9am -4pm)	D	Fully flexible	36.90	38.80	5.15%
ESL	Tabard Gardens	Astroturf - Full Pitch - 60 mins All Southwark Schools - non vatable	D	Fully flexible	44.40	46.70	5.18%
ESL	Tabard Gardens	Astroturf - Half Pitch - 60 mins All Southwark Schools - non vatable	D	Fully flexible	22.40	23.60	5.36%
ESL	Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge	D	Fully flexible	60.90	64.00	5.09%
ESL	Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Late Locking Fee - Per Hour	D	Fully flexible	23.00	24.20	5.22%
ESL	Mint Street Park MUGA (New)	MUGA with artificial grass surface - Commercial 60 mins	D	Fully flexible	39.25	41.30	5.22%
ESL	Mint Street Park MUGA (New)	MUGA with artificial grass surface - School 60 mins	D	Fully flexible	11.00	11.60	5.45%
ESL	Leathermarket Gardens MUGA (New)	MUGA with artificial grass surface - Commercial 60 mins	D	Fully flexible	39.25	41.30	5.22%
ESL	Leathermarket Gardens MUGA (New)	MUGA with artificial grass surface - Community 60 mins	D	Fully flexible	23.50	24.70	5.11%
ESL	BMX Track	Coaching sessions (fee per person) - 60 mins	D	Fully flexible	5.00	5.10	2.00%
ESL	BMX Track	Book and ride peak - up to 16-30 riders - 60 mins	D	Fully flexible	176.10	185.00	5.05%
ESL	BMX Track	New- Book and ride peak - up to 15 riders - 60 mins	D	Fully flexible	129.40	135.90	5.02%
ESL	BMX Track	Book and ride off-peak - 16-30 riders - 60 mins	D	Fully flexible	107.80	113.20	5.01%
ESL	BMX Track	Book and ride off peak - up to 15 riders - 60 mins	D	Fully flexible	81.90	86.00	5.01%
ESL	BMX Track	BMX Holiday club (10am - 3pm)	D	Fully flexible	22.65	23.80	5.08%
ESL	BMX Track	Track only booking- No coach or equipment	D	Fully flexible	54.60	57.40	5.13%
ESL	BMX Track	Club - No charge for first 700 hours per annum. Hourly rate for any additional use.	D	Fully flexible	29.40	30.90	5.10%

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL	All sites	Tennis Pay and Play fee (Peak) - inc non-Southwark schools	D	Fully flexible	9.40	9.90	5.32%
ESL	All sites	Tennis Pay and Play fee (Off Peak) - inc non-Southwark school	D	Fully flexible	6.80	7.20	5.88%
ESL	All sites	Tennis Concession Pay and Play fee (Peak) inc Southwark School	D	Fully flexible	6.20	6.20	0.00%
ESL	All sites	Tennis Concession Pay and Play fee (Off Peak) inc Southwark School	D	Fully flexible	5.10	5.10	0.00%
ESL	All sites	Tennis - Disabled residents	D	Fully flexible	Free	Free	0.00%
ESL	All sites	Tennis Membership Annual fee	D	Fully flexible	64.10	67.00	4.52%
ESL	All sites	Tennis Membership Pay and Play fee (Peak)	D	Fully flexible	6.70	7.00	4.48%
ESL	All sites	Tennis Membership Pay and Play fee (Off Peak)	D	Fully flexible	5.20	5.50	5.77%
ESL	All sites	Tennis Junior Membership	D	Fully flexible	Free	Free	
ESL	All sites	Filming (per court per hour)	D	Fully flexible	25.00	26.30	5.20%
ESL	All sites	Corporate event hire (per court per hour)	D	Fully flexible	15.00	15.80	5.33%
ESL	Burgess Tennis Court (Proposed)	Creation of a new Court 8 booking (half court in Burgess Park)	D	Fully flexible	2.50	2.60	4.00%
ESL	Licences						
ESL	<b>VATABLE FEES (Fees shown below are inclusive of 20% VAT )</b>						
ESL	All Sites	Annual Group Exercise Licence (1-5 Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	New	86.40	
ESL	All Sites	Monthly Group Exercise Licence (1-5 Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	New	8.70	
ESL	All Sites	Annual Group Exercise Licence (6-12 Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	New	388.80	
ESL	All Sites	Monthly Group Exercise Licence (6-12 Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	New	38.90	
ESL	All Sites	Annual Group Exercise Licence (13-20 Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	New	648.00	

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ESL	All Sites	Monthly Group Exercise Licence (13-20 Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	New	64.80	
ESL	All Sites	Annual Group Exercise Licence (21-30 Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	New	1,036.80	
ESL	All Sites	Monthly Group Exercise Licence (21-30 Clients) - (1 - 3 Sessions Per Week)	D	Fully flexible	New	103.70	
ESL	All Sites	Annual Group Exercise Licence (1-5 Clients) - (4-7 Sessions Per Week)	D	Fully flexible	New	324.00	
ESL	All Sites	Monthly Group Exercise Licence (1-5 Clients) - (4-7 Sessions Per Week)	D	Fully flexible	New	32.40	
ESL	All Sites	Annual Group Exercise Licence (6-12 Clients) - (4-7 Sessions Per Week)	D	Fully flexible	New	972.00	
ESL	All Sites	Monthly Group Exercise Licence (6-12 Clients) - (4-7 Sessions Per Week)	D	Fully flexible	New	97.20	
ESL	All Sites	Annual Group Exercise Licence (13-20 Clients) - (4-7 Sessions Per Week)	D	Fully flexible	New	1,170.00	
ESL	All Sites	Monthly Group Exercise Licence (13-20 Clients) - (4-7 Sessions Per Week)	D	Fully flexible	New	117.00	
ESL	All Sites	Annual Group Exercise Licence (21-30 Clients) - (4-7 Sessions Per Week)	D	Fully flexible	New	1,872.00	
ESL	All Sites	Monthly Group Exercise Licence (21-30 Clients) - (4-7 Sessions Per Week)	D	Fully flexible	New	187.20	
ESL	All Sites - Park Car Parks	Pay by Phone Car Parking (per hour)	D	Fully flexible	2.50	2.70	8.00%
ESL	New	Pay by Phone Car Parking (non-ULEZ/Diesel) (per hour)	D	Fully flexible	3.75	4.00	6.67%
ESL	All Sites - Park Car Parks	Event Organiser Parking for 25% occupancy <b>Per Day</b>	D	Fully flexible	59.30	62.30	5.06%
ESL	All Sites - Park Car Parks	Filming Unit Base - Per Filming Day	D	Fully flexible	1760-4500	1850-4725	5.11%
ESL	All Site excl Tier 1 Parks	Parks Mobile Trading Licence <b>(Per Month)</b>	D	Fully flexible	352.70	370.40	5.02%
ESL	All Sites	Works Licence Administration Fee	D	Fully flexible	384.20	403.50	5.02%
ESL	All Sites	Celebration Tree Fee	D	Fully flexible	650.00	682.50	5.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee	Percentage increase in fees 2024-25 to 2025-26
ESL	All Sites	Memorial bench - Parks	D	Fully flexible	1,500.00	1,575.00	5.00%
ESL	<b>CEMETERIES AND CREMATORIUM (Figures Ex-VAT. Appropriate VAT will be added at the time of invoice, where applicable)</b>						
ESL	<b>Cemeteries Interment Fees Resident</b>						
ESL	<b>Cemeteries Interment Fees Resident</b>	Interment Resident Stillborn Inc Temp Marker Permit	D	Fully flexible	471.45	495.10	5.02%
ESL	<b>Cemeteries Interment Fees Resident</b>	Interment Resident Child 0-5Yrs Inc Temp Marker Permit	D	Fully flexible	778.05	817.00	5.01%
ESL	<b>Cemeteries Interment Fees Resident</b>	Interment Resident Child 5-17Yrs Inc Temp Marker Permit	D	Fully flexible	1,158.15	1,216.10	5.00%
ESL	<b>Cemeteries Interment Fees Resident</b>	Interment Child Cremated Remains 0-17Yrs Inc Temp Marker Permit	D	Fully flexible	438.90	460.90	5.01%
ESL	<b>Cemeteries Interment Fees Resident</b>	Solo/Simplicity Adult Interment (6ft6 x24")	D	Fully flexible	2,552.10	2,679.80	5.00%
ESL	<b>Cemeteries Interment Fees Resident</b>	Classic Adult Interment (Up to 6ft8 x2" Maximum)	D	Fully flexible	2,848.65	2,991.10	5.00%
ESL	<b>Cemeteries Interment Fees Resident</b>	Adult Supreme Interment for Coffins/Caskets Exceeding 6Ft 8" or 26"	D	Fully flexible	3,502.80	3,678.00	5.00%
ESL	<b>Cemeteries Interment Fees Resident</b>	Interment of Cremated Remains in a Private Grave	D	Fully flexible	693.60	728.30	5.00%
ESL	<b>Cemeteries Interment Fees Resident</b>	Interment of Cremated Remains into a Grave at the Time of a Coffin/Casket Burial (per set of remains)	D	Fully flexible	95.30	100.10	5.04%
ESL	<b>Cemeteries Interment Fees Resident</b>	Interment of a 2nd Coffin/Casket into a Grave at the Time of a Coffin/Casket Burial	D	Fully flexible	597.60	627.50	5.00%
ESL	<b>Cemeteries Interment Fees Resident</b>	Scattering of Cremated Remains on a Grave When Cremation Did Not Take Place at Honor Oak Crematorium	D	Fully flexible	125.20	131.50	5.03%
ESL	<b>Cemeteries Interment Fees Resident</b>	Scattering of Cremated Remains on a Grave Where Cremation Took Place at Honor Oak Crematorium	D	Fully flexible	101.40	106.50	5.03%
ESL	<b>Cemeteries Interment Fees Resident</b>	Saturday Interment Supplement No Chapel Service	D	Fully flexible	939.00	986.00	5.01%
ESL		Saturday Interment Supplement - Burial After A Chapel Service	D	Fully flexible	1,024.40	1,075.70	5.01%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Saturday Interment Supplement - Cremated Remains	D	Fully flexible	403.40	423.60	5.01%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Resident Stillborn Grave	D	Fully flexible	490.90	515.50	5.01%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Resident Child Grave 0-5Yrs	D	Fully flexible	834.40	876.20	5.01%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Resident Child Grave 5-17Yrs	D	Fully flexible	1,632.60	1,714.30	5.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Resident Child Cremated Remains Grave 0-17Yrs For 1 x Interment	D	Fully flexible	834.40	876.20	5.01%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Resident Child & Parent Grave 2 Interments ONLY Same as Resident Simplicity	D	Fully flexible	3,773.00	3,961.70	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Solo Grave 25 Yr (6ft 6" X 24" Maximum Only)	D	Fully flexible	3,185.00	3,344.30	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Solo Grave 50 Yr (6ft 6" X 24" Maximum Only)	D	Fully flexible	4,012.00	4,212.60	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Solo Grave 75 Yr (6ft 6" X 24" Maximum Only)	D	Fully flexible	4,374.70	4,593.50	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Solo Grave 100Yr (6ft 6" X 24" Maximum Only)	D	Fully flexible	4,646.25	4,878.60	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Simplicity Lawn Grave 25 Year (6ft 6" X 24" Maximum Only)	D	Fully flexible	3,773.00	3,961.70	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Simplicity Lawn Grave 50 Year (6ft 6" X 24" Maximum Only)	D	Fully flexible	5,017.10	5,268.00	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Simplicity Lawn Grave 75 Year (6ft 6" X 24" Maximum Only)	D	Fully flexible	5,927.20	6,223.60	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Simplicity Lawn Grave 100 Year (6ft 6" X 24" Maximum Only)	D	Fully flexible	6,221.25	6,532.40	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Classic Lawn Grave 25 Year (Up to 6ft 8" X 28" Maximum Only)	D	Fully flexible	4,161.30	4,369.40	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Classic Lawn Grave 50 Year (Up to 6ft 8" X 28" Maximum Only)	D	Fully flexible	5,134.50	5,391.30	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Classic Lawn Grave 75 Year (Up to 6ft 8" X 28" Maximum Only)	D	Fully flexible	6,220.70	6,531.80	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Classic Lawn Grave 100 Year (Up to 6ft 8" X 28" Maximum Only)	D	Fully flexible	6,326.25	6,642.60	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Casket Supreme Grave 25 Year - Resident Only and Wooden Coffins/Caskets Only (Exceeding 6ft 8" X 28")	D	Fully flexible	4,913.60	5,159.30	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Casket Supreme Grave 50 Year - Resident Only and Wooden Coffins/Caskets Only (Exceeding 6ft 8" X 28")	D	Fully flexible	5,653.00	5,935.70	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Casket Supreme Grave 75 Year - Resident Only and Wooden Coffins/Caskets Only (Exceeding 6ft 8" X 26")	D	Fully flexible	6,546.10	6,873.50	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Casket Supreme Grave 100 Year - Resident Only and Wooden Coffins/Caskets Only (Exceeding 6ft 8" X 26")	D	Fully flexible	7,134.75	7,491.50	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Traditional Lawn Grave 100 Year - Nunhead	D	Fully flexible	7,218.75	7,579.70	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Standard Lawn Grave (Interment x 1 Only 25 Years) - Resident Only	D	Fully flexible	3,126.40	3,282.80	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Standard Lawn Single & Interment (Public)	D	Fully flexible	6,114.00	6,419.70	5.00%

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ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Cremated Remains Plot (For 2) 75 YEARS New Resident Only includes first interment	D	Fully flexible	3,502.80	3,678.00	5.00%
ESL	<b>Cemeteries - Resident Grave Purchase Fees</b>	Renewal or Extension of Exclusive Right of Burial per 10 years	D	Fully flexible	554.40	685.00	23.56%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	Renewal or Extension of Exclusive Right of Burial PER 25 YEARS Resident	D	Fully flexible		1,325.00	
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	Interment Non Resident NVF (Private Not CFF) Includes Memorial Permit	D	Fully flexible	541.80	568.90	5.00%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	Interment Non Resident Stillborn	D	Fully flexible	594.30	624.10	5.01%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	Interment Non Resident Child 0-5Yrs	D	Fully flexible	930.30	976.90	5.01%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	Interment Non Resident Child 5-17Yrs	D	Fully flexible	1,581.30	1,660.40	5.00%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	Interment Child Cremated Remains 0-17Yrs Non Resident	D	Fully flexible	709.80	745.30	5.00%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	18 Yrs Adult Solo/Simplicity Interment Fee 6ft 6" x 24" (Maximum)	D	Fully flexible	4,836.30	5,078.20	5.00%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	18-yrs - Adult Classic Interment Lawn Grave (Up to 6ft8"x28" Maximum)	D	Fully flexible	5,235.30	5,497.10	5.00%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	18-yrs - Adult Classic Supreme Interment Lawn Grave (Exceeds 6ft8"x26)	D	Fully flexible	5,702.55	5,987.70	5.00%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	18-yrs - Adult Interment (Exceeding 6ft8"x26)	D	Fully flexible	5,702.55	5,987.70	5.00%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	Interment of cremated remains in a private grave	D	Fully flexible	725.60	761.90	5.00%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	Interment of Cremated Remains into a Grave at the Time of a Coffin/Casket Burial (per set of remains)	D	Fully flexible	95.30	100.10	5.04%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	Interment of a 2nd Coffin/Casket into a Grave at the Time of a Coffin/Casket Burial	D	Fully flexible	581.60	610.70	5.00%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	Scattering of Cremated Remains on a Grave When Cremation Did Not Take Place at Honor Oak Crematorium	D	Fully flexible	177.20	186.10	5.02%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	Scattering of Cremated Remains on a Grave Where Cremation Took Place at Honor Oak Crematorium	D	Fully flexible	122.80	129.00	5.05%
ESL	<b>Cemeteries Interment Fees Non-Resident</b>	Saturday Interment Supplement No Chapel Service	D	Fully flexible	1,029.70	1,081.20	5.00%
ESL		Saturday Interment Supplement - Burial After A Chapel Service	D	Fully flexible	1,127.90	1,184.30	5.00%
ESL	<b>Cemeteries - Non Resident Grave Purchase Fees</b>	Saturday Interment Supplement - Cremated Remains	D	Fully flexible	443.90	466.10	5.00%
ESL	<b>Cemeteries - Non Resident Grave Purchase Fees</b>	Non Resident NVF Grave 25 Years (Private Not CFF)	D	Fully flexible	814.20	855.00	5.01%

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ESL	Cemeteries - Non Resident Grave Purchase Fees	Non Resident Stillborn Grave	D	Fully flexible	924.10	970.40	5.01%
ESL	Cemeteries - Non Resident Grave Purchase Fees	Non Resident Child Grave 0-5Yrs	D	Fully flexible	1,494.90	1,569.70	5.00%
ESL	Cemeteries - Non Resident Grave Purchase Fees	Non Resident Child Grave 5-17Yrs	D	Fully flexible	2,713.40	2,849.10	5.00%
ESL	Cemeteries - Non Resident Grave Purchase Fees	Non Resident Child Cremated Remains Grave 0-17Yrs For 1 x Interment	D	Fully flexible	1,200.40	1,260.50	5.01%
ESL	Cemeteries - Non Resident Grave Purchase Fees	Non Resident Child & Parent Grave 2 Interments ONLY Same as Non Resident Simplicity	D	Fully flexible	8,512.60	8,938.30	5.00%
ESL	Cemeteries - Non Resident Grave Purchase Fees	Non Resident Child & Parent Cremated Remains Grave for 2 x Interments	D	Fully flexible	2,987.60	3,137.00	5.00%
ESL	Cemeteries - Non Resident Grave Purchase Fees	Simplicity Lawn Grave 25 Year (6ft 6" X 264) Non Resident	D	Fully flexible	8,573.40	9,002.10	5.00%
ESL	Cemeteries - Non Resident Grave Purchase Fees	Simplicity Lawn Grave 50 Year (6ft 6" X 24" Maximum Only) Non Resident	D	Fully flexible	9,955.20	10,453.00	5.00%
ESL	Cemeteries - Non Resident Grave Purchase Fees	Simplicity Lawn Grave 75 Year (6ft 6" X 24" Maximum Only) Non Resident	D	Fully flexible	10,910.10	11,455.70	5.00%
ESL	Cemeteries - Non Resident Grave Purchase Fees	Simplicity Lawn Grave 100 Year (6ft 6" X 24" Maximum Only) Non Resident	D	Fully flexible	10,946.25	11,493.60	5.00%
ESL	Cemeteries - Non Resident Grave Purchase Fees	Classic Lawn Standard Grave 25 Year - Wooden Coffins/Caskets Only (6ft 8" X 26" Maximum) Non Resident	D	Fully flexible	8,813.50	9,254.20	5.00%
ESL	Cemeteries - Non Resident Grave Purchase Fees	Classic Lawn Standard Grave 50 Year - Wooden Coffins/Caskets Only (6ft 8" X 26" Maximum) Non Resident	D	Fully flexible	10,024.50	10,525.80	5.00%
ESL	Cemeteries - Non Resident Grave Purchase Fees	Classic Lawn Standard Grave 75 Year - Wooden Coffins/Caskets Only (6ft 8" X 26" Maximum) Non Resident	D	Fully flexible	11,123.50	11,679.70	5.00%
ESL	Cemeteries - Non Resident Grave Purchase Fees	Classic Lawn Standard Grave 100 Year - Wooden Coffins/Caskets Only (6ft 8" X 26" Maximum) Non Resident	D	Fully flexible	11,385.00	11,954.30	5.00%
ESL	Cemeteries - Non Resident Grave Purchase Fees	Casket Supreme Grave 50 Year - Wooden Coffins/Caskets Only (Exceeding 6ft 8" X 28") Non resident	D	Fully flexible	12,405.00	13,025.30	5.00%
ESL	Service Fees	Renewal or Extension of Exclusive Right of Burial PER 10YEARS Non Resident	D	Fully flexible	675.00	985.00	45.93%
ESL	Service Fees	Renewal or Extension of Exclusive Right of Burial PER 25 YEARS Non Resident	D	Fully flexible		1,785.00	
ESL	Service Fees	Direct to Grave Service 20 Mins Inclusive (No Fee)	D	Fully flexible	Free	Free	0.00%
ESL	Service Fees	Chapel Service 30mins + 20 Mins Graveside Service Inclusive	D	Fully flexible	166.20	174.60	5.05%
ESL	Service Fees	Double Chapel Service 60 Mins + 20 Mins Graveside Service Inclusive	D	Fully flexible	332.50	349.20	5.02%
ESL	Service Fees	Graveside Service 45 Mins	D	Fully flexible	78.70	82.70	5.08%
ESL	Service Fees	Graveside Service 45 Mins Inc PARTIAL Backfill to close the grave	D	Fully flexible	175.00	183.80	5.03%
ESL	Service Fees	Resource to rectify an unauthorised backfill	D	Fully flexible	350.00	367.50	5.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL	<b>Service Fees</b>	Single Chapel Service & Extended Grave Service (Includes Backfills 30 Mins + 1.5Hrs Grave Side)	D	Fully flexible	237.40	249.30	5.01%
ESL	<b>Service Fees</b>	Double Chapel Service & Extended Grave Service (Includes Backfills 60 Mins + 1.5Hrs Grave Side)	D	Fully flexible	408.20	428.70	5.02%
ESL	<b>Service Fees</b>	Extended Graveside Service (Includes Services Requiring Backfill Service) 2.5Hrs @ Graveside	D	Fully flexible	237.20	249.10	5.02%
ESL	<b>Service Fees</b>	Use of Chapel for Memorial Service 1hr - Monday - Friday) New	D	Fully flexible	307.90	323.30	5.00%
ESL	<b>Service Fees</b>	Use of Organ	D	Fully flexible	42.90	45.10	5.13%
ESL		Late to Burial Graveside/Chapel (Per 15 Minutes)	D	Fully flexible	79.90	83.90	5.01%
ESL	<b>Exhumation</b>	Penalty Charge for incorrect coffin/casket sizes which result in Excavation of a differing grave.			1,000.00	1,050.00	5.00%
ESL	<b>Exhumation</b>	Exhumation (Single Coffin)	D	Fully flexible	5,560.00	5,838.00	5.00%
ESL	<b>Exhumation</b>	Exhumation of any Subsequent Coffins on the Same Day	D	Fully flexible	910.00	955.50	5.00%
ESL	<b>Exhumation</b>	Exhumation of Cremated Remains (Single)	D	Fully flexible	547.00	574.40	5.01%
ESL	<b>Deeds</b>	Exhumation of any Subsequent Coffins on the Same Day	D	Fully flexible	227.50	238.90	5.01%
ESL	<b>Deeds</b>	Replacement Deed of Grant	D	Fully flexible	62.50	65.70	5.12%
ESL	<b>Deeds</b>	Transfer	D	Fully flexible	155.00	162.80	5.03%
ESL	<b>Resident Memorial Permits</b>	Transfer & Replacement of Deed Service	D	Fully flexible	155.00	162.80	5.03%
ESL	<b>Resident Memorial Permits</b>	Simplicity Memorial Licence Fee Private Grave 25 years - Includes 5 Yearly Risk Assessments	D	Fully flexible	357.50	375.40	5.01%
ESL	<b>Resident Memorial Permits</b>	Classic/Supreme Memorial Licence Fee Private Grave 25 years - Includes 5 Yearly Risk Assessments	D	Fully flexible	373.50	392.20	5.01%
ESL	<b>Resident Memorial Permits</b>	Garden Area Memorial Permit 5 YEARS ONLY(Older Area Only)	D	Fully flexible	217.20	228.10	5.02%
ESL	<b>Resident Memorial Permits</b>	Fixed Shoe Memorial Permit Lodge & Area Z	D	Fully flexible	426.80	448.20	5.01%
ESL	<b>Resident Memorial Permits</b>	Traditional Memorial Permit Where Permitted	D	Fully flexible	469.00	492.50	5.01%
ESL	<b>Resident Memorial Permits</b>	Memorial Licence Fee - NVF Public Grave (15 years Only)	D	Fully flexible	140.90	148.00	5.04%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee	Percentage increase in fees 2024-25 to 2025-26
ESL	<b>Resident Memorial Permits</b>	Memorial Licence Fee - Stillborn Grave (25 years Only)	D	Fully flexible	225.50	236.80	5.01%
ESL	<b>Resident Memorial Permits</b>	Memorial Licence Fee - Children Grave 0-5 yrs (25 years Only)	D	Fully flexible	274.30	288.10	5.03%
ESL	<b>Resident Memorial Permits</b>	Added Inscription to Existing Memorial. Adding Photo Plaque to Existing Memorial	D	Fully flexible	140.90	148.00	5.04%
ESL	<b>Resident Memorial Permits</b>	Renovation/Cleaning of Memorial - Permit	D	Fully flexible	79.30	83.30	5.04%
ESL	<b>Resident Memorial Permits</b>	Refix with Added Inscription (Returned after Burial)	D	Fully flexible	197.40	207.30	5.02%
ESL	<b>Resident Memorial Permits</b>	Refix Memorial (Returned after Burial) Without Insc	D	Fully flexible	100.00	105.00	5.00%
ESL	<b>Resident Memorial Permits</b>	Refix Memorial after transfer or memorial safety inspection	D	Fully flexible	100.00	105.00	5.00%
ESL	<b>Resident Memorial Permits</b>	Memorial Permit Temporary Marker for 12 Months Only	D	Fully flexible	45.40	47.70	5.07%
ESL	<b>Resident Memorial Permits</b>	Cemetery Memorial Bench Permit 5Years	D	Fully flexible	289.50	304.00	5.01%
ESL	<b>Resident Memorial Permits</b>	Rights to Add Vase/Tablet/Ledger (Where Permitted)	D	Fully flexible	176.90	185.80	5.03%
ESL	<b>Non-Resident Memorial Permits</b>	Rights to Add Kerbs (Where Authorised - Older Areas)	D	Fully flexible	385.00	404.30	5.01%
ESL	<b>Non-Resident Memorial Permits</b>	Simplicity Memorial Licence Fee Private Grave 25 years - Includes 5 Yearly Risk Assessments	D	Fully flexible	393.20	445.00	13.17%
ESL	<b>Non-Resident Memorial Permits</b>	Classic Memorial Licence Fee Private Grave 25 years - Includes 5 Yearly Risk Assessments	D	Fully flexible	410.80	465.00	13.19%
ESL	<b>Non-Resident Memorial Permits</b>	Garden Area Memorial Permit 5 YEARS ONLY(Where Permitted) Includes fitting	D	Fully flexible	453.50	513.50	13.23%
ESL	<b>Non-Resident Memorial Permits</b>	Fixed Shoe Memorial Permit Lodge & Area Z	D	Fully flexible	469.50	531.00	13.10%
ESL	<b>Non-Resident Memorial Permits</b>	Traditional Memorial Permit Where Permitted	D	Fully flexible	517.50	586.00	13.24%
ESL	<b>Non-Resident Memorial Permits</b>	Memorial Licence Fee - NVF Public Grave (15 years Only)	D	Fully flexible	154.80	162.60	5.04%
ESL	<b>Non-Resident Memorial Permits</b>	Memorial Licence Fee - Stillborn Grave (25 years Only)	D	Fully flexible	250.80	263.40	5.02%
ESL	<b>Non-Resident Memorial Permits</b>	Memorial Licence Fee - Children Grave 0-5 yrs (25 years Only)	D	Fully flexible	277.50	291.40	5.01%
ESL	<b>Non-Resident Memorial Permits</b>	Added Inscription to Existing Memorial. Adding Photo Plaque to Existing Memorial (On Site)	D	Fully flexible	154.80	176.00	13.70%

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL	<b>Non-Resident Memorial Permits</b>	Renovation/Cleaning Memorial - Permit (On-Site)	D	Fully flexible	90.00	102.00	13.33%
ESL	<b>Non-Resident Memorial Permits</b>	Refix Memorial (Returned after Burial) Without Added Insc	D	Fully flexible	105.00	119.00	13.33%
ESL	<b>Non-Resident Memorial Permits</b>	Refix Memorial (Returned after Burial) With Added Insc	D	Fully flexible	170.00	193.00	13.53%
ESL	<b>Non-Resident Memorial Permits</b>	Refix Memorial after transfer or memorial safety inspection (Non-Discounted)	D	Fully flexible	105.00	110.30	5.05%
ESL	<b>Non-Resident Memorial Permits</b>	Refix Memorial after transfer or memorial safety inspection (Discounted)	D	Fully flexible	45.00	47.30	5.11%
ESL	<b>Non-Resident Memorial Permits</b>	Memorial Permit Temporary Marker for 12 Months Only	D	Fully flexible	48.10	50.60	5.20%
ESL	<b>Non-Resident Memorial Permits</b>	Cemetery Memorial Bench Permit 5 Years	D	Fully flexible	346.80	364.20	5.02%
ESL	<b>Non-Resident Memorial Permits</b>	Rights to Add Vase or Tablet (Where Permitted)	D	Fully flexible	176.10	185.00	5.05%
ESL	<b>Grave Preparation Ancillary Items</b>	Rights to Add Kerbs (Where Authorised - Older Areas)	D	Fully flexible	453.50	476.20	5.01%
ESL	<b>Grave Preparation Ancillary Items</b>						
ESL	<b>Grave Preparation Ancillary Items</b>	Removal of Memorial not Exceeding 7' X 3'	D	Fully flexible	360.70	378.80	5.02%
ESL	<b>Grave Preparation Ancillary Items</b>	Grave Depth Check (Where Possible)	D	Fully flexible	36.60	38.50	5.19%
ESL	<b>Grave Preparation Ancillary Items</b>	Ground works to Uncover Memorials or find Burial Location at Nunhead (Where Possible)	D	Fully flexible	215.60	226.40	5.01%
ESL	<b>Grave Preparation Ancillary Items</b>	Removal of Garden Area	D	Fully flexible	90.70	95.30	5.07%
ESL	<b>Grave Preparation Ancillary Items</b>	Removal of Items Including Bush/Plants for Burial Preparation	D	Fully flexible	90.70	95.30	5.07%
ESL	<b>Grave Preparation Ancillary Items</b>	Removal of Unauthorised Items (S)	D	Fully flexible	29.40	30.90	5.10%
ESL	<b>Grave Preparation Ancillary Items</b>	Removal of Unauthorised Items (M)	D	Fully flexible	70.50	74.10	5.11%
ESL	<b>General Maintenance Fees</b>	Removal of Unauthorised Items (L)	D	Fully flexible	104.60	109.90	5.07%
ESL	<b>General Maintenance Fees</b>	Grave Top Up (After 12 Months from Interment)	D	Fully flexible	69.40	72.90	5.04%
ESL	<b>General Maintenance Fees</b>	Grave Returf (After 12 Months from Interment)	D	Fully flexible	144.10	151.40	5.07%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL	<b>Memorial Safety</b>	Level & Turf (After 12 Months from Interment)	D	Fully flexible	154.80	162.60	5.04%
ESL	<b>Memorial Safety</b>	Lift & Level Memorial	D	Fully flexible	285.50	299.80	5.01%
ESL	<b>Memorial Safety</b>	Memorial Safety Fees (Laying Flat)	D	Fully flexible	188.00	197.40	5.00%
ESL	<b>Memorial Safety</b>	Memorial Safety (Digging In -Mudstoning)	D	Fully flexible	199.70	209.70	5.01%
ESL	<b>Genealogy &amp; Searches</b>	Memorial Safety Works Fee	D	Fully flexible	152.70	160.40	5.04%
ESL	<b>Genealogy &amp; Searches</b>	Marking / Identification of Grave Prior to Visit - Special Request (min 5 days notice)	D	Fully flexible	42.90	45.10	5.13%
ESL	<b>Memorials</b>	Copy of Cemetery Grave Location Plan – Per Grave (Up to A3 Size) Postal Only	D	Fully flexible	3.80	4.00	5.26%
ESL	<b>Memorials</b>	Genealogy Search Per Name	D	Fully flexible	31.70	33.30	5.05%
ESL	<b>Memorials</b>						
ESL	<b>Memorials</b>	Temporary Grave Marker Wooden Cross/Plaque	D	Fully flexible	77.60	81.50	5.03%
ESL	<b>Memorials</b>	Temporary Grave Marker Other	D	Fully flexible	97.10	102.00	5.05%
ESL	<b>Memorials</b>	Temporary Grave Marker & Permit Bundle	D	Fully flexible	120.90	127.00	5.05%
ESL	<b>Memorials</b>	Low Level Memorial/Cremated Remains Grave Memorial Including Fitting	D	Fully flexible	912.30	958.00	5.01%
ESL	<b>Memorials</b>	Baby Memorial Including Fitting - NVF & Stillborn Graves	D	Fully flexible	528.20	554.70	5.02%
ESL	<b>Memorials</b>	Children 0-5 Year Grave Memorial Including Fitting	D	Fully flexible	987.00	1,036.40	5.01%
ESL	<b>Memorials</b>	Additional Per Letter	D	Fully flexible	3.90	4.10	5.13%
ESL	<b>Memorials</b>	Photo Plaque Supply	D	Fully flexible	121.70	225.00	84.88%
ESL	<b>Memorials</b>	Flower Vase	D	Fully flexible	22.20	28.00	26.13%
ESL	<b>Admin Charges</b>	Emblem/Motif/Drawing	D	Fully flexible	P.O.A	P.O.A	P.O.A

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL	<b>Admin Charges</b>	Funeral cortèges arriving late for services will be surcharged per 15 minutes overdue or part thereof	D	Fully flexible	79.90	83.90	5.01%
ESL	<b>Admin Charges</b>	Services that over run will be surcharged per 15 minutes or part thereof	D	Fully flexible	79.90	83.90	5.01%
ESL	<b>Digital Media Services</b>	Cancellation Fees (Notification Required 72hrs prior to Service)	D	Fully flexible	148.00	155.40	5.00%
ESL	<b>Digital Media Services</b>	Basic Slide Show	D	Fully flexible	50.00	52.50	5.00%
ESL	<b>Digital Media Services</b>	Music Tribute Service Slide Show 25 Photos	D	Fully flexible	75.00	78.80	5.07%
ESL	<b>Digital Media Services</b>	Themed Tribute 25 Photos	D	Fully flexible	95.00	99.80	5.05%
ESL	<b>Digital Media Services</b>	Keepsake DVD, USB, Blu-Ray, Audio Recording	D	Fully flexible	55.00	57.80	5.09%
ESL	<b>Digital Media Services</b>	Keepsake Video Book	D	Fully flexible	100.00	105.00	5.00%
ESL	<b>Digital Media Services</b>	Extra Copy Keepsake Video Book	D	Fully flexible	50.00	52.50	5.00%
ESL	<b>Digital Media Services</b>	Keepsake Memory Box	D	Fully flexible	130.00	136.50	5.00%
ESL	<b>Digital Media Services</b>	Extra Copy Keepsake Memory Box	D	Fully flexible	70.00	73.50	5.00%
ESL	<b>Digital Media Services</b>	Live Stream on Demand	D		55.00	57.80	5.09%
ESL	<b>Digital Media Services</b>	Extra Copies of Keepsake DVD, USB, Blu-Ray, Audio Recording	D	Fully flexible	30.00	31.50	5.00%
ESL	<b>Digital Media Services</b>	Obitus Bundle Halo Photo, Music Slideshow, Webcast Live & On Demand x 1 Keepsake item choose from Usb/DVD	D	Fully flexible	155.00	162.80	5.03%
ESL	<b>Digital Media Services</b>	Extra Single Photo	D	Fully flexible	10.00	10.50	5.00%
ESL	<b>Digital Media Services</b>	Family Supplied Photo Tribute	D	Fully flexible	30.00	31.50	5.00%
ESL	<b>Digital Media Services</b>	Bespoke Tribute	D	Fully flexible	380.00	399.00	5.00%
ESL	<b>Digital Media Services</b>	Extra Work Charge	D	Fully flexible	20.00	21.00	5.00%
ESL	<b>Digital Media Services</b>	Extra Photo Charge (25 Photos)	D	Fully flexible	22.00	23.10	5.00%

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ESL	<b>Cremation Service Fees</b>	Tribute Download Link	D	Fully flexible	10.00	10.50	5.00%
ESL	<b>Cremation Service Fees</b>	Resident Stillborn Cremation - Recovery Charge Between 9am-10am	D	Fully flexible	75.30	79.10	5.05%
ESL	<b>Cremation Service Fees</b>	Resident Stillborn Cremation - Recovery Charge Between 10am-11am			135.00	141.80	5.04%
ESL	<b>Cremation Service Fees</b>	Resident Stillborn Cremation - Recovery Charge Between 11am-4pm			225.00	236.30	5.02%
ESL	<b>Cremation Service Fees</b>	Resident Child 0-5 Cremation - Recovery Charge 9am-10am	D	Fully flexible	142.00	149.10	5.00%
ESL	<b>Cremation Service Fees</b>	Resident Child 0-5 Cremation - Recovery Charge 10am-11am			185.00	194.30	5.03%
ESL	<b>Cremation Service Fees</b>	Resident Child 0-5 Cremation - Recovery Charge 11am-4pm			265.00	278.30	5.02%
ESL	<b>Cremation Service Fees</b>	Resident Child 5-17 - Recovery Charge 9am-10am	D	Fully flexible	263.60	276.80	5.01%
ESL	<b>Cremation Service Fees</b>	Resident Child 5-17 - Recovery Charge 10am-11am			335.00	351.80	5.01%
ESL	<b>Cremation Service Fees</b>	Resident Child 5-17 - Recovery Charge 11am-4pm			385.00	404.30	5.01%
ESL	<b>Cremation Service Fees</b>	Non Resident Stillborn Cremation - Recovery Charge 9am-10am	D	Fully flexible	108.90	114.40	5.05%
ESL	<b>Cremation Service Fees</b>	Non Resident Stillborn Cremation - Recovery Charge 10am-11am			185.00	194.30	5.03%
ESL	<b>Cremation Service Fees</b>	Non Resident Stillborn Cremation - Recovery Charge 11am-4pm			245.00	257.30	5.02%
ESL	<b>Cremation Service Fees</b>	Non Resident Child 0-5 Cremation - Recovery Charge 9am-10am	D	Fully flexible	160.60	168.70	5.04%
ESL	<b>Cremation Service Fees</b>	Non Resident Child 0-5 Cremation - Recovery Charge 10am-11am			235.00	246.80	5.02%
ESL	<b>Cremation Service Fees</b>	Non Resident Child 0-5 Cremation - Recovery Charge 11am-4pm			325.00	341.30	5.02%
ESL	<b>Cremation Service Fees</b>	Non Resident Child 5-17 - Recovery Charge 9am- 10am	D	Fully flexible	300.90	316.00	5.02%
ESL	<b>Cremation Service Fees</b>	Non Resident Child 5-17 - Recovery Charge 10am- 11am			385.00	404.30	5.01%
ESL	<b>Cremation Service Fees</b>	Non Resident Child 5-17 - Recovery Charge 11am- 4pm			435.00	456.80	5.01%

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL	<b>Cremation Service Fees</b>	Adult Cremation 17yrs Plus 50 Mins (Classic)			1,085.00	1,139.30	5.00%
ESL	<b>Cremation Service Fees</b>	Double Cremation Service 17yrs Plus 100 Mins			1,510.00	1,585.50	5.00%
ESL	<b>Cremation Service Fees</b>	Witnessed Charge Adult Cremation 17yrs Plus 60 Mins			1,125.00	1,181.30	5.00%
ESL	<b>Cremation Service Fees</b>	Witnessed Charge Adult Cremation 17yrs Plus Double Time 100 Mins			1,550.00	1,627.50	5.00%
ESL	<b>Cremation Service Fees</b>	Late Afternoon Cremation Charge 60mins (4pm) (Spring/Summer)			1,125.00	1,181.30	5.00%
ESL	<b>Cremation Service Fees</b>	Direct Cremation Service (9am, 9:15, 9:30 & 9:45am) No Mourners.	D	Fully flexible	456.70	479.60	5.01%
ESL	<b>Cremation Service Fees</b>	Body Part Fee (Form 2 Cremation) No Mourners (Direct Cremation)	D	Fully flexible	172.90	181.60	5.03%
ESL	<b>Cremation Service Fees</b>	Early Morning Service 10 & 10.45am Only (30 mins service) (Simplicity)	D	Fully flexible	816.30	857.20	5.01%
ESL	<b>Cremation Service Fees</b>	Saturday Cremation - (30 mins)	D	Fully flexible	1,566.40	1,644.80	5.01%
ESL	<b>Cremation Service Fees</b>	Saturday Cremation - (60 mins)	D	Fully flexible	2,022.30	2,123.50	5.00%
ESL	<b>Cremation Service Fees</b>	Sunday Cremation - (30 mins)	D	Fully flexible	2,042.30	2,144.50	5.00%
ESL	<b>Cremation Service Fees</b>	Sunday Cremation - (60 mins)	D	Fully flexible	2,239.70	2,351.70	5.00%
ESL	<b>Cremation Service Fees</b>	Use of Organ only, but supply own organist	D	Fully flexible	43.50	45.70	5.06%
ESL	<b>Cremation Service Fees</b>	Services that over run will be surcharged per 15 minutes or part thereof	D	Fully flexible	79.90	83.90	5.01%
ESL		Funeral cortèges arriving late for services will be surcharged per 15 minutes overdue or part thereof	D	Fully flexible	79.90	83.90	5.01%
ESL	<b>Admin Fees - Cremated Remains</b>	Memorial Service (Cremation Chapel) 60 Mins Hired by the Hour Now Rather per 15 Mins	D	Fully flexible	498.90	523.90	5.01%
ESL	<b>Admin Fees - Cremated Remains</b>	Cremated Remains Returned within 48Hrs		Fully flexible	37.40	39.30	5.08%
ESL	<b>Admin Fees - Cremated Remains</b>	Overseas certificate	D	Fully flexible	37.40	39.30	5.08%
ESL	<b>Admin Fees - Cremated Remains</b>	Duplicate Certificate	D	Fully flexible	37.40	39.30	5.08%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee	Percentage increase in fees 2024-25 to 2025-26
ESL	<b>Admin Fees - Cremated Remains</b>	Transfer of Memorial Rights Cremation	D	Fully flexible	41.10	43.20	5.11%
ESL	<b>Admin Fees - Cremated Remains</b>	Remove Cremation Memorial for added inscription or prefacing	D	Fully flexible	48.10	50.60	5.20%
ESL	<b>Admin Fees - Cremated Remains</b>	Strewing of Cremated Remains from Another Crematorium	D	Fully flexible	92.90	97.60	5.06%
ESL	<b>Admin Fees - Cremated Remains</b>	Witnessed Strewing of Cremated Remains	D	Fully flexible	32.10	33.80	5.30%
ESL	<b>Admin Fees - Cremated Remains</b>	Interment/Enclosure of Cremated Remains Dedicated Niche (Additionals)	D	Fully flexible	72.10	75.80	5.13%
ESL	<b>Admin Fees - Cremated Remains</b>	Cremated Remains Retained after 1 Month (Charged Quarterly)	D	Fully flexible	85.40	89.70	5.04%
ESL	<b>Living Memorials &amp; Grounds Memorials</b>	Saturday Supplement Cremated Remains	D	Fully flexible	93.90	98.60	5.01%
ESL	<b>Living Memorials &amp; Grounds Memorials</b>	Standard Rose Bush Sponsorship 5 years, Inc. Maintenance, Plaque Inc. VAT	D	Fully flexible	421.50	442.60	5.01%
ESL	<b>Living Memorials &amp; Grounds Memorials</b>	Standard Rose Bush Sponsorship 5 years Renewal	D	Fully flexible	375.00	393.80	5.01%
ESL	<b>Living Memorials &amp; Grounds Memorials</b>	Standard Rose Bush Sponsorship 10 yrs, Inc. Maintenance, Plaque Inc. VAT	D	Fully flexible	653.10	685.80	5.01%
ESL	<b>Living Memorials &amp; Grounds Memorials</b>	Standard Rose Bush Sponsorship 10 yrs, Renewal	D	Fully flexible	570.00	598.50	5.00%
ESL	<b>Living Memorials &amp; Grounds Memorials</b>	Classic Rose Bush Sponsorship 5 years, Inc. Maintenance, Plaque & Motif Inc. VAT	D	Fully flexible	442.90	465.10	5.01%
ESL	<b>Living Memorials &amp; Grounds Memorials</b>	Classic Rose Bush Sponsorship 5 years, Renewal	D	Fully flexible	380.00	399.00	5.00%
ESL	<b>Living Memorials &amp; Grounds Memorials</b>	Classic Rose Bush Sponsorship 10 years, Inc. Maintenance, Plaque & Motif Inc. VAT	D	Fully flexible	674.40	708.20	5.01%
ESL	<b>Living Memorials &amp; Grounds Memorials</b>	Premier Rose Bush Sponsorship 5 years, Inc. Maintenance, Photo Plaque Inc. VAT	D	Fully flexible	537.80	564.70	5.00%
ESL	<b>Living Memorials &amp; Grounds Memorials</b>	Premier Rose Bush Sponsorship 5 years, Renewal	D	Fully flexible	490.00	514.50	5.00%
ESL	<b>Living Memorials &amp; Grounds Memorials</b>	Premier Rose Bush Sponsorship 10 years, Inc. Maintenance, Photo Plaque Inc. VAT	D	Fully flexible	767.20	805.60	5.01%
ESL	<b>Living Memorials &amp; Grounds Memorials</b>	Premier Rose Bush Sponsorship 10 years, Renewal	D	Fully flexible	680.00	714.00	5.00%
ESL	<b>Living Memorials &amp; Grounds Memorials</b>	Replacement Rose/Tree Plaque	D	Fully flexible	103.30	108.50	5.03%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee	Percentage increase in fees 2024-25 to 2025-26
ESL	<b>Grounds Memorials</b>	Replacement Rose/ Tree Plaque with Motif	D	Fully flexible	129.20	135.70	5.03%
ESL	<b>Grounds Memorials</b>	Replacement Rose/Tree Plaque with Photo	D	Fully flexible	224.10	235.40	5.04%
ESL	<b>Grounds Memorials</b>	New Memorial Bench Independent 5 Years Includes Bench Purchase	D	Fully flexible	1,120.40	1,176.50	5.01%
ESL	<b>Grounds Memorials</b>	New Memorial Bench (5 Years Only) Plaque Only Shared Bench	D	Fully flexible	448.20	470.70	5.02%
ESL	<b>Grounds Memorials</b>	Scatter Lawn Simple Memorial 5 year Leaf	D	Fully flexible	373.50	392.20	5.01%
ESL	<b>Grounds Memorials</b>	Scatter Lawn 5 Year Memorial	D	Fully flexible	474.90	498.70	5.01%
ESL	<b>Grounds Memorials</b>	Scatter Lawn Replacement Tablet	D	Fully flexible	186.80	196.20	5.03%
ESL	<b>Grounds Memorials</b>	London Dedication New	D	Fully flexible	240.00	252.00	5.00%
ESL	<b>Grounds Memorials</b>	London Dedication Renewal	D	Fully flexible	200.00	210.00	5.00%
ESL	<b>Grounds Memorials</b>	Cremation Ledger Desktop Simplicity Inc 50 Letters	D	Fully flexible	485.00	509.30	5.01%
ESL	<b>Grounds Memorials</b>	Cremation Ledger Desktop Classic Inc 50 Letters	D	Fully flexible	525.00	551.30	5.01%
ESL	<b>Grounds Memorials</b>	Cremation Ledger Desktop Prestige Inc 50 Letters	D	Fully flexible	635.00	666.80	5.01%
ESL	<b>Grounds Memorials</b>	Cremation Granite Ledger & 50 Letters	D	Fully flexible	POA		
ESL	<b>Garden Room Memorials</b>	Cremation Vase & Vase Holder	D	Fully flexible	75.00	78.80	5.07%
ESL	<b>Garden Room Memorials</b>	Rights to a leather panel for 5 yrs. (including lettering)	D	Fully flexible	325.50	341.80	5.01%
ESL	<b>Garden Room Memorials</b>	Replacement leather panel.	D	Fully flexible	101.40	106.50	5.03%
ESL	<b>Remembrance Suite Memorials</b>	Rights to interior niche 15 yrs. (including inscription)	D	Fully flexible	1,339.10	1,406.10	5.00%
ESL	<b>Remembrance Suite Memorials</b>	Columbarium Niche (Double) 5 years	D	Fully flexible	941.10	988.20	5.00%
ESL	<b>Remembrance Suite Memorials</b>	Columbarium Niche (Double) 10 years	D	Fully flexible	1,769.10	1,857.60	5.00%

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL	<b>Remembrance Suite Memorials</b>	New Leaf on Tree of Memory per year	D	Fully flexible	72.60	76.30	5.10%
ESL	<b>Remembrance Suite Memorials</b>	Renewal Leaf on Tree of Memory per year	D	Fully flexible	51.30	53.90	5.07%
ESL	<b>Remembrance Suite Memorials</b>	Books of Remembrance - 2 line entry (Inc. VAT)	D	Fully flexible	114.20	120.00	5.08%
ESL	<b>Remembrance Suite Memorials</b>	Books of Remembrance - 5 line entry (Inc. VAT)	D	Fully flexible	176.10	185.00	5.05%
ESL	<b>Remembrance Suite Memorials</b>	Books of Remembrance - 8 line entry (Inc. VAT)	D	Fully flexible	241.20	253.30	5.02%
ESL	<b>Remembrance Suite Memorials</b>	Miniature book or Card of remembrance (Inscription Additional By No of Lines)	D	Fully flexible	36.30	38.20	5.23%
ESL	<b>Heritage Memorials</b>	Emblem & badges & Coat of Arms (Start at £95.00)	D	Fully flexible	110.00	115.50	5.00%
ESL	<b>Heritage Memorials</b>	Kubit Niche for 15 Years	D	Fully flexible	1,286.90	1,351.30	5.00%
ESL	<b>Heritage Memorials</b>	Kubis Niche Lease Renewal for 15 Years	D	Fully flexible	1,051.00	1,103.60	5.00%
ESL	<b>Heritage Memorials</b>	Rights Cloister Niche for 15 years. Exterior Niche (Family)	D	Fully flexible	2,246.10	2,358.50	5.00%
ESL	<b>Heritage Memorials</b>	Rights Cloister Niche for 15 years. Exterior Niche (Duet)	D	Fully flexible	1,685.90	1,770.20	5.00%
ESL	<b>Heritage Memorials</b>	Rights Cloister Niche for 15 years. Exterior Niche (Solo)	D	Fully flexible	1,347.70	1,415.10	5.00%
ESL	<b>Heritage Memorials</b>	Cloisters Wall Tablet Renewal	D	Fully flexible	850.00	892.50	5.00%
ESL	<b>Heritage Memorials</b>	Cloisters Wall Tablet (Single) Includes 50 Letters - 15 years	D	Fully flexible	1,284.70	1,349.00	5.01%
ESL	<b>Heritage Memorials</b>	Cloisters Wall Tablet (Double) Includes 50 Letters - 15 years	D	Fully flexible	1,605.90	1,686.20	5.00%
ESL	<b>Heritage Memorials</b>	Cloisters Wall Tablet (Triple) Includes 100 Letters - 15 years	D	Fully flexible	1,605.90	1,686.20	5.00%
ESL	<b>Heritage Memorials</b>	Cloisters Wall Tablet (Quadruple) Includes 100 - Letters - 15 years	D	Fully flexible	2,141.50	2,248.60	5.00%
ESL	<b>Heritage Memorials</b>	Tablet - Wall of Remembrance Rights for 10 years Includes Tablet & Lettering	D	Fully flexible	1,162.00	1,220.10	5.00%
ESL	<b>Heritage Memorials</b>	Tablet - Wall of Remembrance Rights for 10 years Renewal	D	Fully flexible	945.00	992.30	5.01%
ESL	<b>Heritage Memorials</b>	Niche - Wall of Remembrance Rights for 10 years Includes Tablet & Lettering	D	Fully flexible	1,285.80	1,350.10	5.00%

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ESL	Heritage Memorials	Niche - Wall of Remembrance Rights for 10 years Renewal	D	Fully flexible	945.00	992.30	5.01%
ESL	Heritage Memorials	Sanctum 12 Niche 15 years (Including 80 Letters)	D	Fully flexible	1,677.40	1,761.30	5.00%
ESL	Heritage Memorials	Sanctum 12 Niche 15 years Lease <b>RENEWAL ONLY</b>	D	Fully flexible	1,051.00	1,103.60	5.00%
ESL	Heritage Memorials	Rights to Sanctum 2000 Niche15 years (Including 80 Letters)	D	Fully flexible	1,677.40	1,761.30	5.00%
ESL	Heritage Memorials	Rights to Sanctum 2000 Niche15 years Lease <b>RENEWAL ONLY</b>	D	Fully flexible	1,051.00	1,103.60	5.00%
ESL	Heritage Memorials	Vase Block and Tablet - 10 years Includes Tablet & Lettering	D	Fully flexible	800.30	840.40	5.01%
ESL	Heritage Memorials	Vase Block Renewal	D	Fully flexible	630.00	661.50	5.00%
ESL	Heritage Memorials	Vase Block Replacement Granite Plaque	D	Fully flexible	208.10	218.60	5.05%
ESL	Heritage Memorials	Rights to Kerb Tablet 10 years- Includes Tablet & Lettering	D	Fully flexible	432.20	453.90	5.02%
ESL	Heritage Memorials	Kerb Tablet Renewal	D	Fully flexible	385.00	404.30	5.00%
ESL	Heritage Memorials	Replacement Kerb Tablet	D	Fully flexible	98.20	103.20	5.09%
ESL	Heritage Memorials	Rights to Planter Tablet 10 Years - Includes Tablet & Lettering	D	Fully flexible	700.00	735.00	5.00%
ESL	Little Haven Baby & Children Memorials	Replacement Planter Tablet	D	Fully flexible	207.00	217.40	5.02%
ESL	Little Haven Baby & Children Memorials	Little Haven Memorial Permit	D	Fully flexible	93.90	98.60	5.01%
ESL	Little Haven Baby & Children Memorials	Little Haven Enclosure Service	D	Fully flexible	72.10	75.80	5.13%
ESL	Little Haven Baby & Children Memorials	Little Have Scattering Service	D	Fully flexible	23.50	24.70	5.11%
ESL	Little Haven Baby & Children Memorials	Little Haven Yearly Niche Charge CFF	D	Fully flexible	53.40	56.10	5.06%
ESL	Little Haven Baby & Children Memorials	Little Haven Scattering Lawn Leaf Inscription & 1 Year Dedication	D	Fully flexible	75.30	79.10	5.05%
ESL	Little Haven Baby & Children Memorials	Little Haven Scattering Lawn Leaf Renewal Yearly Cost	D	Fully flexible	28.90	30.40	5.19%
ESL	Little Haven Baby & Children Memorials	Maple Leaf	D	Fully flexible	359.60	377.60	5.01%
ESL	Little Haven Baby & Children Memorials	Over the Rainbow	D	Fully flexible	437.50	459.40	5.01%
ESL	Little Haven Baby & Children Memorials	To the Moon & Back	D	Fully flexible	437.50	459.40	5.01%
ESL	Little Haven Baby & Children Memorials	Plain Plaque	D	Fully flexible	437.50	459.40	5.01%
ESL	Little Haven Baby & Children Memorials	Swallow Plaque	D	Fully flexible	326.60	343.00	5.02%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee	Percentage increase in fees 2024-25 to 2025-26
ESL	<b>Little Haven Baby &amp; Children Memorials</b>	Above Ground Ashes Boulder	D	Fully flexible	658.40	691.40	5.01%
ESL	<b>New Service Charges</b>	Treatment for Wasps/Ants	D	Fully flexible		68.00	
ESL	<b>New Service Charges</b>	Grave Sleeve for Shallow Depth Interment	D	Fully flexible		878.00	
ESL	<b>New Service Charges</b>	No Charge for Scattering Whereby a Memorial is Leased	D	Fully flexible		-	
ESL	<b>New Service Charges</b>	CFF Administration Fee	D	Fully flexible		28.00	
ESL	<b>New Service Charges</b>	Additional Cremated Remains Container	D	Fully flexible		20.00	
ESL	<b>New Service Charges</b>	Green Planting Memorial (s) 5 Years	D	Fully flexible		425.00	
ESL	<b>New Service Charges</b>	Green Planting Memorial (m) 5 Years	D	Fully flexible		505.00	
ESL	<b>New Service Charges</b>	Green Planting Memorial (l) 5 Years	D	Fully flexible		585.00	
ESL	<b>New Service Charges</b>	Photo Proofs Per Copy	D	Fully flexible		10.00	
ESL	<b>New Service Charges</b>	Additional Memorial Proofs Per Copy	D	Fully flexible		6.00	
ESL	<b>New Service Charges</b>	Request to Use Chapel for Preparation Prior to Service	D	Fully flexible		38.00	
ESL	<b>New Service Charges</b>	Photo Request of Grave/Memorial	D	Fully flexible		25.00	
ESL	<b>SOUTH DOCK MARINA</b>						
ESL	<b>Mooring Fees per metre (Figures Ex-VAT)</b>						
ESL		Mooring - Annual per metre	D	Fully flexible	515.10	529.10	2.72%
ESL		Mooring - Six Monthly per metre	D	Fully flexible	270.40	277.80	2.74%
ESL		Mooring - Quarterly per metre	D	Fully flexible	141.70	145.60	2.75%
ESL		Mooring - Monthly per metre	D	Fully flexible	49.40	50.80	2.83%
ESL		Visitor day rate. Per metre per night Min 8m	D	Fully flexible	8.00	8.30	3.75%
ESL		Visitor day rate. Per metre per night. 13 mtr <	D	Fully flexible	8.60	8.90	3.49%

<b>Appendix B Fees and Charges 2025-26</b>							
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ESL		Visitor Week rate. Per metre per week. Min 8m	D	Fully flexible	48.00	49.30	2.71%
ESL		Visitor Week rate. Per metre per week. 13 mtr <	D	Fully flexible	51.30	52.70	2.73%
ESL	<b>Car Park Fees (Figures Ex-VAT)</b>						
ESL		Car Park - Visitor's Cars - Daily	D	Fully flexible	12.40	13.10	5.65%
ESL	<b>Storage (Figures Ex-VAT)</b>						
ESL		Storage - Trailers - Overnight	D	Fully flexible	39.50	41.50	5.06%
ESL		Storage fee - Container ( monthly)	D	Fully flexible	207.90	218.30	5.00%
ESL		Storage fee - Container ( monthly) Upper level	D	Fully flexible	207.90	218.30	5.00%
ESL		Storage unit in multi container - Monthly	D	Fully flexible	69.40	72.90	5.04%
ESL		Storage unit in multi container - Quarterly	D	Fully flexible	198.70	208.70	5.03%
ESL		Storage unit in multi container - 6 Monthly	D	Fully flexible	379.00	398.00	5.01%
ESL		Storage unit in multi container - Annually	D	Fully flexible	722.00	758.10	5.00%
ESL	<b>Miscellaneous (Figures Ex-VAT)</b>	Labour - Per Hour	D	Fully flexible	61.80	64.90	5.02%
ESL		Towage - Within the Marina	D	Fully flexible	71.60	75.20	5.03%
ESL		Contractors Daily Charge - Use of Facilities	D	Fully flexible	17.60	18.50	5.11%
ESL		Contractor annual charge	D	Fully flexible	915.80	961.60	5.00%
ESL		Pressure Washer - Hire for maximum 4 hours. Additional hours at 25% of rate.	D	Fully flexible	56.80	59.70	5.11%
ESL		Pressure Washer - Wash off underwater hull / metre LOA	D	Fully flexible	11.40	12.00	5.26%
ESL		Portable Pump Hire - Submersible - 4 hours. Additional hours at 25% of rate.	D	Fully flexible	61.80	64.90	5.02%
ESL		Holding Tank Pump-Out - Small Tank	D	Fully flexible	21.00	22.10	5.24%
ESL		Holding Tank Pump-Out - Large Tank	D	Fully flexible	34.60	36.40	5.20%
ESL		Emergency Pump Out	D	Fully flexible	182.00	191.10	5.00%
ESL		Re-Chocking after lift out per chock move.	D	Fully flexible	12.90	13.60	5.43%
ESL		Crane - Lift Out or Launch / metre LOA. 8 m minimum.	D	Fully flexible	33.00	34.70	5.15%
ESL		Crane - Lift and Hold per metre LOA. 8m Minimum. Up to 2 hours.	D	Fully flexible	41.10	43.20	5.11%
ESL		Crane - Lift and Hold per additional hour.	D	Fully flexible	44.50	46.80	5.17%
ESL		Mast lift per hour- - Single Spreader Mast Lift	D	Fully flexible	128.40	134.90	5.06%

		<b>Appendix B Fees and Charges 2025-26</b>					
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ESL		Crane Hire/telehandler per hour - Machine and 1Operator Only	D	Fully flexible	123.50	129.70	5.02%
ESL		Crane cancellation fee - Less than 24 hours notice	D	Fully flexible	87.70	92.10	5.02%
ESL		Boat Yard - 1-30 Days - Per metre per day	D	Fully flexible	1.60	1.70	6.25%
ESL		Boat Yard - 31-60 Days - Per metre per day	D	Fully flexible	2.00	2.10	5.00%
ESL		Boat Yard - 61-120 Days - Per metre per day	D	Fully flexible	2.30	2.50	8.70%
ESL		Boat Yard - 121 Days and over - Per metre per day	D	Fully flexible	2.90	3.10	6.90%
ESL		Re Choking per chock moved after lift out	D	Fully flexible	12.90	13.60	5.43%
ESL		Covered work bay	D	Fully flexible	60.00	63.00	5.00%
ESL		Laundry - Wash tokens	D	Fully flexible	5.60	5.90	5.36%
ESL		Laundry - Drying tokens	D	Fully flexible	1.20	1.30	8.33%
ESL		Transfer of Residents Licence. Current year's fee or 10% of selling price, whichever is higher.	D	Fully flexible	4,483.60	4,707.80	5.00%
ESL		Lock Keepers Cottage meeting room (per hour)	D	Fully flexible	10.00	10.50	5.00%
ESL	<b>Supply of Electricity</b>						
ESL	<b>New fee</b>	Boatyard electricity per unit.	D	Fully flexible	Varies	Varies	
ESL		Electricity - Metered supply - pontoons and boat yard - Unit charge + ( VAT 5%)	D	Fully flexible	Varies	Varies	
ESL		Electricity - Metered supply - pontoons and boat yard - 16 amp Monthly Service Charge	D	Fully flexible	7.00	7.40	5.71%
ESL		Electricity - Metered supply - pontoons and boat yard - 32 amp Monthly Service Charge	D	Fully flexible	8.10	8.60	6.17%
ESL	<b>LEISURE CENTRES</b>						
ESL	<b>Memberships</b>						
ESL	<b>All sites</b>	All Access Adult Direct Debit	D	Fully flexible	31.99	43.99	37.51%
ESL	<b>All sites</b>	All Access Adult Annual	D	Fully flexible	319.90	439.90	37.51%

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Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL	All sites	All Access Plus Adult Direct Debit	D	Fully flexible	41.99	57.99	38.10%
ESL	All sites	All Access Plus Adult Annual	D	Fully flexible	419.90	579.90	38.10%
ESL	All sites	All Access Concession Direct Debit	D	Fully flexible	26.99	36.99	37.05%
ESL	All sites	All Access Concession Annual	D	Fully flexible	269.90	369.90	37.05%
ESL	All sites	All Access Plus Concession Direct Debit	D	Fully flexible	36.99	50.99	37.85%
ESL	All sites	All Access Plus Concession Annual	D	Fully flexible	369.90	509.90	37.85%
ESL	Camberwell, Southwark Athletics Centre, Surrey Docks and Peckham Pulse LC	Lifestyle Adult Direct debit	D	Fully flexible	26.99	36.99	37.05%
ESL	Camberwell, Southwark Athletics Centre, Surrey Docks and Peckham Pulse LC	Lifestyle Adult Annual	D	Fully flexible	269.90	369.90	37.05%
ESL	Camberwell, Southwark Athletics Centre, Surrey Docks and Peckham Pulse LC	Lifestyle Plus Adult Direct debit	D	Fully flexible	31.99	43.99	37.51%
ESL	Camberwell, Southwark Athletics Centre, Surrey Docks and Peckham Pulse LC	Lifestyle Plus Adult Annual	D	Fully flexible	319.90	439.90	37.51%
ESL	Camberwell, Southwark Athletics Centre, Surrey Docks and Peckham Pulse LC	Lifestyle Concession Direct debit	D	Fully flexible	21.99	30.49	38.65%
ESL	Camberwell, Southwark Athletics Centre, Surrey Docks and Peckham Pulse LC	Lifestyle Concession Annual	D	Fully flexible	219.90	304.90	38.65%
ESL	Camberwell, Southwark Athletics Centre, Surrey Docks and Peckham Pulse LC	Lifestyle Concession Plus Direct debit	D	Fully flexible	26.99	36.99	37.05%
ESL	Camberwell, Southwark Athletics Centre, Surrey Docks and Peckham Pulse LC	Lifestyle Concession Plus Annual	D	Fully flexible	269.90	369.90	37.05%
ESL	All sites	First MOVES (16-18yrs)	D	Fully flexible	NEW	22.00	N/A
ESL	All sites	3 months membership Make Moves Only	D	Fully flexible	NEW	137.57	N/A
ESL	All sites	6 months memberships Make Moves Only	D	Fully flexible	NEW	266.54	N/A
ESL	All sites	Joining Admin Fee	D	Fully flexible	25.00	25.00	0.00% change
ESL	All Sites	Replacement Card Fee	D	Fully flexible	3.50	3.70	5.71%
ESL	All sites	Freeze DD membership Fee	D	Fully flexible	7.50	7.50	0.00% change

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee	Percentage increase in fees 2024-25 to 2025-26
ESL	All sites	On Demand Fitness (online) Member	D	Fully flexible	5.00	5.30	6.00%
ESL	All sites	On Demand Fitness (online) Non-Member	D	Fully flexible	10.00	10.50	5.00%
ESL	<b>Surrey Docks Fitness &amp; Watersports Centre</b>	Watersports (Family) Membership Annual	D	Fully flexible	393.00	413.00	5.09%
ESL	<b>Surrey Docks Fitness &amp; Watersports Centre</b>	Watersports (Adult) Membership Annual	D	Fully flexible	190.00	200.00	5.26%
ESL	<b>Surrey Docks Fitness &amp; Watersports Centre</b>	Watersports (Junior) Membership Annual	D	Fully flexible	86.00	91.00	5.81%
ESL	<b>Surrey Docks Fitness &amp; Watersports Centre</b>	Watersports (Sibling) Membership Annual	D	Fully flexible	72.00	76.00	5.56%
ESL	<b>Swim School</b>						
ESL	All sites	Child - Direct Debit (Group Lessons)	D	Fully flexible	40.30	42.40	5.21%
ESL	All sites	Adult - Direct Debit (Group Lessons)	D	Fully flexible	40.30	42.40	5.21%
ESL	All sites	Southwark splash programme joining fee	D	Fully flexible	30.00	30.00	0.00%
ESL	All sites	Joining fee per additional member	D	Fully flexible	10.00	10.00	0.00%
ESL	<b>Swimming Prices</b>						
ESL	All Sites	Adult Swim Peak Non Member	D	Fully flexible	6.10	6.50	6.56%
ESL	All Sites	Adult Swim Peak FSG Member (Outside FSG hours)	D	Fully flexible	3.60	3.80	5.56%
ESL	All Sites	Adult Swim Off Peak Non Member	D	Fully flexible	5.70	6.00	5.26%
ESL	All Sites	Adult Swim Off Peak FSG Member (Outside FSG hours)	D	Fully flexible	3.00	3.20	6.67%
ESL	All Sites	Concession Non Member	D	Fully flexible	2.20	2.40	9.09%
ESL	All Sites	Concession FSG Member (Outside FSG hours)	D	Fully flexible	1.00	1.10	10.00%
ESL	All Sites	Under 3 years FSG member	D	Fully flexible	-		0.00%
ESL	All Sites	Shower	D	Fully flexible	1.40	1.50	7.14%
ESL	<b>Gym and Fitness Classes</b>						
ESL	All Sites	Gym Non Member	D	Fully flexible	11.30	11.90	5.31%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee	Percentage increase in fees 2024-25 to 2025-26
ESL	All Sites	Gym FSG Member (Outside FSG hours)	D	Fully flexible	8.70	9.20	5.75%
ESL	All Sites	Gym Concession (Off Peak) Non Member	D	Fully flexible	8.70	9.20	5.75%
ESL	All Sites	Gym Concession (Off Peak) FSG Member (Outside FSG hours)	D	Fully flexible	3.80	4.00	5.26%
ESL	All Sites	Fitness Classes Non Member	D	Fully flexible	11.30	11.90	5.31%
ESL	All Sites	Fitness Classes FSG Member	D	Fully flexible	8.70	9.20	5.75%
ESL	All Sites	Fitness Classes Concession (Off Peak) Non Member	D	Fully flexible	8.70	9.20	5.75%
ESL	All Sites	Fitness Classes Concession (Off Peak) FSG Member	D	Fully flexible	3.80	4.00	5.26%
ESL	All Sites	Yoga 90 min Non Member	D	Fully flexible	15.30	16.10	5.23%
ESL	All Sites	Yoga 90 min FSG Member	D	Fully flexible	11.30	11.90	5.31%
ESL	All Sites	Yoga 90 min concession (off peak) Non Member	D	Fully flexible	11.30	11.90	5.31%
ESL	All Sites	Yoga 90 min concession (off peak) FSG Member	D	Fully flexible	6.90	7.30	5.80%
ESL	All Sites	Pilates Non Member	D	Fully flexible	13.50	14.20	5.19%
ESL	All Sites	Pilates FSG Member	D	Fully flexible	11.30	11.90	5.31%
ESL	All Sites	Pilates concession (off peak) Non Member	D	Fully flexible	11.30	11.90	5.31%
ESL	All Sites	Pilates concession (off peak) FSG Member	D	Fully flexible	6.60	7.00	6.06%
ESL	All Sites	Gym Welcome - Non Member	D	Fully flexible	21.40	22.50	5.14%
ESL	All Sites	Junior Gym Session	D	Fully flexible	3.60	3.80	5.56%
ESL	All Sites	Junior Gym Welcome - Non Member	D	Fully flexible	4.30	4.60	6.98%
ESL	All Sites	No show and late cancellation charges	D	Fully flexible	4.00	4.00	0.00%
ESL	<b>Personal Training Package</b>						
ESL	All Sites	30min Group P T Session	D	Fully flexible	34.00	36.00	5.88%
ESL	All Sites	30min Group P T 3 Sessions	D	Fully flexible	96.00	101.00	5.21%

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ESL	All Sites	30min Group P T 6 Sessions	D	Fully flexible	179.00	188.00	5.03%
ESL	All Sites	30min Group P T 10 Sessions	D	Fully flexible	275.00	289.00	5.09%
ESL	All Sites	30min P T Session	D	Fully flexible	27.00	29.00	7.41%
ESL	All Sites	30min P T 3 Sessions	D	Fully flexible	73.00	77.00	5.48%
ESL	All Sites	30min P T 6 Sessions	D	Fully flexible	135.00	142.00	5.19%
ESL	All Sites	30min P T 10 Sessions	D	Fully flexible	208.00	219.00	5.29%
ESL	All Sites	45min Group P T	D	Fully flexible	54.00	57.00	5.56%
ESL	All Sites	45min Group P T 3 Sessions	D	Fully flexible	155.00	163.00	5.16%
ESL	All Sites	45min Group P T 6 Sessions	D	Fully flexible	242.00	255.00	5.37%
ESL	All Sites	45min Group P T 10 Sessions	D	Fully flexible	397.00	417.00	5.04%
ESL	All Sites	45min P T Session	D	Fully flexible	36.00	38.00	5.56%
ESL	All Sites	45min P T 3 Sessions	D	Fully flexible	101.00	107.00	5.94%
ESL	All Sites	45min P T 6 Sessions	D	Fully flexible	194.00	204.00	5.15%
ESL	All Sites	45min P T 10 Sessions (new product)	D	Fully flexible	295.00	310.00	5.08%
ESL	All Sites	60min Group P T Session	D	Fully flexible	68.00	72.00	5.88%
ESL	All Sites	60min Group P T 3 Sessions	D	Fully flexible	193.00	203.00	5.18%
ESL	All Sites	60min Group P T 6 Sessions	D	Fully flexible	369.00	388.00	5.15%
ESL	All Sites	60min Group P T 10 Sessions (new product)	D	Fully flexible	562.00	591.00	5.16%
ESL	All Sites	60min P T	D	Fully flexible	45.00	48.00	6.67%
ESL	All Sites	60min P T 3 Sessions	D	Fully flexible	127.00	134.00	5.51%
ESL	All Sites	60min P T 6 Sessions	D	Fully flexible	242.00	255.00	5.37%
ESL	All Sites	60min P T 10 Sessions	D	Fully flexible	369.00	388.00	5.15%

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<b>ESL</b>	<b>Schools Swimming</b>						
ESL	Camberwell Leisure Centre	Main Pool	D	Fully flexible	69.80	73.30	5.01%
ESL	Dulwich Leisure Centre	Main Pool	D	Fully flexible	69.80	73.30	5.01%
ESL	Peckham Pulse Leisure Centre	Main Pool	D	Fully flexible	69.80	73.30	5.01%
ESL	Peckham Pulse Leisure Centre	Hydro Pool (with instructor)	D	Fully flexible	69.80	73.30	5.01%
ESL	Peckham Pulse Leisure Centre	Hydro Pool (no instructor)	D	Fully flexible	51.10	53.70	5.09%
ESL	Seven Islands Leisure Centre	Main Pool	D	Fully flexible	69.80	73.30	5.01%
ESL	The Castle Centre	Main Pool	D	Fully flexible	69.80	73.30	5.01%
ESL		Additional school swim instructor	D	Fully flexible	16.10	17.00	5.59%
<b>ESL</b>	<b>Swimming Lessons</b>						
ESL	All sites	1:1 Swimming lessons (30 mins)	D	Fully flexible	38.70	40.70	5.17%
ESL	All sites	2:1 Swimming lessons (30 mins)	D	Fully flexible	24.20	25.50	5.37%
ESL	All sites	National Pool Lifeguard Qualification	D	Fully flexible	320.10	336.20	5.03%
<b>ESL</b>	<b>Site Specific Pricing</b>						
ESL	Camberwell Leisure Centre	Half - Main Pool Hire (Hirer)	D	Fully flexible	70.50	74.10	5.11%
ESL	Camberwell Leisure Centre	Half - Main Pool Hire	D	Fully flexible	72.30	76.00	5.12%
ESL	Camberwell Leisure Centre	Teaching Pool Hire (Hirer)	D	Fully flexible	70.50	74.10	5.11%
ESL	Camberwell Leisure Centre	Teaching Pool Hire	D	Fully flexible	72.30	76.00	5.12%
ESL	Camberwell Leisure Centre	Lane Hire (Hirer)	D	Fully flexible	29.20	30.70	5.14%
ESL	Camberwell Leisure Centre	Lane Hire	D	Fully flexible	30.50	32.10	5.25%
ESL	Camberwell Leisure Centre	Meeting Room	D	Fully flexible	17.70	18.60	5.08%
ESL	Camberwell Leisure Centre	Warwick Hall	D	Fully flexible	25.20	26.50	5.16%

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ESL	Dulwich Leisure Centre	Studio Hire	D	Fully flexible	25.20	26.50	5.16%
ESL	Dulwich Leisure Centre	Meeting Room	D	Fully flexible	17.70	18.60	5.08%
ESL	Dulwich Leisure Centre	Pool Hire (off peak)	D	Fully flexible	86.30	90.70	5.10%
ESL	Dulwich Leisure Centre	Pool Hire (with teacher) (off peak)	D	Fully flexible	107.20	112.60	5.04%
ESL	Dulwich Leisure Centre	Pool Hire (peak)	D	Fully flexible	96.10	101.00	5.10%
ESL	Dulwich Leisure Centre	Pool Hire (with teacher) (off peak)	D	Fully flexible	139.20	146.20	5.03%
ESL	Geraldine Mary Harmsworth	ATP 5 a-side (Peak)	D	Fully flexible	81.40	85.50	5.04%
ESL	Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak)	D	Fully flexible	46.80	49.20	5.13%
ESL	Geraldine Mary Harmsworth	Netball (Peak)	D	Fully flexible	46.80	49.20	5.13%
ESL	Geraldine Mary Harmsworth	Netball (Off Peak)	D	Fully flexible	46.80	49.20	5.13%
ESL	Geraldine Mary Harmsworth	16+ Drop In Football Session	D	Fully flexible	4.60	4.90	6.52%
ESL	Geraldine Mary Harmsworth	ATP 5 a-side (Peak) Community Groups/Preferred Partners/Juniors	D	Fully flexible	40.00	42.00	5.00%
ESL	Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak) Local Schools and University	D	Fully flexible	14.70	15.50	5.44%
ESL	Geraldine Mary Harmsworth	ATP 5 a-side (Off Peak) Community Groups/Preferred Partners/Juniors	D	Fully flexible	24.00	25.20	5.00%
ESL	Geraldine Mary Harmsworth	ATP 5 a-side (Peak) Local Schools and University	D	Fully flexible	22.70	23.90	5.29%
ESL	Geraldine Mary Harmsworth	Netball (Peak) Community Groups/Preferred Partners/Juniors	D	Fully flexible	24.00	25.20	5.00%
ESL	Geraldine Mary Harmsworth	Netball (Peak) Local Schools and University	D	Fully flexible	22.70	23.90	5.29%
ESL	Geraldine Mary Harmsworth	Netball (Off Peak) Community Groups/Preferred Partners/Juniors	D	Fully flexible	14.70	15.50	5.44%
ESL	Geraldine Mary Harmsworth	Netball (Off Peak) Local Schools and University	D	Fully flexible	22.70	23.90	5.29%
ESL	Peckham Pulse Leisure Centre	Children's Parties - Big Day Soft Play Parties	D	Fully flexible	150.00	157.50	5.00%
ESL	Peckham Pulse Leisure Centre	Soft Play per session	D	Fully flexible	3.20	3.40	6.25%
ESL	Peckham Pulse Leisure Centre	Creche 30 mins	D	Fully flexible	2.50	2.70	8.00%

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ESL	Peckham Pulse Leisure Centre	Creche 60 mins	D	Fully flexible	4.60	4.90	6.52%
ESL	Peckham Pulse Leisure Centre	Creche 90 mins	D	Fully flexible	7.00	7.40	5.71%
ESL	Peckham Pulse Leisure Centre	Creche Hire per hour	D	Fully flexible	15.70	16.50	5.10%
ESL	Peckham Pulse Leisure Centre	Hydro Pool Hire per hour	D	Fully flexible	136.80	143.70	5.04%
ESL	Peckham Pulse Leisure Centre	Main Pool Hire per hour	D	Fully flexible	158.70	166.70	5.04%
ESL	Peckham Pulse Leisure Centre	Studio 1 Hire per hour	D	Fully flexible	45.60	47.90	5.04%
ESL	Peckham Pulse Leisure Centre	Studio 2 Hire per hour	D	Fully flexible	27.40	28.80	5.11%
ESL	Peckham Pulse Leisure Centre	Room 4 Hire per hour	D	Fully flexible	15.70	16.50	5.10%
ESL	Peckham Pulse Leisure Centre	Consultation Room Hire (day rate)	D	Fully flexible	44.00	46.20	5.00%
ESL	Seven Islands Leisure Centre	Lane Hire	D	Fully flexible	30.80	32.40	5.19%
ESL	Seven Islands Leisure Centre	Dance Studio	D	Fully flexible	24.70	26.00	5.26%
ESL	Seven Islands Leisure Centre	Main Hall Hire (Peak)	D	Fully flexible	52.10	54.80	5.18%
ESL	Seven Islands Leisure Centre	Main Hall Hire (Off Peak)	D	Fully flexible	36.90	38.80	5.15%
ESL	Seven Islands Leisure Centre	Sauna	D	Fully flexible	7.70	8.10	5.19%
ESL	Southwark Athletics Centre	Athletics track session Adult	D	Fully flexible	6.00	6.30	5.00%
ESL	Southwark Athletics Centre	Athletics track session Junior	D	Fully flexible	3.40	3.60	5.88%
ESL	Southwark Athletics Centre	Athletics track session FSG Adult	D	Fully flexible	3.40	3.60	5.88%
ESL	Southwark Athletics Centre	Athletics track session FSG Junior	D	Fully flexible	1.30	1.40	7.69%
ESL	Southwark Athletics Centre	Table Tennis Peak	D	Fully flexible	8.70	9.20	5.75%
ESL	Southwark Athletics Centre	Table Tennis Off Peak	D	Fully flexible	8.20	8.70	6.10%
ESL	Southwark Athletics Centre	Club Room Hire per hour Non Member	D	Fully flexible	45.60	47.90	5.04%
ESL	Southwark Athletics Centre	Club Room Hire per hour Member	D	Fully flexible	39.40	41.40	5.08%

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ESL	Southwark Athletics Centre	Track Hire/site Club Booking exclusive use (per hour)	D	Fully flexible	98.20	103.20	5.09%
ESL	Southwark Athletics Centre	Track Hire Meeting exclusive use (per hour)	D	Fully flexible	156.50	164.40	5.05%
ESL	Southwark Athletics Centre	Track Hire Southwark school / charity /club shared use (per hour)	D	Fully flexible	39.40	41.40	5.08%
ESL	Southwark Athletics Centre	Track Hire Southwark school / charity /club exclusive use (per hour)	D	Fully flexible	78.70	82.70	5.08%
ESL	Southwark Athletics Centre	Track Hire non-Southwark school shared use (per hour)	D	Fully flexible	48.90	51.40	5.11%
ESL	Southwark Athletics Centre	Track Hire non-Southwark school exclusive use (per hour)	D	Fully flexible	101.60	106.70	5.02%
ESL	Southwark Athletics Centre	Physio Room Hire	D	Fully flexible	16.10	17.00	5.59%
ESL	Southwark Athletics Centre	Exclusive Hire (Non Club or School)	D	Fully flexible	128.10	134.60	5.07%
ESL	Southwark Athletics Centre	Inner Field Per Pitch Clubs	D	Fully flexible	41.90	44.00	5.01%
ESL	Southwark Athletics Centre	Inner Field Charity	D	Fully flexible	33.50	35.20	5.07%
ESL	Southwark Athletics Centre	Track Only Standard	D	Fully flexible	57.80	60.70	5.02%
ESL	Surrey Docks Fitness & Watersports Centre	Recreation Watersports	D	Fully flexible	31.50	33.10	5.08%
ESL	Surrey Docks Fitness & Watersports Centre	RYA Junior Sailing L1&2	D	Fully flexible	252.60	265.30	5.03%
ESL	Surrey Docks Fitness & Watersports Centre	RYA Junior Sailing L3	D	Fully flexible	252.60	265.30	5.03%
ESL	Surrey Docks Fitness & Watersports Centre	RYA Junior Sailing L4	D	Fully flexible	252.60	265.30	5.03%
ESL	Surrey Docks Fitness & Watersports Centre	RYA Level 1	D	Fully flexible	234.80	246.60	5.03%
ESL	Surrey Docks Fitness & Watersports Centre	RYA Level 2	D	Fully flexible	260.00	273.00	5.00%
ESL	Surrey Docks Fitness & Watersports Centre	RYA Powerboat Level 2	D	Fully flexible	412.50	433.20	5.02%
ESL	Surrey Docks Fitness & Watersports Centre	External Hire	D	Fully flexible	586.90	616.30	5.01%
ESL	Surrey Docks Fitness & Watersports Centre	Single Dock Hire	D	Fully flexible	23.50	24.70	5.11%
ESL	Surrey Docks Fitness & Watersports Centre	Club Room Hire Non Member	D	Fully flexible	70.30	73.90	5.12%
ESL	Surrey Docks Fitness & Watersports Centre	Club Room Hire Member	D	Fully flexible	56.50	59.40	5.13%
ESL	Surrey Docks Fitness & Watersports Centre	Studio Hire	D	Fully flexible	50.80	53.40	5.12%

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ESL	<b>Surrey Docks Fitness &amp; Watersports Centre</b>	Greenland Dock half day hire	D	Fully flexible	1,198.00	1,258.00	5.01%
ESL	<b>Surrey Docks Fitness &amp; Watersports Centre</b>	Greenland Dock full day hire	D	Fully flexible	2,284.00	2,399.00	5.04%
ESL	The Castle Centre	Badminton / Table tennis (Peak)	D	Fully flexible	12.70	16.35	28.74%
ESL	The Castle Centre	Badminton / Table tennis (Off-Peak)	D	Fully flexible	7.50	9.70	29.33%
ESL	The Castle Centre	Badminton / Table tennis (Peak) FSG member	D	Fully flexible	11.30	11.90	5.31%
ESL	The Castle Centre	Badminton / Table tennis (Off-Peak) FSG member	D	Fully flexible	6.10	6.50	6.56%
ESL	The Castle Centre	Basketball Training	D	Fully flexible	25.30	26.60	5.14%
ESL	The Castle Centre	Basketball Full Court (peak)	D	Fully flexible	120.40	126.50	5.07%
ESL	The Castle Centre	Basketball Full Court (off peak)	D	Fully flexible	80.30	84.40	5.11%
ESL	The Castle Centre	5-A-Side (Peak)	D	Fully flexible	120.40	126.50	5.07%
ESL	The Castle Centre	5-A-Side (Off Peak)	D	Fully flexible	80.30	84.40	5.11%
ESL	The Castle Centre	Main Pool Hire	D	Fully flexible	117.40	123.30	5.03%
ESL	The Castle Centre	Main Pool Lane	D	Fully flexible	29.40	30.90	5.10%
ESL	The Castle Centre	Studio 1 (Peak)	D	Fully flexible	44.40	46.70	5.18%
ESL	The Castle Centre	Studio 3 (Peak)	D	Fully flexible	40.10	42.20	5.24%
ESL	<b>CULTURE TEAM</b>						
ESL	<b>LIBRARY SERVICE</b>						
ESL	<b>Fees items (exempt - out of scope VAT)</b>						
ESL		Adult Books (late returns) - per day (max £15)	D	Fully flexible	0.30	0.30	0.00%
ESL		Talking books (late returns) - per day (max £15)	D	Fully flexible	0.30	0.30	0.00%
ESL		Spoken word (late returns) - per day (max £15)	D	Fully flexible	0.30	0.30	0.00%
ESL		Language courses (late returns) - per day (max £15)	D	Fully flexible	0.30	0.30	0.00%
ESL		CDs & CD sets (late returns) - per day (max £15)	D	Fully flexible	0.30	0.30	0.00%

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ESL		DVD's (late returns) - per day (max £15)	D	Fully flexible	1.40	1.45	3.57%
ESL		Late returns on books, talking books and spoken word for library users under 17 years of age, registered disabled and housebound	D	Fully flexible	Free	Free	
ESL	<b>Fees items for Libraries- VATABLE</b>						
ESL		Stock requests (stock items)	D	Fully flexible	0.65	0.70	7.69%
ESL		Stock requests (non-stock items)	D	Fully flexible	3.00	4.00	33.33%
ESL		Special stock requests (British Library, special/academic libraries, stock from abroad)	D	Fully flexible	17.30	18.20	5.20%
ESL		Music scores sets - interloans			£26 (up to 40); £31 (over 40 parts)	£27(up to 40) £32(over 40 parts)	
ESL		Language courses hire charges - (three weeks)	D	Fully flexible	1.45	1.50	3.45%
ESL		DVD/Blu Ray hire charges - (old DVDs/Blu Rays (6 months+) per week)	D	Fully flexible	1.80	1.90	5.56%
ESL		DVD/Blu Ray hire charges - (new DVDs/Blu Rays per week)	D	Fully flexible	3.30	3.45	4.55%
ESL		CDs & CD sets hire charges	D	Fully flexible	1.00	1.00	0.00%
ESL		Photocopying: A4 (b&w) - per sheet	D	Fully flexible	0.20	0.20	0.00%
ESL		Photocopying: A3 (b&w) - per sheet	D	Fully flexible	0.35	0.35	0.00%
ESL		Photocopying: A4 (colour) - per sheet	D	Fully flexible	1.10	1.10	0.00%
ESL		Photocopying: A3 (colour) - per sheet	D	Fully flexible	2.20	2.30	4.55%
ESL		Printing from PC's: A4 (b&w) - per sheet	D	Fully flexible	0.20	0.20	0.00%
ESL		Printing from PC's: A4 (colour)	D	Fully flexible	1.10	1.10	0.00%
ESL		Printing from PC's: A3 (b&w) - per sheet	D	Fully flexible	0.35	0.35	0.00%
ESL		Printing from PC's: A3 (colour) per sheet	D	Fully flexible	2.20	2.30	4.55%
ESL		Library notice boards - three weeks	D	Fully flexible	5.10	5.35	4.90%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee	Percentage increase in fees 2024-25 to 2025-26
ESL		Replacement library card fee - (Adults)	D	Fully flexible	2.90	3.00	3.45%
ESL		Replacement library card fee - (Children)	D	Fully flexible	Free	Free	
ESL		Library, Archives and heritage author events/talks/performance (where charged)	D	Fully flexible	4.80	5.00	4.17%
ESL		Library Archives and heritage author events/talks/performance (where charged): Southwark Presents card holders	D	Fully flexible	2.70	2.85	5.56%
ESL	<b>Hall Hire- No comparator data for hall hires. VAT charged as appropriate for commercial hire</b>						
ESL		Hall Hire Tier 1 Commercial rate per hour (Dulwich, Peckham pods, John Harvard, Camberwell room 3, Canada Water rooms 3 and 6 or combined rooms, Una Marson combined meeting rooms)	D	Fully flexible	64.10	67.40	5.15%
ESL		Hall Hire Tier 1 Community rate per hour (Dulwich, Peckham pods, John Harvard, Camberwell room 3, Canada Water rooms 3 and 6 combined rooms, Una Marson combined meeting rooms)	D	Fully flexible	32.10	33.80	5.30%
ESL		Hall Hire Tier 3 Commercial rate per hour (Camberwell Meeting rooms 1&2 and Faraday Room Walworth Library)	D	Fully flexible	32.10	33.80	5.30%
ESL		Hall Hire Tier 3 Community rate per hour (Camberwell Meeting rooms 1&2 and Faraday Room Walworth Library)	D	Fully flexible	15.50	16.30	5.16%
ESL		Hall Hire - per hour ( Una Marson Community space)	D	Fully flexible	76.90	80.80	5.07%
ESL		Hall Hire - per day ( Una Marson Community space)	D	Fully flexible	384.20	403.50	5.02%
ESL		Hall Hire Tier 2 Commercial rate per hour (Una Marson small meeting room, Grove Vale, Southwark Heritage Centre & Walworth Library activity room/meeting room, Canada Water rooms 1, 2, 4 and 5, peckham second floor meeting room)	D	Fully flexible	38.50	40.50	5.19%
ESL		Hall Hire Tier 2 Community rate per hour (Una Marson Small meeting room, Grove Vale, Southwark Heritage Centre & Walworth Library activity room/meeting room, Canada Water rooms 1, 2, 4 and 5, peckham second floor meeting room)	D	Fully flexible	19.20	20.20	5.21%
ESL		Out of hours hire of full library- half day	D	Fully flexible	320.10	336.20	5.03%
ESL		Out of hours hire of full library- full day	D	Fully flexible	512.20	537.90	5.02%
ESL		Hall hire out of hours security and staffing charge- per hour	D	Fully flexible	32.00	33.60	5.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Hall Hire loan of laptop and projector	D	Fully flexible	£5 per booking for laptop and projector; £5 per booking for each additional laptop	£5 per booking for laptop: £5 per booking for each additional laptop	
ESL		Discounts for long term room bookings and hire	D	Fully flexible	0.40	0.40	0.00%
ESL		Discounts for same day room bookings and hire	D	Fully flexible	0.50	0.50	0.00%
ESL	<b>Fees items for Archive and Heritage - VATABLE</b>						
ESL	<b>POSTAGE</b>						
ESL		Postal rates- small sized item (UK)	D	Fully flexible	cost recovery	cost recovery	
ESL		Postal rates- medium sized item (UK)	D	Fully flexible	cost recovery	cost recovery	
ESL		Postal rates- large sized item (UK)	D	Fully flexible	cost recovery	cost recovery	
ESL		Postal rates- international	D	Fully flexible	cost recovery	cost recovery	
ESL	<b>REPRODUCTION</b>						
ESL		Digital photographing of the collection (up to 5 images)	D	Fully flexible	2.50	2.60	4.00%
ESL		Digital photographing of the collection (per day)	D	Fully flexible	11.00	11.60	5.45%
ESL		JPEG images (mailed to requestors) - per image for those scanned for the first time	D	Fully flexible	23.00	24.20	5.22%
ESL		JPEG images- community organisations (mailed to requestors) - per image for those scanned for the first time	D	Fully flexible	10.70	11.30	5.61%
ESL		JPEG images (mailed to requestors) - per image for those already scanned	D	Fully flexible	11.80	12.40	5.08%
ESL		JPEG images- community organisations (mailed to requestors) - per image for those already scanned	D	Fully flexible	5.35	5.60	4.67%
ESL		Digital scanning by off-site storage provider	D	Fully flexible	cost recovery	cost recovery	
ESL	<b>PUBLICATION</b>						

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Stills, images & info provided for planning documentation, commercial reports & surveys, up to 10 print copies and online (per image; management discretion)	D	Fully flexible	33.10	34.80	5.14%
ESL		Stills, images & info provided for planning documentation, reports & surveys, non commercial purposes, up to 10 print copies and online (per image; management discretion)	D	Fully flexible	16.55	17.40	5.14%
ESL		Stills, images & info provided for books, journals & partworks (per image; management discretion)	D	Fully flexible	90.70	95.30	5.07%
ESL		Stills, images & info provided for books, journals & partworks-community organisations (per image; management discretion)	D	Fully flexible	42.70	44.90	5.15%
ESL		Stills, images & info provided for book jackets & record sleeves	D	Fully flexible	160.10	168.20	5.06%
ESL		Stills, images & info provided for book jackets & record sleeves- community organisations (per image; management discretion)	D	Fully flexible	76.90	80.80	5.07%
ESL		Stills, images & info provided for other (post cards, greeting cards, giftware, posters, etc.)	D	Fully flexible	126.00	132.30	5.00%
ESL		Stills, images & info provided for other, e.g. post cards, greeting cards, giftware, posters, newspapers, advertising, etc. - community organisations (per image; management discretion)	D	Fully flexible	59.80	62.80	5.02%
ESL		Stills, images, and info provided for commercial website/online use, per image	D	Fully flexible	64.10	67.40	5.15%
ESL		Stills, images, and info provided for non-commercial website/online use, per image	D	Fully flexible	31.00	32.60	5.16%
ESL	<b>AUDIO-VISUAL BROADCAST</b>						
ESL		Audio-visual broadcasting usage per multiple of 30 seconds, commercial: UK rights - single transmission Fee doubled for worldwide broadcasting rights	D	Fully flexible	88.60	93.10	5.08%
ESL		Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: UK rights - single transmission Fee doubled for worldwide broadcasting rights	D	Fully flexible	40.60	42.70	5.17%
ESL		Audio-visual broadcasting usage per multiple of 30 seconds, commercial: UK rights - unlimited broadcasts, 5 year period Fee doubled for worldwide broadcasting rights	D	Fully flexible	114.20	120.00	5.08%
ESL		Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: UK rights - unlimited broadcasts, 5 year period Fee doubled for worldwide broadcasting rights	D	Fully flexible	56.10	59.00	5.17%
ESL		Audio-visual broadcasting usage per multiple of 30 seconds, commercial: UK rights - unlimited broadcasts, 10 year period Fee doubled for worldwide broadcasting rights	D	Fully flexible	346.80	364.20	5.02%

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: UK rights - unlimited broadcasts, 10 year period Fee doubled for worldwide broadcasting rights	D	Fully flexible	170.80	179.40	5.04%
ESL		Audio-visual broadcasting usage per multiple of 30 seconds, commercial: UK rights - unlimited broadcasts, unlimited period Fee doubled for worldwide broadcasting rights	D	Fully flexible	650.90	683.50	5.01%
ESL		Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: UK rights - unlimited broadcasts, unlimited period Fee doubled for worldwide broadcasting rights	D	Fully flexible	320.10	336.20	5.03%
ESL		Audio-visual broadcasting usage per multiple of 30 seconds, commercial: online streaming/online rights	D	Fully flexible	108.90	114.40	5.05%
ESL		Audio-visual broadcasting usage per multiple of 30 seconds, non-commercial: online streaming/online rights	D	Fully flexible	53.40	56.10	5.06%
ESL	<b>ROOM HIRE AND STAFF TIME</b>						
ESL		Research charge (for officer time spent on researching in response to specific requests) - First 15min free of charge; then charged in half hour increments	D	Fully flexible	28.00	29.40	5.00%
ESL		Hire of archives searchroom out of hours, commercial group (per hour; minimum hire for 1 hour)	D	Fully flexible	87.50	91.90	5.03%
ESL		Hire of archives searchroom out of hours, non commercial group (per hour; minimum hire for 1 hour)	D	Fully flexible	43.80	46.00	5.02%
ESL	<b>YOUTH AND PLAY SERVICE</b>						
ESL		Admission charges made to children and young people at youth centres and Adventure Playgrounds	D	Fully flexible	Zero		
ESL	<b>Hire of Damilola Taylor Centre</b>						
ESL	per hour	Outdoor football Pitch/hr- Standard rate Peak	D	Fully flexible	93.00	83.20	-10.54%
ESL	per hour	Outdoor football Pitch/hr- Standard rate Off Peak	D	Fully flexible	93.00	47.90	-48.49%
ESL	per hour	Outdoor football Pitch/hr- Community Rate Adults. Peak	D	Fully flexible	-	40.90	New
ESL	per hour	Outdoor football Pitch/hr- Community Rate Adults Off-Peak	D	Fully flexible	-	24.60	New
ESL	per hour	Outdoor Football pitch:Community Rate Youth Peak	D	Fully flexible	44.90	23.20	-48.33%
ESL	per hour	Outdoor Football pitch:Community Rate Youth Off- Peak	D	Fully flexible	44.90	15.10	-66.37%
ESL	per hour	Dance Studio/hr - Community Rate Youth	D	Fully flexible	23.50	24.70	5.11%

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL	per hour	Dance Studio/hr- Standard rate	D	Fully flexible	65.00	68.30	5.08%
ESL	per hour	Dance Studio/hr- Community Rate Adults.	D	Fully flexible	35.00	36.70	4.86%
ESL	per hour	Main Hall / hour- Standard rate	D	Fully flexible	65.00	75.00	15.38%
ESL	per hour	Main Hall / hr - Community Rate Youth	D	Fully flexible	35.00	36.70	4.86%
ESL	per hour	Main Hall / hr - Community Rate Adult	D	Fully flexible	-	46.00	New
ESL	per hour	Gym - all hirers	D	Fully flexible	44.90	47.00	4.68%
ESL		Whole building hire- half day - Standard rate	D	Fully flexible	350.00	400.00	14.29%
ESL		Whole building hire - half day - Community Rate Adults	D	Fully flexible	350.00	368.00	5.14%
ESL		Whole building hire - half day - Community Rate Youth	D	Fully flexible		300.00	New
ESL		Whole building hire - full day -Standard Rate	D	Fully flexible	600.00	700.00	16.67%
ESL		Whole building hire - full day - Community Rate Youth	D	Fully flexible		500.00	New
ESL		Whole building hire- full day - Community Rate Adults	D	Fully flexible	600.00	630.00	5.00%
ESL		Small common room - all hirers	D	Fully flexible	13.90	14.60	5.04%
ESL	<b>All other Youth Centres and Adventure Playgrounds</b>						
ESL	(per hour rate)	Hall Hire (capacity 30+) Standard Rate Peak	D	Fully flexible	83.30	87.50	5.04%
ESL	(per hour rate)	Hall Hire (capacity 30+) Standard Rate Off - Peak	D	Fully flexible	44.90	47.10	4.90%
ESL	(per hour rate)	Hall Hire (capacity of 30+) Community Adults Peak	D	Fully flexible	64.10	67.30	4.99%
ESL	(per hour rate)	Hall Hire (capacity of 30+) Community Adults Off- Peak	D	Fully flexible	41.10	43.10	4.87%
ESL	(per hour rate)	Hall Hire (capacity of 30+) Community Rate Youth Peak	D	Fully flexible	30.60	32.20	5.23%
ESL	(per hour rate)	Hall Hire (capacity of 30+) Community Rate Youth Off- Peak	D	Fully flexible	16.60	17.40	4.82%
ESL	(per hour rate)	Room Hire (capacity less that 30) Standard Rate Peak	D	Fully flexible	51.30	60.00	16.96%
ESL	(per hour rate)	Room Hire (capacity less that 30) Standard Rate Off - Peak	D	Fully flexible	38.60	45.00	16.58%

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL	(per hour rate)	Room Hire (capacity less than 30) Community Rate Adults Peak	D	Fully flexible	44.90	47.00	4.68%
ESL	(per hour rate)	Room Hire (capacity less than 30) Community Rate Adults Off-Peak	D	Fully flexible	22.50	23.60	4.89%
ESL	(per hour rate)	Room Hire (capacity less than 30) Community Rate Youth Peak	D	Fully flexible	19.00	20.00	5.26%
ESL	(per hour rate)	Room Hire (capacity less than 30) Community Rate Youth Off-Peak	D	Fully flexible	14.20	14.90	4.93%
ESL		discount offered	D	Fully flexible	40%	40%	N/A
ESL	<b>Supervised sessions @ Adventure Playgrounds</b>						
ESL	<b>Supervised sessions @ Adventure Playgrounds</b>	Groups of children and young people aged 8+ years - small group (under 10 people) per hour	D	Fully flexible	121.70	127.00	4.35%
ESL	<b>Supervised sessions @ Mint Street Adventure Playground</b>	Groups of children and young people aged 8+ years - large group (10-20 people) per hour	D	Fully flexible	153.70	161.00	4.75%
ESL	<b>Supervised sessions @ Mint Street Adventure Playground</b>	Indoor Climbing Session. Groups of children and young people aged 8+ years - small group (under 10 people) per hour	D	Fully flexible	121.70	127.00	4.35%
ESL		Indoor Climbing Session. Groups of children and young people aged 8+ years - large group (11-20 people) per hour	D	Fully flexible	153.70	161.00	4.75%
ESL	<b>EVENT HIRES</b>						
ESL		Commercial event admin fee - VAT standard Rate	D	Fully flexible	259.30	273.00	5.28%
ESL		Commercial events - officer fees above standard service provision - per hour - VAT standard Rate	D	Fully flexible	77.90	82.00	5.26%
ESL		Community events - officer fees above standard service provision - per hour - VAT standard Rate	D	Fully flexible	33.10	35.00	5.74%
ESL		Commercial events - officer fees above standard service provision off site - per hour - VAT standard Rate	D	Fully flexible	77.90	82.00	5.26%
ESL		Community events - officer fees above standard service provision off site - per hour - VAT standard Rate	D	Fully flexible	33.10	35.00	5.74%
ESL		Charity, Community and Non Profit event admin fee - VAT standard Rate	D	Fully flexible	90.70	96.00	5.84%
ESL		Small event Up to 499 capacity ; discounts available for Charity, Community & Non-Profit events in line with Events Discounts Table. Additional event days charged at 30% (rounded) of the 1st day hire fee (£646). Event rig and de-rig days charged at 1Inflation (rounded) of the 1st day hire fee (£322). Overstay days charged as rig / de-rig days (£322).	D	Fully flexible	2,048.70	2,152.00	5.04%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
ESL		Medium event From 500 to 2000 capacity ; discounts available for Charity, Community & Non-Profit events in line with Events Discounts Table. Additional event days charged at 30% (rounded) of the 1st day hire fee (£2,429). Event rig and de-rig days charged at 1Inflation (rounded) of the 1st day hire fee (£1,215). Overstay days charged as rig / de-rig days (£1,215).	D	Fully flexible	7,707.00	8,095.00	5.03%
ESL		Large event (Category 1) From 2001 to 5000 capacity	D	Fully flexible	Price on application	Price on application	n/a
ESL	NEW	Large event (Category 2) From 5001 to 7999 capacity	D	Fully flexible	Price on application	Price on application	n/a
ESL		Major event - 8,000 or more	D	Fully flexible	Price on application	Price on application	n/a
ESL		Small funfairs & circuses up to 499 capacity. - VAT exempt. Additional event days charged at 30% of the 1st day hire fee. Event rig and de-rig days charged at 1Inflation of the 1st day hire fee. Overstay days charged as rig / de-rig days.	D	Fully flexible	2,711.30	POA	n/a
ESL		Large funfairs & circuses up to 1000 capacity - VAT Exempt. Additional event days charged at 30% of the 1st day hire fee. Event rig and de-rig days charged at 1Inflation of the 1st day hire fee. Overstay days charged as rig / de-rig days.	D	Fully flexible	4,516.70	POA	n/a
ESL		Major circus 1001+ seats - VAT Exempt	D	Fully flexible	Price on application	Price on application	n/a
ESL		Private events with exclusive use of a space	D	Fully flexible	Price on application	Price on application	n/a
ESL		Events Damage deposit VAT exempt	D	Fully flexible	645.60	£500 or 20% whichever is greater	n/a
ESL		Overstay fee VAT exempt	D	Fully flexible	1Inflation of the first event hire fee per 24 hours	1Inflation of the first event hire fee per 24 hours	n/a
ESL		Environmental impact fee VAT exempt	D	Fully flexible	The EIF is 10% of the site hire fee and is payable in addition to the site hire fee.	12.5% of site hire fee and payable in addition to site hire fee	25.00%
ESL	Events - Trade space						

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ESL		Commercial market stall - VAT standard Rate	D	Fully flexible	115.30	121.00	4.94%
ESL		Commercial trade space (up to 3m) - VAT Exempt	D	Fully flexible	143.00	150.00	4.90%
ESL		Commercial trade space (3m - 6m) - VAT Exempt	D	Fully flexible	252.90	265.50	4.98%
ESL		Non profit market stall - VAT standard Rate	D	Fully flexible	39.50	41.50	5.06%
ESL		Non profit trade space (3m) - VAT Exempt	D	Fully flexible	52.30	55.00	5.16%
ESL		Non profit trade space (3m - 6m) - VAT Exempt	D	Fully flexible	90.70	95.30	5.07%
ESL		Supply of electricity - VAT standard Rate	D	Fully flexible	103.50	108.70	5.02%
ESL	<b>Film Service (+VAT where applicable)</b>						
ESL	<b>Location Fee</b>	Charity - Low budget	D	Fully flexible	POA	POA	n/a
ESL		Small crew (fee per hour)	D	Fully flexible	215.00	225.00	4.65%
ESL		Small crew (fee per half day)	D	Fully flexible	535-1,000	560-1050	4.67%
ESL		Small crew (fee per full day)	D	Fully flexible	880-2,400	925-2500	5.10%
ESL		Medium crew (fee per half day)	D	Fully flexible	585-1,200	615-1250	5.13%
ESL		Medium crew (fee per full day)	D	Fully flexible	1,175-2,900	1230-3050	4.68%
ESL		Large crew (fee per half day)	D	Fully flexible	1,175-2,900	1230-4260	4.68%-47%
ESL		Large crew (fee per full day)	D	Fully flexible	2,935-9,000	3080-9450	4.94%
ESL		Very Large crew (fee per half day)	D	Fully flexible	2,500-12,000	2625-12,600	5.00%
ESL		Very large crew (fee per full day)	D	Fully flexible	4,110-20,000	4315-21,000	4.99%
ESL	<b>Stills photography</b>	Small crew photography, up to 5 people (per hour)	D	Fully flexible	75-150	78-165	4.00%
ESL		Large crew photography (per hour)	D	Fully flexible	175-500	185-525	5.71%
ESL	<b>Permission for Temporary Structure/s</b>	Fee per half day	D	Fully flexible	400.00	420.00	5.00%
ESL		Fee per full day	D	Fully flexible	675.00	710.00	5.19%
ESL	<b>Admin Fees (one off)</b>	Charity / Student Crew	D	Fully flexible	40.00	40.00	no change
ESL		Small Crew	D	Fully flexible	95.00	100.00	5.26%
ESL		Medium Crew	D	Fully flexible	215.00	225.00	4.65%
ESL		Large Crew	D	Fully flexible	280.00	295.00	5.36%
ESL		Very Large Crew	D	Fully flexible	410.00	430.00	4.88%
ESL	<b>Admin Fees (officer time, by hour)</b>						
ESL	<b>Fixed fees</b>	Charity - low budget	D	Fully flexible	30.00	30.00	no change
ESL		Small Crew	D	Fully flexible	197.40	207.50	5.12%
ESL		Medium Crew	D	Fully flexible	197.40	207.50	5.12%
ESL		Large Crew	D	Fully flexible	256.10	270.00	5.43%
ESL		Very Large Crew	D	Fully flexible	362.80	380.00	4.74%

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ESL		Late notice applications	D	Fully flexible	Double admin	Double admin	n/a
ESL		Drones/UAS applications	D	Fully flexible	165-330	175-340	6.06%
ESL	<b>Unit Base Fee - High Impact only</b>						
ESL		Per Filming Day	D	Fully flexible	1760-4500	1850-4725	5.11%
ESL	<b>Culture team (Fees shown below are exclusive of VAT. Appropriate VAT will be added at the time of invoicing/charging.)</b>						
ESL		Internal project management fees. Project under £20,000.	D	Fully flexible	Minimum 10% of overall project budget	10% of project budget	n/a
ESL		External project management fees. Project under £20,000.	D	Fully flexible	Minimum 15% of overall project budget	15% of project budget	n/a
ESL		Internal and external project management fees. Project over £20,000.	D	Fully flexible	By negotiation	By negotiation	n/a
HOUSING							
HOUSING	Handyperson Service	Assa keys	D	Fully Flexible	29.00	30.50	5.17%
HOUSING	Handyperson Service	Entry fobs	D	Fully Flexible	28.00	29.40	5.00%
HOUSING	Handyperson Service	Lock changes	D	Fully Flexible	Variable	Variable	
HOUSING	Handyperson Service	General works – people on a means tested benefit (per hour)	D	Fully Flexible	23.50	24.70	5.11%
HOUSING	Handyperson Service	General works – not on a benefit (for first hour)	D	Fully Flexible	47.00	49.40	5.11%
HOUSING	Handyperson Service	General works – not on a benefit (for additional hours)	D	Fully Flexible	35.50	37.30	5.07%
HOUSING	Handyperson Service	Initial appointments to survey/check etc.	D	Fully Flexible	11.00	11.60	5.45%
HOUSING	Handyperson Service	Replacing light bulbs	D	Fully Flexible	12.00	12.60	5.00%
HOUSING	Handyperson Service	Installation of key safes	D	Fully Flexible	47.00	49.40	5.11%
HOUSING	Handyperson Service	Installation of smoke alarms/change battery	D	Fully Flexible	16.00	16.80	5.00%
HOUSING	Handyperson Service	Plumbing in washer machine	D	Fully Flexible	47.00	49.40	5.11%
HOUSING	Handyperson Service	Galvanised rails (for first hour)	D	Fully Flexible	47.00	49.40	5.11%

		<b>Appendix B Fees and Charges 2025-26</b>					
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HOUSING	Handyperson Service	Galvanised rails (for additional hours)	D	Fully Flexible	35.50	37.30	5.07%
HOUSING	Handyperson Service	Disconnect and plumb in washing machine at new property	D	Fully Flexible	64.00	67.20	5.00%
HOUSING	Handyperson Service	Carpentry work (hanging doors etc.) (Minimum charge or hourly rate will apply)	D	Fully Flexible	64.00	67.20	5.00%
HOUSING	Handyperson Service	Energy efficiency work – draught proofing/insulation etc. (per hour on means tested benefit)	D	Fully Flexible	23.50	24.70	5.11%
HOUSING	Handyperson Service	Energy efficiency work – draught proofing/insulation etc. (per hour - not on benefit)	D	Fully Flexible	47.00	49.40	5.11%
HOUSING	Handyperson Service	New homes development team (per hour)	D	Fully Flexible	53.50	56.20	5.05%
HOUSING	Handyperson Service	Mark up on materials purchased through the Handy Person service	D	Fully Flexible	20% on all materials	20% on all materials	N/A
HOUSING	Handyperson Service	Painting/refreshing of one room (per day, materials excluded)	D	Fully Flexible	213.50	224.20	5.01%
HOUSING	Handyperson Service	Painting a door (minimum charge or hourly rate will apply)	D	Fully Flexible	64.00	67.20	5.00%
HOUSING	Estate Parking	Visitor parking permits – ten visits	D	Fully Flexible	19.00	20.00	5.26%
HOUSING	Estate Parking	Visitor parking permits – sixty visits	D	Fully Flexible	92.00	96.60	5.00%
HOUSING	Estate Parking	Replacement of lost permit	D	Fully Flexible	11.00	11.60	5.45%
HOUSING	Estate Parking	Second bay parking	D	Fully Flexible	92.00	96.60	5.00%
HOUSING	Estate Parking	Area-wide permit (contractors and employees)	D	Fully Flexible	145.00	152.30	5.03%
HOUSING	Estate Parking	Southwark-wide permit (contractors and employees)	D	Fully Flexible	145.00	152.30	5.03%
HOUSING	Estate Parking	Business permits	D	Fully Flexible	145.00	152.30	5.03%
HOUSING	Estate Parking	Carers permits	D	Fully Flexible	40.00	42.00	5.00%
HOUSING	Estate Parking	Removal of illegally parked vehicle	M	Fixed	200.00	200.00	0.00%
HOUSING	Estate Parking	Daily storage charge – removed vehicle	M	Fixed	40.00	40.00	0.00%
HOUSING	Travellers	Travellers sites - single pitch	M	Capped	111.01	112.90	1.70%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
HOUSING	Travellers	Travellers sites - double pitch	M	Capped	150.68	153.24	1.70%
HOUSING	Concierge charges	Castlemead concierge charge	D	Fully Flexible	13.54	16.37	20.93%
HOUSING	Concierge charges	Didbin concierge charge	D	Fully Flexible	11.63	12.21	5.00%
HOUSING	Concierge charges	Churchyard Row concierge charge	D	Fully Flexible	7.95	8.35	5.00%
HOUSING	Concierge charges	Bishopsmead concierge charge	D	Fully Flexible	4.37	8.89	103.40%
HOUSING	Concierge charges	Churchmead concierge charge	D	Fully Flexible	4.40	8.95	103.40%
HOUSING	Concierge charges	Draper House concierge charge	D	Fully Flexible	13.99	15.36	9.77%
HOUSING	Concierge charges	Wollaston concierge charge	D	Fully Flexible	12.98	13.29	2.41%
HOUSING	Concierge charges	Sherstone concierge charge	D	Fully Flexible	12.60	12.60	0.00%
HOUSING	Hostels	Northcott House service charge	D	Fully Flexible	17.64	18.60	5.44%
HOUSING	Hostels	Hostel laundry charge	D	Fully Flexible	3.64	3.80	4.40%
HOUSING	Hostels	Hostels part-board charge	D	Fully Flexible	22.83	23.60	3.37%
HOUSING	Hostels	Supported hostels water charge	D	Fully Flexible	2.86	3.00	5.00%
HOUSING	Hostels	General needs hostels water charge	D	Fully Flexible	1.43	1.50	4.60%
HOUSING	Temporary Accommodation	Bed and Breakfast accommodation - Nightly	M	Fixed	27.20	27.20	0.00%
HOUSING	Temporary Accommodation	Bed and Breakfast accommodation - Weekly	M	Fixed	190.38	190.38	0.00%
HOUSING	Temporary Accommodation	Self Contained - One bedroom	M	Fixed	171.34	171.34	0.00%
HOUSING	Temporary Accommodation	Self Contained - Two bedroom	M	Fixed	228.47	228.47	0.00%
HOUSING	Temporary Accommodation	Self Contained - Three bedroom	M	Fixed	270.00	270.00	0.00%
HOUSING	Temporary Accommodation	Self Contained - Four bedroom	M	Fixed	373.84	373.84	0.00%

<b>Appendix B Fees and Charges 2025-26</b>							
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
HOUSING	Temporary Accommodation	Self Contained - Five bedroom	M	Fixed	373.84	373.84	0.00%
HOUSING	Service Charge Loans	Discretionary service charge loan application	D	Flexible	747.00	784.30	4.99%
HOUSING	Service Charge Loans	Mandatory service charge loan application	M	Fixed	100.00	130.00	30.00%
HOUSING	Service Charge Loans	Voluntary charge application fee	D	Fully Flexible	747.00	784.30	4.99%
HOUSING	Service Charge Loans	Additional discretionary loan application fee	D	Fully Flexible	507.50	600.00	18.23%
HOUSING	Service Charge Loans	Service charge loan arrears fee	D	Fully Flexible	61.50	64.60	5.04%
HOUSING	Right to Buy (RTB)	RTB natural redemption fee	D	Fully Flexible	136.50	143.30	4.98%
HOUSING	Right to Buy (RTB)	RTB premature; vol. SCL, discr. SCL	D	Fully Flexible	136.50	143.30	4.98%
HOUSING	Right to Buy (RTB)	Notices of assignment and notices of charge	D	Fully Flexible	10.00-30.00	10.00-30.00	0.00%
HOUSING	Right to Buy (RTB)	Pre-assignment pack	D	Fully Flexible	269.00	282.50	5.02%
HOUSING	Right to Buy (RTB)	Pre-assignment pack – expedited 48 hours	D	Fully Flexible	368.00	386.40	5.00%
HOUSING	Right to Buy (RTB)	Postponement of charge for home improvement	D	Fully Flexible	192.00	201.60	5.00%
HOUSING	Right to Buy (RTB)	Postponement of charge for all other reasons	D	Fully Flexible	269.00	282.50	5.02%
HOUSING	Right to Buy (RTB)	Remortgage	D	Fully Flexible	129.00	135.50	5.04%
HOUSING	Right to Buy (RTB)	Retrospective letter of postponement	D	Fully Flexible	393.00	413.00	5.09%
HOUSING	Right to Buy (RTB)	Expedition fee for remortgage	D	Fully Flexible	99.00	103.90	4.95%
HOUSING	Right to Buy (RTB)	Expedition fee for pre-assignment	D	Fully Flexible	99.00	103.90	4.95%
HOUSING	Homeowners- Document Copies	Reproduction copy of specification	D	Fully Flexible	28.00	28.00	0.00%
HOUSING	Homeowners- Document Copies	Copies of any other relevant documentation	D	Fully Flexible	0.10	0.10	0.00%
HOUSING	Homeowners- Document Copies	Reproduction copy of lease/leasehold transfer	D	Fully Flexible	53.50	56.20	5.05%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
HOUSING	Homeowners- Document Copies	Certified copy of lease/leasehold transfer	D	Fully Flexible	89.00	93.50	5.06%
HOUSING	Homeowners- Document Copies	Reproduction copy of section 125 notice	D	Fully Flexible	37.50	39.40	5.07%
HOUSING	Homeowners- Document Copies	Duplicate right-to-buy documentation	D	Fully Flexible	83.00	87.20	5.06%
HOUSING	Homeowners- Document Copies	Additional completion statement fee	D	Fully Flexible	101.00	106.00	4.95%
HOUSING	Homeowners- Other Administration	Section 146 notice fee	D	Fully Flexible	385.00	404.30	5.01%
HOUSING	Homeowners- Other Administration	Gas servicing administration fee	D	Fully Flexible	45.00	47.20	4.89%
HOUSING	Homeowners- Other Administration	EWS1 certificate fee	D	Fully Flexible	350.00	350.00	0.00%
HOUSING	Homeowners- Other Administration	Statement of Assurance fee	D	Fully Flexible	350.00	350.00	0.00%
HOUSING	Disposals	Ad-hoc or voluntary disposals of property or land	D	Fully Flexible	362.00	380.10	5.00%
HOUSING	Disposals	Purchase of properties freehold on short leases	D	Fully Flexible	362.00	380.10	5.00%
HOUSING	Disposals	Lease extensions	D	Fully Flexible	362.00	380.10	5.00%
HOUSING	Enfranchisement	Collective Enfranchisement – standard charge	D	Fully Flexible	362.00	380.10	5.00%
HOUSING	Enfranchisement	Lease-back of tenanted properties	D	Fully Flexible	843.00	885.20	5.01%
HOUSING	Enfranchisement	Individual enfranchisement	D	Fully Flexible	362.00	380.10	5.00%
HOUSING	Enfranchisement	Sale of freehold reversionary interest	D	Fully Flexible	362.00	380.10	5.00%
HOUSING	Landlords Consent for Alterations Permissions	Like-for-like replacements of kitchens/bathrooms	D	Fully Flexible	55.00	57.80	5.09%
HOUSING	Landlords Consent for Alterations Permissions	Change of boilers/radiators	D	Fully Flexible	106.00	111.30	5.00%
HOUSING	Landlords Consent for Alterations Permissions	Minor structural alterations	D	Fully Flexible	134.00	140.70	5.00%
HOUSING	Landlords Consent for Alterations Permissions	Major structural alterations	D	Fully Flexible	362.00	380.10	5.00%
HOUSING	Landlords Consent for Alterations Permissions	Retrospective permission for any alteration type	D	Fully Flexible	542.00	569.10	5.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
HOUSING	Legal Discharge of Charge	Right of first refusal – pre-emption requests	D	Fully Flexible	138.00	144.90	5.00%
HOUSING	Equity Share	Equity Share - Administration fee	D	Fully Flexible	138.00	144.90	5.00%
HOUSING	Equity Share	Equity Share - Valuation fee	D	Fully Flexible	218.00	228.90	5.00%
HOUSING	Equity Loan	Equity Loan - Administration fee	D	Fully Flexible	138.00	144.90	5.00%
HOUSING	Equity Loan	Equity Loan - Valuation fee	D	Fully Flexible	218.00	228.90	5.00%
HOUSING	Other Administration	Deed of covenant	D	Fully Flexible	206.00	216.30	5.00%
HOUSING	Other Administration	Rent references	D	Fully Flexible	63.00	66.20	5.08%
HOUSING	Barrow Stores - Annual Rents	Bournemouth Road	D	Fully Flexible	1,051.50	1,104.10	5.00%
HOUSING	Barrow Stores - Annual Rents	Southwark Park Road - small	D	Fully Flexible	418.00	438.90	5.00%
HOUSING	Barrow Stores - Annual Rents	Southwark Park Road - large	D	Fully Flexible	1,051.50	1,104.10	5.00%
HOUSING	Barrow Stores - Annual Rents	Portland Street	D	Fully Flexible	1,676.00	1,759.80	5.00%
HOUSING	Barrow Stores - Annual Rents	Kingston Mews - small	D	Fully Flexible	837.50	879.40	5.00%
HOUSING	Barrow Stores - Annual Rents	Kingston Mews - large	D	Fully Flexible	1,676.00	1,759.80	5.00%
HOUSING	Barrow Stores - Annual Rents	Northchurch	D	Fully Flexible	1,512.50	1,588.10	5.00%
HOUSING	Garages and Non-Residential Weekly Charges	Concessionary (Blue badge mobility only)	D	Fully Flexible	19.70	21.00	6.60%
HOUSING	Garages and Non-Residential Weekly Charges	Concessionary (Current licensees only)	D	Fully Flexible	19.70	23.50	19.29%
HOUSING	Garages and Non-Residential Weekly Charges	Standard	D	Fully Flexible	24.70	26.00	5.26%
HOUSING	Garages and Non-Residential Weekly Charges	Private	D	Fully Flexible	45.30	47.60	5.08%
HOUSING	Garages and Non-Residential Weekly Charges	Small sites rate	D	Fully Flexible	13.40	14.10	5.22%
HOUSING	Garages and Non-Residential Weekly Charges	Larger than average	D	Fully Flexible	6.20	6.50	4.84%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
HOUSING	Garages and Non-Residential Weekly Charges	Additional parking	D	Fully Flexible	6.20	6.50	4.84%
HOUSING	Garages and Non-Residential Weekly Charges	Water	D	Fully Flexible	0.50	0.50	0.00%
HOUSING	Garages and Non-Residential Weekly Charges	Additional security	D	Fully Flexible	1.00	1.00	0.00%
HOUSING	Garages and Non-Residential Weekly Charges	Integral garage	D	Fully Flexible	12.15-24.32	12.80-25.50	4.95%
HOUSING	Garages and Non-Residential Weekly Charges	Parking site	D	Fully Flexible	1.57-2.38	1.70-2.50	5.50%
HOUSING	Garages and Non-Residential Weekly Charges	Pram Sheds	D	Fully Flexible	2.00	2.00	0.00%
HOUSING	Garages and Non-Residential Weekly Charges	Cycle lockers - Annual Subscription (Equality Impact and Needs Analysis to be undertaken)	D	Fully Flexible	-	60.00	New
HOUSING	Private Sector Housing	DFG charges (owner / occupiers)	D	Fully Flexible	17.5% of cost of works	17.5% of cost of works	N/A
HOUSING	Private Sector Housing	DFG charges (housing associations)	D	Fully Flexible	20% of cost of works	20% of cost of works	N/A
HOUSING	Private Sector Housing	Repair Grants and Loans for home owners and private tenants	D	Fully Flexible	15% of cost of works	15% of cost of works	N/A
HOUSING	Private Sector Housing	Production of schedule	D	Fully Flexible	85.00	89.30	5.06%
HOUSING	Private Sector Housing	Administration fee – Landlord Grant	D	Fully Flexible	110.00	115.50	5.00%
HOUSING	Private Sector Housing	Administration fee – for private landlord energy saving grants	D	Fully Flexible	29.00	30.50	5.17%
HOUSING	Private Sector Housing	Administration fee – empty homes grant	D	Fully Flexible	110.00	115.50	5.00%
RESOURCES	<b>PLANNING AND GROWTH DIRECTORATE</b>						
RESOURCES	<b>Building Control</b>						
RESOURCES	<b>Fees items (exempt or outside scope of VAT)</b>						
RESOURCES		Special and temporary structures licence	D	Flexible	246.25	258.60	5.02%
RESOURCES		demolition notices	D	Flexible	562.50	590.70	5.01%
RESOURCES		Applications to regularise unauthorised building work	M*	capped	Varies*		

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
RESOURCES		Applications to revert an initial notice to the local authority	M*	capped	Varies*		
RESOURCES	Fees items - VATABLE						
RESOURCES		( Note: All fees shown in the table below are Ex-VAT. Appropriate VAT will be added at the time of invoicing/charging.)					
RESOURCES		Extension less than 6sqm	M*	capped	812.50	853.20	5.01%
RESOURCES		Extension less than 40sqm	M*	capped	1,062.50	1,115.70	5.01%
RESOURCES		Extension between 40-60sqm	M*	capped	1,275.00	1,338.80	5.00%
RESOURCES		for each additional 20sqm	M*	capped	187.50	196.90	5.01%
RESOURCES		Basement as extension above plus	M*	capped	437.50	459.40	5.01%
RESOURCES		Attached garage	M*	capped	Varies*		
RESOURCES		Through lounge	M*	capped	337.50	354.40	5.01%
RESOURCES		Removal chimney Breast	M*	capped	Varies*		
RESOURCES		Installation of new Wc/Shower/Utility	M*	capped	337.50	354.40	5.01%
RESOURCES		Garage Conversion	M*	capped	687.50	721.90	5.00%
RESOURCES		Replacement windows up to 5 No Single dwelling	M*	capped	227.50	238.90	5.01%
RESOURCES		per extra window	M*	capped	11.60	12.20	5.17%
RESOURCES		re roofing	M*	capped	342.50	359.70	5.02%
RESOURCES		new electrical wiring non competent persons)	M*	capped	410.00	430.50	5.00%
RESOURCES		other work less than £5000	M*	capped	503.75	529.00	5.01%
RESOURCES		Other work value £5000-£10000	M*	capped	597.50	627.40	5.00%
RESOURCES		Other work value £10000-£20000	M*	capped	722.50	758.70	5.01%
RESOURCES		Other work value £20000-£30000	M*	capped	891.25	935.90	5.01%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
RESOURCES		Other work value £30000-£40000	M*	capped	1,066.25	1,119.60	5.00%
RESOURCES		Other work value £ 40000-£50000	M*	capped	1,222.50	1,283.70	5.01%
RESOURCES		other work value £50000-£60000	M*	capped	Varies*		
RESOURCES		other work value £60000-£70000	M*	capped	Varies*		
RESOURCES		Other work value £70000-£80000	M*	capped	Varies*		
RESOURCES		Other work value £80000-£90000	M*	capped	Varies*		
RESOURCES		Other work value £90000-£100000	M*	capped	Varies*		
RESOURCES		Other work value £100 000-£120000	M*	capped	Varies*		
RESOURCES		Other work value £120000-£140000	M*	capped	Varies*		
RESOURCES		Other work value £140000-£160000	M*	capped	Varies*		
RESOURCES		Other work value £160000-£180000	M*	capped	Varies*		
RESOURCES		Other work value £180000-£200000	M*	capped	Varies*		
RESOURCES		Other work value Over £200000	M*	capped	Varies*		
RESOURCES		1 New dwelling	M*	capped	1,171.25	1,229.90	5.01%
RESOURCES		2 dwellings	M*	capped	1,555.00	1,632.80	5.00%
RESOURCES		3 dwellings	M*	capped	1,941.00	2,038.10	5.00%
RESOURCES		4 dwellings	M*	capped	2,121.00	2,227.10	5.00%
RESOURCES		5 dwellings	M*	capped	2,511.00	2,636.60	5.00%
RESOURCES		6 dwellings	M*	capped	Varies*		
RESOURCES		7 dwellings	M*	capped	Varies*		
RESOURCES		8 dwellings	M*	capped	Varies*		

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
RESOURCES		9 dwellings	M*	capped	Varies*		
RESOURCES		10 dwellings	M*	capped	Varies*		
RESOURCES		more than 10 dwellings	M*	capped	Varies*		
RESOURCES		flat conversion to form 2 flats	M*	capped	1,171.25	1,229.90	5.01%
RESOURCES		plus for additional flat	M*	capped	687.50	721.90	5.00%
RESOURCES		Supplementary Charges	M*	capped	Varies*		
RESOURCES		Building regulation chargeable advice	D	Flexible	Varies*		
RESOURCES		Individually determined building regulation charges	M*	capped	Varies*		
RESOURCES		request for basic conveyancing information with reference number provided	D	Flexible	12.50	13.20	5.60%
RESOURCES		request for basic conveyancing information with no reference number provided	D	Flexible	58.75	61.70	5.02%
RESOURCES		Request for research of information regarding a building regulation application	D	Flexible	58.75	61.70	5.02%
RESOURCES		Administration fee for withdrawing or refunding a building regulation submission	D	Flexible	58.75	61.70	5.02%
RESOURCES		Building regulation professional advice	D	Flexible	Officers hourly rate including overheads		
RESOURCES		Special and temporary structures licence	D	capped	238.75	250.70	5.01%
RESOURCES		Demolition notices	D	capped	345.00	362.30	5.01%
RESOURCES	<b>Planning Pre- Application Fees</b>	<b>Fees items - VATABLE</b>					
	( Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)						
RESOURCES	A1. Householder Enquiries	Householder development (i.e. affecting a single dwelling) • Advice on likelihood of getting planning permission. • Extensions or change of use involving	D	fully flexible	199.75	251.70	26.01%

		<b>Appendix B Fees and Charges 2025-26</b>					
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RESOURCES	<b>A2. Householder Listed Building repairs</b>	Technical assistance with restoration / conservation works	D	fully flexible		Free	
RESOURCES	<b>A2a - Relevant green energy and energy efficient projects</b>	Householder and other small scale projects	D	fully flexible		Free	
RESOURCES		Confirmation email or letter providing technical advice	D	fully flexible	199.75	251.70	26.01%
RESOURCES	<b>A3. Householder Listed Building Development</b>	Development of a Listed Building Extensions or internal alterations	D	fully flexible	199.75	251.70	26.01%
RESOURCES	<b>A4. Householder Enquiries</b>	Site visit - 1 hour	D	fully flexible	199.75	251.70	26.01%
RESOURCES	<b>Archive document request (within 10 working days)</b>	per document (a set of plans counts as a single document)	D	fully flexible	55.00	69.30	26.00%
RESOURCES	<b>Archive document request fast-track (within 24 hours)</b>	A request for historic/archive documents (such as a decision notice, set of plans or TPO). £132 per document (a set of plans counts as a single document)	D	fully flexible	110.00	138.60	26.00%
RESOURCES	<b>Postal application charge</b>	Required when submitting a postal application which require additional scanning and administration resources - this will be required for validation	D	fully flexible	83.33	105.00	26.00%
RESOURCES	<b>Prior approval Householder application fast-track</b>	A guaranteed decision within 5 working days of the conclusion of the 21 consultation period	D	fully flexible	68.75 per application	84.60 per application	23.00%
RESOURCES	<b>Householder application fast-track</b>	A guaranteed decision within 5 working days of the conclusion of the 21 consultation period	D	fully flexible	137.50 per application	169 per application	23.00%
RESOURCES	<b>Small scale commercial alterations application fast-track</b>	A guaranteed decision within 5 working days of the conclusion of the 21 consultation period	D	fully flexible	166.67 per application	205 per application	23.00%
RESOURCES	<b>Lawful development certificate proposed fast-track</b>	A guaranteed decision within 5 working days of the conclusion of the 21 consultation period	D	fully flexible	68.75 per application	84.60 per application	23.00%
RESOURCES	Administration charge major applications	Applicable for invalid applications - this will be required for validation	D	fully flexible	166.67 per application	205 per application	23.00%
RESOURCES	Administration charge non-major commercial/new residential unit applications	Applicable for invalid applications - this will be required for validation	D	fully flexible	100 per application	123 per application	23.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
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RESOURCES	Administration charge all other applications	Applicable for invalid applications - this will be required for validation	D	fully flexible	50 per application	61.50 per application	23.00%
RESOURCES	<b>B - Small proposals</b>						
RESOURCES	Proposals involving 1-6 new dwellings; New build or extensions of 100-499sqm (any use class) including change of use. • Development of a listed building or affecting its setting • Telecoms Masts and Equipment • Advice on Conditions, Non-material amendments, Minor Material Amendments • Advertisement boards (not attached to a business premises)	For: • each new dwelling • each 100sqm of commercial floor space • Each condition • Each amendment	D	fully flexible	349.50	440.40	26.01%
RESOURCES	Follow-up meetings and letter	for: • each new dwelling • each 100sqm of commercial floor space • Each condition • Each amendment discussed at the meeting	D	fully flexible	199.75	251.70	26.01%
RESOURCES	<b>C - Medium sized proposals,</b>						
RESOURCES	Proposals involving creation of 7-19 dwellings; New build or extensions of 500-999sqm (any use class) including change of use • Development of a listed building or affecting its setting • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately)	D	fully flexible	2,995.67	3,774.60	26.00%
RESOURCES	Follow-up meetings and letter		D	fully flexible	1,997.08	2,516.40	26.00%
RESOURCES	<b>D - Major Development Proposals,</b>						

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
RESOURCES	Proposals involving 20-49 dwellings; New build or extensions of 1000-9,999sqm (any use class) including change of use • Advice on Conditions, Non-material amendments, Minor Material Amendments	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be charged separately)	D	fully flexible	6,989.75	8,807.10	26.00%
RESOURCES	Follow-up meetings and letter		D	fully flexible	2,995.67	3,774.60	26.00%
RESOURCES	Advice on EIA scoping/screening for Major Development Proposals		D	fully flexible	2,995.67	3,774.60	26.00%
RESOURCES	<b>E - Large scale Major Development Proposals</b>						
RESOURCES	• Proposals involving 50 or more dwellings; • New build or extensions above 10,000sqm (any use class) ) including change of use	(additional technical expertise including: viability, legal advice and S106 or sunlight/daylight will be	D	fully flexible	13,979.50	17,614.20	26.00%
RESOURCES	Follow-up meetings and letter		D	fully flexible	5,000.00	6,300.00	26.00%
RESOURCES	<b>F - Planning Performance Agreements</b>						
RESOURCES	• Appropriate for the largest or strategic development proposals in the borough, such as development relating to the delivery of Local Plan site allocations.		D	fully flexible		To be Agreed and based on the council's current charging rates	N/A
RESOURCES	Specialists consultant fees will be chargeable in addition to the pre-application fee quoted		D	fully flexible		To be Agreed and based on the council's current charging rates	N/A
RESOURCES	Advice on EIA scoping/screening for Large Scale Major Development Proposals		D	fully flexible	3,994.17	5,032.70	26.00%

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee £	Percentage increase in fees 2024-25 to 2025-26
RESOURCES	Discharge of conditions for Categories D and F.	Charge per condition	D	fully flexible	499.33	629.20	26.01%
RESOURCES	Discharge of S106 obligations for Categories D and F.	Charge per obligation	D	fully flexible	499.33	629.20	26.01%
RESOURCES	Numbering new units / flat / commercial units	Charge per new unit created	D	fully flexible	35.25	44.50	26.24%
RESOURCES	Naming of a building	Charge per building	D	fully flexible	320.17	403.50	26.03%
RESOURCES	Naming of a new street	Charge per street	D	fully flexible	366.42	461.70	26.00%
RESOURCES	<b>Local Land Charges Fees for Local Authority Searches</b>						
RESOURCES	LLC1 Official (Fee non VATable)		D	fully flexible	13.20		
RESOURCES	CON29R (Fee non VATable)		D	fully flexible	199.00	209.00	5.03%
RESOURCES	CON29R (Fee VATable)		D	fully flexible	238.70	250.70	5.03%
RESOURCES	Search fee (LLC1 & CON29R)		D	fully flexible	251.90	264.50	5.00%
RESOURCES	Enquiry 22 (Fee VATable)		D	fully flexible	14.40	15.20	5.56%
RESOURCES	Enquiry by Solicitor (Fee VATable)		D	fully flexible	36.00	37.80	5.00%
RESOURCES	Search Fee - each Additional parcel of land (Fee VATable)		D	fully flexible	36.00	37.80	5.00%
RESOURCES	Copy documents			Free on-line via Planning Register	Free on-line via Planning Register		
RESOURCES	<b>Property Services - Fees and Charges</b>						

		<b>Appendix B Fees and Charges 2025-26</b>					
Department	Fee / Charge Description	Fee/charge additional description	Income Type - Mandatory (M) or Discretionary	Nature - Fixed, Capped or Fully flexible	2024-25 Fee £	Proposed 2025-26 Fee	Percentage increase in fees 2024-25 to 2025-26
RESOURCES	Property Development & Disposals	Property Disposals	D	Capped	1.25% of Capital Value £0-£250k) minimum £790	1.25% of Capital Value £0-£250k)	0.00%
RESOURCES	Property Development & Disposals	Property Disposals	D	Capped	0.75% of Capital Value (£250k-£1m)	0.75% of Capital Value (£250k-£1m)	0.00%
RESOURCES	Property Development & Disposals	Property Disposals	D	Capped	0.50% of Capital Value £1m+	0.50% of Capital Value £1m+	0.00%
RESOURCES	Property Development & Disposals	Leasehold Enfranchisement - freehold sale	D	Capped	885.00	929.30	5.01%
RESOURCES	Property Development & Disposals	Leasehold Enfranchisement - lease extension	D	Capped	1,180.00	1,239.00	5.00%
RESOURCES	Portfolio Management	Assignments/ Subletting	D	Capped	885.00	929.30	5.01%
RESOURCES	Portfolio Management	Change of use	D	Capped	885.00	929.30	5.01%
RESOURCES	Portfolio Management	Alterations	D	Capped	885.00	929.30	5.01%
RESOURCES	Portfolio Management	New Lease / occupational Licences	D	Capped	885.00	929.30	5.01%
RESOURCES	Portfolio Management	Copy leases	D	Capped	61.90	65.00	5.01%

## APPENDIX C – Southwark Council Climate Budget 2025/26

### SOUTHWARK COUNCIL CLIMATE BUDGET

This year we are introducing the concept of 'climate budgeting' within the 2025/26 budget setting process, where we have set out how the council's spending aligns with its commitment to do all we can to be carbon neutral by 2030.

Initially the scope and focus of this exercise is on the council's direct (scope 1 and 2) carbon emissions for our buildings and fleet, with a particular focus on delivery of the interim climate commitments set out in the Council Delivery Plan.

### WHAT IS A CLIMATE BUDGET?

Climate budgeting is a governance process that when applied, will drive effective implementation and prioritisation of a pipeline of short, medium and long term actions to deliver the council's climate targets (including working towards halving our operational emissions by 2026, and doing all we can to help make the borough net zero by 2030).

Southwark's climate budget is, for the first time reported here alongside the annual budget, and the progress made by implementing actions within the Climate Action Plan is reported in an annual update report to Cabinet in the Autumn.

Climate budgeting as a methodology for cities or urban areas was established by C40<sup>1</sup>, piloted first with the city government of Oslo (from 2016) since adopted by the GLA (in 2023) and a number of London boroughs (from 2024). Most cities and local authorities adopting the methodology take a phased approach to the scope of the budget – starting in year one with the organisation's most direct areas of control (directly managed buildings, estates and fleet), before expanding and developing ways of capturing less quantifiable, but equally critical, actions (e.g. climate adaptation measures, policy or funding changes affecting others' emissions, or scope 3 emissions) in later years. This is the approach we have taken in this first year, in line with other boroughs and the GLA group.

While methodologies may vary to fit with different organisations' existing financial processes and decision-making structure, the key principles and potential benefits of the approach include:

- **Embedding consideration of climate expenditure and investment needs into mainstream financial decision-making.** This can help raise awareness across the organisation about the net zero targets and commitments, and mainstream action and accountability across the organisation across all departments.
- **Clearly setting out current funding commitments, and the scale of future investment needs to meet climate targets.** This increases transparency, raises awareness of existing net-zero activity, and highlights the scale of the funding gap across Southwark and London – supporting informed target-setting and decision-making.

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<sup>1</sup> C40 is a global network of nearly 100 mayors of the world's leading cities that are united in action to confront the climate crisis. [About C40 - C40 Cities](#)

- **Set out a pipeline of projects** that, if additional funding could be found, would further reduce carbon emissions across the organisation's sphere of influence. This supports efforts to attract investment (including external funding) and allows for projects to be prioritised and successively progressed through different stages of readiness (from concept / uncosted targets, to costed projects, through to funding and delivery). This can also support collaboration across services, by providing the opportunity to combine and prioritise projects that have the potential to deliver bigger carbon and financial savings whilst avoiding duplication.
- Ideally: **The opportunity to map investment onto carbon budgets and pathways, showing the carbon savings to be delivered by each measure** and other benefits (such as cost savings). In common with many other organisations, this is not in scope for Southwark's first climate budget as it requires significant and thorough work to ensure all figures and pathways presented are robust. However, inclusion of this additional layer in future years could support further improvements in our approach to prioritising between different investments and projects, to determine maximum value for money, as well as a stronger understanding of how far planned investment will get us towards our climate targets. Carbon budgeting work, which could be used to underpin this for future budgets, is being explored as part of our 2025 Climate Change Strategy Review.

Ultimately, climate budgeting is a recurring process that will allow the council to identify and solve issues whilst promoting climate leadership and increasing transparency on the action we are taking to reduce our impact on the climate emergency. Our methodology and the scope of measures under consideration can be adapted each year, to reflect our progress on climate action and strategic planning as well as developments and evolutions in climate budgeting methodology and good practice.

## THE CLIMATE EMERGENCY IN SOUTHWARK

In March 2019, the Council declared a climate emergency and committed to doing all it can to make the borough carbon neutral by 2030. To support this objective, the Council Delivery Plan 2022 – 2026 sets out a key interim target to achieve a 50% reduction in the council's operational emissions by 2026.

The Climate Change Strategy and Action Plan is the primary delivery mechanism that will result in a reduction in carbon emissions across council operations and the wider borough. The Action Plan contains 1117 actions which once implemented will enable the 50% reduction in operational emissions by 2026, key further decarbonisation measures across our estate, alongside other critical climate actions including adaptation measures and local policy changes to influence others. Key actions within the plan include:

- developing a strategy for decarbonising our operational buildings, targeting the highest emitting council operational buildings including offices and leisure centres
- developing a fleet replacement framework aiming to increase the number of electric vehicles in the council fleet
- replacement of gas with low-carbon heat technologies including expansion of homes connected to the SELCHP heat network
- Completing feasibility studies (with input from residents) to allow every estate in the borough to design plans to move away from gas as an energy source
- Delivering pilot schemes for low carbon homes including piloting Southwark's first 'PassivHaus' council homes

- Preparing a schools decarbonisation strategy for council owned schools that prioritises energy efficiency improvements and maximises funding for schools with the highest carbon emissions
- Installing clearer, safer, greener LED street and estate lighting across the whole borough with a target of 11,000 LEDs by 2026

The council's most recent carbon footprint for 2024 (2022/23 data) is 375kt CO2e. A reduction of 13% since the adoption of the Climate Change Strategy (380kt CO2e - 2019/20 data). Operational emissions are down 15% against the baseline used for our 50% reduction target (2021/22 data).

Analysis shows that in the latest version of the ten-year capital programme (2023/24-2033/34), Southwark Council has allocated at least £38,453,000 funding to major investment programmes where climate impact is a primary objective – representing 7.6% of the council's total capital programme spend. Implementation of these projects is delivering new active travel and low-carbon transport infrastructure, air quality improvements, carbon reductions, climate adaptation and tree planting across the borough. While many of these initiatives are not included in the tight scope of this budget summary – which is focused on giving a financial picture of work to decarbonise the council's own estates and direct emissions – they demonstrate the scale of the council's commitment to climate action and facilitating the climate transition across Southwark. In addition, the council has also invested in increasing the capacity of the Climate Change Team and other key roles to deliver the projects and continue to drive forward action (representing £499,000 of revenue funding investment in 2024/25).

The carbon emissions reduction for 24/25 will be quantified and reported to Cabinet in the Fourth Annual Climate Emergency Update Report in Autumn 2025.

## 2025/26 CLIMATE BUDGET

The scope of the 2025/26 Climate Budget focuses on actions that will deliver carbon emissions reduction from council-owned buildings and vehicle fleet only. This includes actions being delivered across the social housing stock, in council-maintained schools, and in other council-managed buildings (e.g. commercial premises), as well as in our operational buildings and fleet.<sup>2</sup>

The 2025/26 Climate Budget therefore demonstrates recent and planned investment in these areas, as well as an indication of the scale of the future funding challenge to meet these targets.

The Climate Budget (Table One) sets out the funded actions that will be implemented within this budgeting period and the projects which are nearing delivery but still seeking funding (Table Two). In combination, these two tables demonstrate a clear pathway to

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<sup>2</sup> Notably, because of this focused scope, this document does not show council spending on other initiatives which do not directly reduce our own scope 1 and 2 carbon footprint but are a key response to climate adaptation and/or enabling climate transition by our residents – notable examples being: the Streets for People programme, active travel infrastructure investment, or EV charge-points not for direct council operational use; tree planting, climate adaptation and biodiversity; or catalytic investments to support community action (e.g. Southwark Community Energy Fund grants, Library of Things). This is in order to enable a clear and transparent picture of progress and investment needs for decarbonization activities within our direct control. These wider measures may be included in later years, as climate budgeting methodologies and approaches are refined and more progress towards our climate targets is made.

the CDP's interim target of reducing operational emissions by 2026, while some additional project funding is required, a pipeline of work is in place and a number of bids are in progress. This target remains ambitious but is driving the councils retrofit work forward at pace.

Beyond that, Table Three then highlights the forward investment pipeline that would be required to make the council's own operations and buildings to net zero by 2030 – including not only eliminating the remaining 50% of baseline emissions from operational buildings and fleet, but also decarbonizing our social housing stock, schools and other buildings managed by the council beyond our core operational portfolio. As Table Two shows, work is underway across the council to bring forward a pipeline of projects in all these areas, but significant further commitment will be required across several council portfolios to accelerate this work and set out a fully costed pathway to delivery, with interim targets and a pipeline of fundable projects.

It is hoped that the climate budgeting process will support this in future years and provide a framework for successively moving projects up from Table Three to Table Two (costing & development), and then into Table One (funded) to support our targets.

In addition, this year the climate budgeting statement has been prepared solely using information held centrally by the Climate Change Team; in future years, a more comprehensive exercise could result in higher reported spend figures as our data is likely missing some spend by other departments that is not specifically climate tagged, but nevertheless has positive climate outcomes (e.g. buildings fabric works that also contribute to improved energy efficiency, although it may not be the primary purpose of the works).

In addition, the Climate Change Team is currently commissioning a carbon budget as part of the 2025 review of the Climate Change Strategy and Action Plan. This will map out emissions pathway options to net zero targets, allowing for any future climate budgets to be mapped against this and clearly show how investment translates into achieving each year's carbon budget emission reduction targets.

## **COMMERCIAL AND FINANCIAL CONTEXT**

Work on climate projects and our climate investment pipeline has highlighted a number of financial / commercial risks and issues surrounding this required investment. As well as wider strategic challenges which are well-covered elsewhere – such as resourcing to develop and drive forward projects, national policy gaps, and public sector funding challenges – specifically commercial and financial issues include:

1. Ongoing rises in capital project costs due to market and inflationary pressures, including an increase in materials and labour costs that are required to improve the building fabric and condition of our operational buildings, housing, schools and commercial premises. Across the sector, the impact of global geopolitical issues has resulted in significant cost increases and delays to construction and capital projects whereby contractors have had to extend delivery milestones and submit time claims to recoup increased costs.
2. From experience of delivering retrofit works and heat system decarbonisation projects across our own operational buildings, and from the overall state of the

London housing retrofit market, the Council is aware that the current local supply chain does not have the required capacity and skills to deliver, install and maintain low carbon technology at the scale required. As we continue to improve the energy efficiency of the corporate building and housing stock by installing low carbon technologies such as heat pumps and solar PV, we will need to ensure that we have robust maintenance and management plans in place to address the technical issues which may arise if the technologies malfunction; as well as communication plans which provide support and guidance to residents and building managers on how to use the new technologies as this will be a lot different to the standard gas boilers they are familiar with.

3. The sub regional electricity capacity and constraint issues impacting the electricity network across London means that the increased electrical loads from both removing gas from existing buildings, and ensuring new developments are lower carbon, risk delaying construction timelines. This is because for some schemes contractors are either waiting to secure a connection to a sub-station which can cause significant delays to the retrofit or development, or they may need to install new local sub stations to manage the demand. As our work in this space accelerates, this could result in increased costs that the Council needs to cover or take into consideration when deciding whether or not to proceed with a scheme.
4. The Council is committed to decarbonising the vehicle fleet; however, recent tender exercises have demonstrated that the cost of replacing the fleet remains significantly higher for electric vehicles compared to their Internal Combustion Engine (ICE) counterparts, which set against the carbon savings it offers results in poor value for money compared to other kinds of climate investment. Whilst the market for purchasing electric vehicle matures, the council continues to explore alternative options with work in progress to find lower-carbon, financially viable alternatives.

The majority of the climate actions that have been funded, also do not take into consideration the whole life carbon savings of the project from design to construction and then post operational. As the Council refines its climate budgeting processes, these carbon savings will need to be calculated. The aim is incorporate these calculations in the future budget setting processes.

While most of our unfunded climate actions require further costing (see table three), many of them are high cost and data from the wider sector suggests they could run to many millions. The Climate Change Strategy (2021) gave a desk-based estimate of the cost to all actors (though notably, not just the council) to decarbonise the entire borough of **£3.92bn**.

The council is undertaking a range of actions to maximise and diversify our funding and finance sources for this work, and to secure sustainable finance – including in collaboration with partners and regional and national stakeholders – through development of funding bids and business cases. Key recent actions have included:

- Launching Southwark Green Finance in 2024

- Appointing an External Opportunities Manager in the climate change team to develop our project and pipeline, identify and maximise external sources of investment
- Engaging with government and the GLA on our most significant funding priorities and gaps
- Undertaking research and reviews of emerging alternative sources of finance, such as those being explored through the UK Cities Climate Investment Commission (3Ci) of which we are a member

The 2024/25 Climate Budget will further support the above actions and provide a foundation for further work to continue. The intention is that the list of funded actions will continue to grow as more funding is secured year on year and the Council works through the risks, issues and challenges that current projects are facing.

Furthermore, throughout 24/25 the council will aim to develop projects that will reduce the wider borough carbon footprint as well as those that enable the borough to adapt to climate change. These actions will be reported as part of the annual climate updates and successively incorporated in future climate budgets.

**-ENDS-**

TABLE ONE – Summary of funded climate measures											
Climate Action	Funding source	Year funding starts	Year funding ends	Co-benefits and who benefits from the carbon savings	Total Scheme Budget £'000	Total Exp. 2022/23 £'000	Total Exp. 2023/24 £'000	Total Exp. 2024/25 £'000	Total Exp. 2025/26 £'000	Total Exp. 2026/27 £'000	Capital / Revenue / Mixed
Leisure centre retrofit	Climate Capital Fund, Green Buildings Fund, General Fund, Southwark Green Investment	2023/24	2026/27	Lower carbon footprint, improvements in energy efficiency; Reduced utility bills for council; Healthy indoor environment for occupants; improved air quality	5,579	-	96	470	1,000	4,013	Capital
Operational buildings retrofit (incl. libraries, civic centres, depots, offices, crematorium)	Climate Capital Fund, General Fund, Green Buildings Fund, Southwark Green Investment	2022/23	2024/25	Lower carbon footprint, improvements in energy efficiency and air quality; Increased income streams for the council from letting retrofitted premises.	5,791	756	1,930	17	1,644	1,444	Capital
Commercial premises retrofit	Climate Capital Fund	2024/25	2024/25	Reduced utility bills for schools, lowers carbon footprint, improved learning environment for staff and pupils. Supports wider eco school initiatives.	55	-	-	55	-	-	Capital
Schools retrofit	General Fund, DfE, Climate Capital Fund, Southwark Green Investment; Defra Air Quality Grants	2024/25	2025/26	Reduces carbon footprint; creates income stream or energy bill cost saving; stimulates community action / democratic and cooperative economy	2,282	-	353	1,544	335	50	Capital
Retrofitting solar PV on council-owned buildings (incl. partnerships with community energy)	Climate Capital Fund, Sport England	2024/25	2024/25	Reduces carbon footprint; creates income stream or energy bill cost saving; stimulates community action / democratic and cooperative economy	610	-	-	610	-	-	Capital

Streetlighting / LED transition for highways and parks	Climate Capital Fund, Southwark Green Investment	2022/23	2025/26	Lowers the carbon footprint, improve energy efficiency and enhances safety of local residents.	2,875	455	945	875	600	-	Capital
Decarbonisation of heating on estates via SELCHP DHN expansion	PFI, HNIP, Green Buildings Fund, HRA	2024/25	2025/26	Reduced carbon footprint for connected buildings; Increased efficiency and cost effectiveness of overall network; improved air quality and natural environment.	5,050*	-	-	2,525	2,525	-	Capital
Decarbonisation of heating on estates via networked heat pumps (Newington, Consort & Wyndham estates)	Renewable Heat Incentive (RHI), MEEF	2020/21	2024/25		7,661**	261	-	203	-	-	Capital
<b>TOTALS</b>					<b>29,903</b>	<b>1,472</b>	<b>3,324</b>	<b>6,299</b>	<b>6,104</b>	<b>5,507</b>	

\*NB due to the PFI arrangements and cross-borough boundary elements of this initiative, this figure only shows Southwark's own contributions (from the Green Buildings Fund and HRA). Other funding, including commercial financing and HNIP grant, does not flow through Southwark's balance sheet so is not shown here; but the overall investment from all sources (including Southwark's investment, commercial PFI financing, and government grant) totals £11,521,000.

\*\* Most of this programme expenditure occurred in 2020/21 and 2021/22.

<b>TABLE TWO – Pipeline of unfunded climate projects</b>				
<b>2.1 Projects pending external grant funding decisions (expected spring 2025)</b>				
<b>Climate project and funding dates</b>	<b>Projected funding source</b>	<b>Anticipated co-benefits and who benefits from the carbon savings</b>	<b>Total Scheme Budget £'000</b>	<b>Capital / Revenue</b>
Further leisure centre decarbonization measures (2025-27)	Public Sector Decarbonisation Scheme (DESNZ)	Lower carbon footprint, improvements in energy efficiency; Reduced utility bills for council; Healthy indoor environment for occupants; improved air quality.	9,500	Capital
Housing retrofit programme (2026-28)	Warm Homes: Social Housing Fund (DESNZ), Energy Company Obligation Grants (ECO4), Green Buildings Fund	Buildings will be energy efficient for residents; protects the natural environment; lowers carbon footprint; provides healthy indoor environment. Lower utility bills for social tenants in fuel poverty.	5,858	Capital
Schools retrofit measures (2025-26)	Public Sector Decarbonisation Scheme (DESNZ), GLA Greener Schools, Green Buildings Fund	Reduced utility bills for schools, lowers carbon footprint, improved learning environment for staff and pupils. Supports wider eco school initiatives.	1,157	Capital
<b>TOTAL</b>			<b>16,515</b>	
<b>2.2 Costed projects in development / seeking funding</b>				
<b>Climate project name and description</b>	<b>Potential funding sources</b>	<b>Anticipated co-benefits and who benefits from the carbon savings</b>	<b>Total Scheme Budget £'000</b>	<b>Capital / Revenue</b>
Further SELCHP expansion (Phase 2)	PFI/green financing, GHNF, HNES, future S106 Carbon Offset funding	Reduced carbon footprint for connected buildings; Increased efficiency and cost effectiveness of overall networks; improved air quality and natural environment.	50,000	Capital
Schools decarbonization projects – short-term project pipeline	PSDS, DfE, DESNZ, GLA, General Fund capital programme	Reduced utility bills for schools, lowers carbon footprint, improved learning environment for staff and pupils. Supports wider eco school initiatives.	2,634	Capital
Pipeline of projects in development to retrofit solar PV on council-owned buildings (incl. partnerships with community energy)	Green Buildings Fund (Southwark Community Energy Fund allocation), London Community Energy Fund, Government/GB Energy, philanthropic grant funders, green financing	Reduces carbon footprint; creates income stream or energy bill cost saving; stimulates community action / democratic and cooperative economy	2,058	Capital
<b>TOTAL</b>			<b>54,692</b>	

TABLE THREE – Summary of further unfunded measures to achieve net zero climate commitments in council estates & operations			
Climate action	Potential sources of funding	Scale of funding reqd	Commentary
Decarbonisation of operational buildings – further reduction beyond the 50% target, to reach net zero	PSDS, GLA, DESNZ/other government programmes, General Fund, future S106 carbon offset funds	MEDIUM	<p>We have a reasonably strong level of knowledge and confidence in the work required to reach net zero on our operational buildings, thanks to the 2024 production of an operational buildings decarbonisation strategy which maps out options pathways. This is informing the pipeline of projects we are developing and funding across our leisure centres, libraries, offices, depots, civic/community centres and other operational buildings.</p> <p>Most of the worked up projects currently relate to the top ten most emitting buildings, which once decarbonised would achieve our target of halving these emissions by 2026. These priority projects all have funding in place as shown in table one, though it is possible that some degree of additional funding need may be identified during viability and site surveys.</p> <p>Once these projects are delivered and the 50% target achieved, we will need to undertake a feasibility and full costings for the next set of projects identified in the operational buildings strategy before confirming budget requirements.</p>
Decarbonisation of council maintained schools – full retrofit	PSDS, GLA, DESNZ/DfE programmes, General Fund, future S106 carbon offset funds	HIGH	<p>Projects to date have returned average costings of just over £1m per school for heat pump installation and associated building insulation measures to reduce heat demand; or around £200,000 per school for full LED transition to cut electricity usage and associated carbon emissions.</p> <p>However, this is based on a small sample of projects; site size and typology, fabric condition and technical feasibility can vary considerably across sites and all impact costs. A costed decarbonisation strategy would be required to achieve a full pipeline of costed projects across Southwark's 42 maintained schools; this work is being explored for 2025/26.</p>
Decarbonisation of social housing estate – fabric retrofit	WH:SHF, government / GLA, future S106 carbon offset funds, HACT retrofit credits programme	VERY HIGH	<p>A full costing exercise and business case for retrofitting Southwark's large and complex social housing estate has not been undertaken; strategic planning and business case development on this is planned as part of the asset management strategy and upcoming Warm Homes: Social Housing Fund project.</p> <p>However, for benchmarking purposes, the projected costings in the recently submitted London strategic partnership bid for the government's Warm Homes: Social Housing Fund programme are £21,380 on average per property across Southwark's bid (<i>all street properties, which generally have a lower average cost than flats</i>) and £38,280 per property across all London partners (<i>a mix of building typologies and contexts</i>).</p> <p>However, the cost of housing retrofit varies significantly by property typology and</p>

			history, current condition, level of retrofit undertaken, and market factors, so a full costing exercise would be required to understand the options pathways and costings that would apply in Southwark's specific context.
Decarbonisation of social housing estate – heat source decarbonisation (heat pumps / heat networks)	GHNF, HNIP, WH:SHF, HRA, HACT retrofit credits, future S106 carbon offset funds	<b>VERY HIGH</b>	A specific costing exercise, surveys and feasibility has not been undertaken and is required to confirm costs which can be highly dependent on property and network specifics.
Decarbonisation of the vehicle fleet	General Fund	<b>HIGH</b>	A full costing exercise has not been undertaken for the council's very diverse fleet of 228 vehicles. Currently 14 of the vehicles are electric and 10 are hybrid. A tender exercise last year for the waste service returned a cost of £279,500 per eRCV (see page 4 for commercial/market commentary); however, this figure would vary significantly by vehicle type, size, purpose and specification.
Roll out of solar & renewable energy across council buildings (inc. community energy partnerships)	Green financing mechanisms, PSDS, community energy grants, GLA, government (GB Energy)	<b>HIGH / MEDIUM</b>	A full costing exercise for introducing renewable energy at all feasible council-owned sites in Southwark has not been undertaken. Strategic planning and business case development is planned following outcome of stock condition surveys and further work to expand the community energy sector across Southwark.
Commercial premises decarbonization	General Fund, green financing mechanisms	<b>HIGH</b>	A full decarbonisation and energy efficiency needs assessment and costing exercise has not been undertaken for this large, complex portfolio of buildings. In addition, for this portfolio there are additional complexities to work through around the responsibilities and actions of the council as landlord, compared to other stakeholders, as well as how income and payback streams from investment in these commercial properties could best be recaptured to reinvest.
Greening new homes programme	GLA, HRA, Right to Buy	<b>TBC</b>	Unpicking and costing the 'green premium' (additional cost of building homes to net zero / higher than required energy efficiency standards) is a technically and financially challenging task, making it difficult to estimate the quantum of green investment required. Work is underway by Southwark Construction, with support from the Climate Change Team, to develop a pilot study & cost-benefit analysis of building two new developments to Passivhaus standard, which will inform desk-based estimates of forward investment requirements in future climate budgets.



# Equality Impact and Needs Analysis

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## Budget Equality Analysis Full Template:

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### Leisure Directorate – fees & charges, 2025-26

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## Guidance notes

### Things to remember:

Under the Public Sector Equality Duty (PSED) public authorities are required to have due regard to the aims of the general equality duty when making decisions and when setting policies. Understanding the affect of the council's policies and practices on people with different protected characteristics is an important part of complying with the general equality duty. Under the PSED the council must ensure that:

- Decision-makers are aware of the general equality duty's requirements.
- The general equality duty is complied with before and at the time a particular policy is under consideration and when a decision is taken.
- They consciously consider the need to do the things set out in the aims of the general equality duty as an integral part of the decision-making process.
- They have sufficient information to understand the effects of the policy, or the way a function is carried out, on the aims set out in the general equality duty.
- They review policies or decisions, for example, if the make-up of service users changes, as the general equality duty is a continuing duty.
- They take responsibility for complying with the general equality duty in relation to all their relevant functions. Responsibility cannot be delegated to external organisations that are carrying out public functions on their behalf.
- They consciously consider the need to do the things set out in the aims of the general equality duty not only when a policy is developed and decided upon, but when it is being implemented.

Best practice guidance from the Equality and Human Rights Commission recommends that public bodies:

- Consider all the [protected characteristics](#) and all aims of the general equality duty (apart from in relation to marriage and civil partnership, where only the discrimination aim applies).
- Use equality analysis to inform policy as it develops to avoid unnecessary additional activity.
- Focus on the understanding the effects of a policy on equality and any actions needed as a result, not the production of a document.
- Consider how the time and effort involved should relate to the importance of the policy to equality.
- Think about steps to advance equality and good relations as well as eliminate discrimination.
- Use good evidence. Where it isn't available, take steps to gather it (where practical and proportionate).
- Use insights from engagement with employees, service users and others can help provide evidence for equality analysis.

Equality analysis should be referenced in community impact statements in Council reports. Community impact statements are a corporate requirement in all reports to the following meetings: the cabinet, individual decision makers, scrutiny, regulatory committees and community councils. Community impact statements enable decision makers to identify more easily how a decision might affect different communities in Southwark and to consider any implications for equality and diversity.

The public will be able to view and scrutinise any equality analysis undertaken. Equality analysis should therefore be written in a clear and transparent way using plain English. Equality analysis may be published under the council's publishing of equality information or be present with divisional/departmental/service business plans. These will be placed on the website for public view under the council's Publications Scheme. All Cabinet reports will also publish related

Equality analysis should be reviewed after a sensible period of time to see if business needs have changed and/or if the effects that were expected have occurred. If not then you will need to consider amending your policy accordingly. This does not mean repeating the equality analysis, but using the experience gained through implementation to check the findings and to make any necessary adjustments.

Engagement with the community is recommended as part of the development of equality analysis. The council's Community Engagement Division and critical friend, the Forum for Equality and Human Rights in Southwark can assist with this (see section below on community engagement and [www.southwarkadvice.org.uk](http://www.southwarkadvice.org.uk)).

Whilst the equality analysis is being considered, Southwark Council recommends considering Socio-Economic implications, as socio-economic inequalities have a strong influence on the environment we live and work in. As a major provider of services to Southwark residents, the council has a legal duty to reduce socio-economic inequalities and this is reflected in its values and aims. For this reason, the council recommends considering socio-economic impacts in all equality analyses, not forgetting to include identified potential mitigating actions.

## Section 1: Equality impact and needs analysis details

Proposed policy/decision/business plan area to which this equality analysis relates	Leisure Directorate Fees and Charges 2025/26 Leisure centres fees and charges are subject to a separate EINA given the volume and range of changes proposed.		
Equality analysis author	Leisure Directorate Heads of service		
Strategic Director:	Toni Ainge		
Department	Environment, Sustainability & Leisure	Division	Leisure
Period analysis undertaken  Please note that the equality analysis informs all stages of the budget setting process up to final decision making. It can be built upon at all stages.  It can be further built upon and reviewed at implementation stage.	<b>Please Indicate which stage of the Budget Proposal decision making process this equality analysis is informing:</b> <ul style="list-style-type: none"> <li>• Budget Challenge</li> <li>• October Equality Analysis</li> </ul>		
Indicative date of implementation of budget proposal if known	25/26		
Sign-off	Position	Date	

## Section 2: Description of budget proposal

### Please provide full details of the budget proposal

This EINA reviews the fees and charges proposals for 2025/26 across the Leisure Directorate.

Services which fall within this area that have associated fees and charges are;

Leisure centres – 8 leisure centres

Outdoor sport – sports pitches, tennis courts, BMX track, fitness licences

South Dock Marina – Boatyard and 200 berth marina

Bereavement Services – 3 Cemeteries and a crematorium

Libraries – 12 libraries, heritage centre, home library service, local archives service

Youth and play service – 3 youth centres and 3 outdoor adventure play staffed sites

Events – All outdoor events across the borough

Film location service – permits to film in council owned land

Parks – 105 open spaces with car parking and fishing lakes (not including Housing Estates' green spaces)

Leisure centres fees and charges are subject to a separate EINA given the volume and range of changes proposed.

Residents and customers currently pay specific fees and charges for a wide range of activities and services such as building control services, planning application, land charges fees, leisure activities, care related charges etc. Some of these fees and charges are set nationally and the council is legally required to adopt these levels, whilst other fees and charges are set at levels using the council's discretion. With the cost of providing charged-for goods and services going up due to inflation and other factors, the Council need to increase its charges by an equivalent amount to ensure that it continues to recover its costs.

The council's annual fees and charges for non-statutory services are set annually in line with the council's medium term resources strategy. For the period 2025/26, fees and charges in the leisure directorate have for the most parts been set at 5% (aside from South Dock Marina mooring fees which used CPI+1%). On several of the fee proposals the percentage increase is slightly higher, where the fee has been rounded up to the nearest ten pence or pound.

Several new fees have been introduced across the Directorate and the reasons for these are numerous;

- Due to market demand for a particular service
- To create more flexibility in the offer for residents
- To simplify pricing of services so it is clearer for residents
- To reflect increases in some of the suppliers' fees (e.g. Bereavement Services)

Where new prices have been introduced, they have been benchmarked against similar services being provided by neighbouring boroughs or the nearest comparison.

Potential impacts and possible mitigations of these proposals are explored in detail in the sections below.

### Section 3: Overview of service users and key stakeholders consulted

2. Service users and stakeholders	
<b>Key users of the department or service</b>	<p><b>Leisure Centres</b> – Leisure centre users and members, GP referral clients, local sports clubs, local community groups</p> <p><b>Outdoor sport</b> – sports clubs</p> <p><b>South Dock Marina</b> – Berth holders, Thames based marina businesses, some other small businesses</p> <p><b>Bereavement Services</b> – Bereaved families, Funeral Directors</p> <p><b>Libraries</b> – All library members, community groups, researchers, students,</p> <p><b>Youth and play service</b> – young residents, sports clubs, community clubs</p> <p><b>Events</b> – All residents, event companies, community groups, cultural groups</p> <p><b>Parks</b> – All residents, sports clubs, community groups, Friends of Groups, volunteers, conservation groups</p>
<b>Key stakeholders involved in this decision</b>	<p>To date:</p> <ul style="list-style-type: none"> <li>• Director of Leisure</li> <li>• Head of Culture, Head of Leisure, Head of Parks &amp; Natural Environment</li> <li>• Cabinet member</li> </ul>

## Section 4: Pre-implementation equality impact and needs analysis

This section considers the potential impacts (positive and negative) on groups with 'protected characteristics', the equality information on which this analysis is based and any mitigating actions to be taken, including improvement actions to promote equality and tackle inequalities. An equality analysis also presents as an opportunity to improve services to meet diverse needs, promote equality, tackle inequalities and promote good community relations. It is not just about addressing negative impacts.

The columns include societal issues (discrimination, exclusion, needs etc.) and socio-economic issues (levels of poverty, employment, income). As the two aspects are heavily interrelated it may not be practical to fill out both columns on all protected characteristics. The aim is, however, to ensure that socio-economic issues are given special consideration, as it is the council's intention to reduce socio-economic inequalities in the borough. Key is also the link between protected characteristics and socio-economic disadvantage, including experiences of multiple disadvantage.

**Socio-economic disadvantage may arise from a range of factors, including:**

- poverty
- health
- education
- limited social mobility
- housing
- a lack of expectations
- discrimination
- multiple disadvantage

**The public sector equality duty (PSED )** requires us to find out about and give due consideration to the needs of different protected characteristics in relation to the three parts of the duty:

1. Eliminating discrimination, harassment and victimisation
2. Advancing equality of opportunity, including finding out about and meeting diverse needs of our local communities, addressing disadvantage and barriers to equal access; enabling all voices to be heard in our engagement and consultation undertaken; increasing the participation of underrepresented groups
3. Fostering good community relations; promoting good relations; to be a borough where all feel welcome, included, valued, safe and respected.

**The PSED is now also further reinforced in the two additional Fairer Future For All values: that we will**

- Always work to make Southwark more equal and just
- Stand against all forms of discrimination and racism

<b>Age</b> - Where this is referred to, it refers to a person belonging to a particular age (e.g. 32 year olds) or range of ages (e.g. 18 - 30 year olds).	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential Socio-Economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
<p>In the main increases have been applied at 5%, except where benchmarking has indicated any particular fee is already at the upper end. The change in fees is unlikely to have any impact on this protected characteristic group that is greater than any other resident</p> <p><b><u>Culture Division: Libraries</u></b></p> <p>Only two Fees are proposed to be increased above 5% these are linked to book stock requests for stock items) from 0.65p to 0.70p to bring in line with other boroughs and non-stock items from £3 to £4 part of the contract consortia in place to provide books and we have no influence on how it is set. The second services which would experience the steepest increase is not very commonly used and will impact a very small number of customers, for context in 23/24 there were 13,246 stock items requests (6,547 different borrowers) compared to 60 nonstock ones.</p> <p><b><u>Culture Division: Youth and Play service</u></b></p> <p>A new reduced room booking fee for the Damilola Taylor Centre specific for Youth related activities is proposed, this would represent a reduction on the cost for room bookings for this type of activity, in order to promote the use of these buildings by organisations working with young people as much as possible. This is being subsidised by an above inflation increase on the adult and standard rates (i.e. for businesses etc). This is because these rates need to cover the cost of opening the building out of hours and therefore have been increased to better reflect this cost. In addition, the adult community rate helps subsidise a reduced youth rate that supports local VCS youth groups and schools to use our centres. This would primarily impact on private businesses wanting to hire the space</p> <p><b><u>Culture division: Culture and events</u></b></p> <p>"Environmental impact fee " from the current 10% to 12.5% this is to reflect feedback received from resident and stakeholder consultations as well to emphasise the importance the council places on sustainability and improvements on the natural environment of our parks.</p> <p><b><u>Parks &amp; Natural Environment</u></b></p> <p>The fees in relation to outdoor activity are unlikely to have any impact on this protected characteristic group that is greater than any other resident and many concessions are offered within the mitigation.</p> <p>The fees in relation to cremation/burial are unlikely to have any impact on this protected characteristic group that is greater than any other resident and various value for money options are offered in the scale of charges.</p> <p>Fees in relation to South Dock Marina, the change in fees is unlikely to have any impact on this protected characteristic group that is greater than any other resident</p>	<p><a href="#">Analysis shows</a> that over the ten-year period since the 2011 Census, the most significant changes in the age structure in our borough have been in adults aged between 55 and 70, and children aged under 5. The largest increase in population has been among those aged 55 to 59, with an increase of 59% over the period, or 6,500 people. In comparison, the largest decline in population has been seen among those aged 0 to 4, with a decrease of 21%, or 4,400 people. The decrease in this age group in Southwark is larger than across London as a whole (-11%), and England (-7%). However, all have seen a drop, reflecting the decline in birth rates.</p> <p><b><u>Culture division fees</u></b> only a very reduced number of fees are proposed to be above 5%, it is not envisaged that any would be a disproportionate negative effect upon customers based on their age with the exception of adult youth centre bookings in the context of positively impacting youth focused bookings.</p> <p><b><u>Park &amp; Natural Environment</u></b></p> <p>Proposed charges impact all but do not disproportionately affect people based on their age alone. Age is not a factor in setting charges.</p> <p>Southwark continually strives to support health and wellbeing and has many concessions in place to provide access and support to services.</p> <p>Funeral Planning is a higher priority for those in higher age brackets and support towards funeral payments can be accessed.</p>

<b>Equality information on which above analysis is based.</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	<a href="#">Census 2021 deep dive: Older people and deprivation in London   Trust for London</a>
<b>Mitigating and/or improvement actions to be taken</b>	
<p><u>Culture division fees</u></p> <p>None needed</p> <p><u>Parks &amp; Natural Environment</u></p> <p>Free Junior membership for under 18's that sign up that enables 30 min daily court bookings without charge (can be a family activity and include older relations playing with the children)</p> <p>We and our tennis coaching contractors are creating free weekly tennis sessions at 6 parks for people of all ages (Sat or Sun morning). 2 have started, more to expand in 2024.</p> <p>We are developing the Concession price for tennis with older people able to register and access court bookings, (65yrs+) able to get a reduced rate.</p> <p>We offer free pitch space to partner clubs at specific times (after school / school holiday) at Burgess Park Sports Centre to allow free or low-cost activity to be run for local children.</p> <p>Funerals &amp; Bereavement a sliding scale of charges that provides a value for money range of affordable services is in place. These provide flexibility and cost to cater for the needs. The new fees and charges provide a longer service for a more reasonable price than previously charged. Support towards government financial options remains available along with Public Health Funeral Guidance.</p> <p>It appears that there is no significant disproportionate impact on groups or individuals that share one or more protected characteristic. The Council has in place various schemes to support residents who experience financial difficulty, some of whom will fall within the protected characteristic groups and may be affected by the proposed increases, to help mitigate impact.</p> <p>The Council in addition continues to provide a wide range of support schemes across to support residents.</p>	<p>The Council has in place various schemes to support residents who experience financial difficulty, some of whom will fall within the protected characteristic groups and may be affected by the proposed increases, to help mitigate impact.</p> <p>The Council in addition continues to provide a wide range of support schemes across to support residents.</p>

**Disability** - A person has a disability if s/he has a physical or mental impairment which has a substantial and long-term adverse effect on that person's ability to carry out normal day-to-day activities.

Please note that under the PSED due regard includes:

Giving due consideration in all relevant areas to "the steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities." This also includes the need to understand and focus on different needs/impacts arising from different disabilities.

<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
<p>Over 42,000 residents in Southwark (14%) had a disability at the time of the 2021 Census. Of those 8.2% of Southwark residents were identified as being disabled <u>and</u> limited a lot. This figure decreased from 11.1% in 2011. Over 33,000 households had a least one person with a disability, equivalent to 25% of households in the borough.</p> <p>Our membership data shows that 31% left it as blank ie 58,733, however given that our membership is representative of our population in relation to age, gender and ethnicity it is highly likely that it also is in relation to disability.</p> <p>The introduction of slightly above inflation uplift for fees and charges mentioned above is minimal and are unlikely to have any impact on this protected characteristic group that is greater than any other resident.</p> <p>The introduction of an adult community rate at Damilola Taylor Centre enable a lower charge rate for community groups working with adults with disabilities that is lower than the Standard rate.</p> <p>The change in fees is unlikely to have any impact on this protected characteristic group that is greater than any other resident and therefore deemed low impact.</p>	<p>Research shows that in London overall, families that include a disabled person are more likely to be in poverty than families without a disabled person. The research shows that there is a clear trend between the level of deprivation in a neighbourhood and the proportion of the population that is Disabled.</p>
<p><b>Equality information on which above analysis is based</b></p> <p><a href="#">Southwark Demographics - Southwark Council</a></p>	<p><b>Socio-economic data on which above analysis is based</b></p> <p><a href="#">Census 2021 deep dive: disability and deprivation in London   Trust for London</a></p>
<p><b>Mitigating and/or improvement actions to be taken</b></p> <p>The council's services have a wide range of measures to ensure the service is accessible and inclusive to people who have disabilities including various concessionary charges across various services.</p>	<p>The Council has in place various schemes to support residents who experience financial difficulty, some of whom will fall within the protected characteristic groups and may be affected by the proposed increases, to help mitigate impact.</p> <p>The Council in addition continues to provide a wide range of support schemes across to support residents.</p>

<b>Gender reassignment:</b> - The process of transitioning from one gender to another. <b>Gender Identity:</b> Gender identity is the personal sense of one's own gender. Gender identity can correlate with a person's assigned sex or can differ from it.	
Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.	Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)
<p>The change in fees is unlikely to have any impact on this protected characteristic group that is greater than any other resident.</p> <p>However, these services are open to all residents and the fee increases are not considered to have a bearing on participation levels by gender identify</p>	<p>The proposed fees and charges or changes to services will not specifically have an impact which will benefit or disadvantage different genders within the protected characteristics. Gender is not a factor in setting charges.</p> <p>.</p>
<b>Equality information on which above analysis is based.</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
N/A	N/A

<b>Marriage and civil partnership</b> – In England and Wales marriage is no longer restricted to a union between a man and a woman but now includes a marriage between a same-sex couples. Same-sex couples can also have their relationships legally recognised as 'civil partnerships'. Civil partners must not be treated less favourably than married couples and must be treated the same as married couples on a wide range of legal matters. <b>(Only to be considered in respect to the need to eliminate discrimination.)</b>	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
<p>The proposed fees and charges or changes to services will not specifically have an impact which will benefit or disadvantage differing status of relationships as recognised in this category.</p>	<p>None of the charges proposed for culture services, outdoor activity, and south dock marina will disproportionately affect anyone based on their marital status</p> <p>.</p> <p>However, the fee increase is consistent and therefore there is no impact considered for this protected characteristic. Marital status is not a factor in setting charges.</p>
<b>Equality information on which above analysis is based.</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
None	None

<p><b>Pregnancy and maternity</b> - Pregnancy is the condition of being pregnant or expecting a baby. Maternity refers to the period after the birth, and is linked to maternity leave in the employment context. In the non-work context, protection against maternity discrimination is for 26 weeks after giving birth, and this includes treating a woman unfavourably because she is breastfeeding.</p>	
<p><b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b></p> <p>Changes in fees may impact on residents that are pregnant or on maternity if they are not working. However, additional benefits are provided for residents in this situation and therefore the proposed changes are expected to have minimal impact.</p>	<p><b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b></p> <p>The proposed fees and charges or changes to services will not specifically have an impact which will benefit or disadvantage pregnant and mothers in the maternity category.</p> <p>Pregnancy and Maternity is not a factor in setting charges.</p>
<p><b>Equality information on which above analysis is based.</b></p> <p>N/A</p>	<p><b>Socio-economic data on which above analysis is based</b></p> <p>N/A</p>
<p><b>Mitigating and/or improvement actions to be taken</b></p> <p>Each of the service areas (aside from the Marina) has a series of concessionary pricing structures aimed at any residents with low or no income. This is to ensure the services are accessible for all. These concessionary charges are listed within the fees and charges proposal.</p>	
<p><b>Race</b> - Refers to the protected characteristic of Race. It refers to a group of people defined by their race, colour, and nationality (including citizenship) ethnic or national origins. N.B. Gypsy, Roma and Traveller are recognised racial groups and their needs should be considered alongside all others</p>	
<p><b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b></p> <p>According to <a href="#">Southwark 2021 census data analysis</a>, the largest broad ethnic group other than White was 'Black, Black British, Caribbean or African', with one-quarter (25%) of Southwark residents reporting this as their ethnicity. Almost one fifth (16%) reported 'African' ethnicity and 6% reported a 'Caribbean' ethnicity. A tenth (10%) of Southwark residents reported their ethnic group to be 'Asian', with the majority of these residents (8,400) identifying with a Chinese ethnic background. 22,000 (7%) of Southwark residents reported their ethnic group to be 'Mixed or multiple ethnicities'. The most common reported non-UK identity of Southwark residents was Spanish (including Canary Islander). This has changed since 2011 when the most common non-UK identity was Nigerian. Spanish is the most common main language other than English, spoken by 13,000 Southwark residents and increasing in number since 2011. 'All other Chinese' is the most common Asian language, while Somali is the most spoken African language of Southwark residents. Of the 53,700 Southwark residents whose main language is not English, 10,200 (19%) cannot speak English well or have no English proficiency.</p>	<p><b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b></p> <p>While the changes in fees is unlikely to have any impact on this protected characteristic group that is significantly greater than any other resident, JSNA census data analysis shows that areas with the highest deprivation in the borough have the highest percentages of people from Black, Asian and Multi-Ethnic backgrounds so there is a risk that the increases might impact this group more negatively.</p> <p>The library service recently obtained Libraries of Sanctuary accreditation, and a pilot is being run where no fines will be applied to library members who have declared their refugee status.</p> <p>The large majority of services accessible via libraries are free of charge and discounted rates are offered for community groups room bookings. A new on demand same day room booking discounted fee is also being</p>

The change on fee for hiring of grounds and green spaces may impact residents of different ethnic groups. For example, funfairs and circuses were historically run by individuals from the Gypsy and Traveller community. However, there is no data that identifies whether funfairs or circuses are run by the Gypsy and Traveller community in Southwark. Therefore, the impact is considered to be low.	introduced for individuals who might want to book a room for a private call, although this discounted rate is available regardless of means.
<b>Equality information on which above analysis is based</b>	<b>Socio-economic data on which above analysis is based</b>
<a href="#">Southwark 2021 census data analysis</a>	<a href="#">People Living in Deprived Neighbourhoods</a>
<b>Mitigating and/or improvement actions to be taken</b>	
Each of the service areas (aside from the Marina) has a series of concessionary pricing structures aimed at any residents with low or no income. This is to ensure the services are accessible for all. These concessionary charges are listed within the fees and charges proposal.	N/A

<b>Religion and belief</b> - Religion has the meaning usually given to it but belief includes religious and philosophical beliefs including lack of belief (e.g. Atheism). Generally, a belief should affect your life choices or the way you live for it to be included in the definition.	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
None of the charges proposed will disproportionately affect anyone based on their religion or belief.	None of the charges proposed will disproportionately affect anyone based on their religion or belief.  Religion is not a factor in setting charges.
<b>Equality information on which above analysis is based</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
N/A	N/A

<b>Sex</b> - A man or a woman.	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
The change in fees is unlikely to have any impact on this protected characteristic group that is significantly greater than any other resident.	None of the charges increases proposed will disproportionately affect anyone based on their sex.  In general the fees and charges or implementation of new services will not

	specifically have an impact which will benefit or disadvantage different genders. Sex is not a factor in setting charges.
<b>Equality information on which above analysis is based.</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
N/A	N/A
<b>Sexual orientation</b> - Whether a person's sexual attraction is towards their own sex, the opposite sex or to both sexes	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
None of the proposed changes are anticipated to impact this protected characteristic group more than other residents.	None of the changes proposed will disproportionately affect anyone based on their sexual orientation.  Sexual Orientation is not a factor in setting charges.
<b>Equality information on which above analysis is based.</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
None	

### Human Rights

There are 16 rights in the Human Rights Act. Each one is called an Article. They are all taken from the European Convention on Human Rights. The Articles are The right to life, Freedom from torture, inhuman and degrading treatment, Freedom from forced labour, Right to Liberty, Fair trial, Retrospective penalties, Privacy, Freedom of conscience, Freedom of expression, Freedom of assembly, Marriage and family, Freedom from discrimination and the First Protocol

#### **Potential impacts (positive and negative) of proposed policy/decision/business plan**

None of the changes proposed will deprive residents of their human rights. The analysis undertaken in this document and proposed mitigation will ensure that there is no discrimination.

The provision of existing services and introduction of new services are offered with equality and remain a choice for residents supports Article 9: Freedom of thought, conscience and religion. Human Rights Act (1998)

#### **Information on which above analysis is based**

As above

#### **Mitigating and/or improvement actions to be taken**

As above

## **Conclusions**

**Summarise main findings and conclusions of the overall equality impact and needs analysis for this area:**

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- Have any potential significant concerns amongst service users or the wider community been identified? No such consultation has taken place yet.
- Have any potential negative, disproportionate or adverse impacts on particular protected characteristics been identified? Yes
- Have you identified any negative or positive impacts re: the promotion of good community relations? Yes
- Are there any specific implications for groups experiencing socio-economic disadvantage? Yes
- Are there any specific implications for Borough Plan priorities or commitments? None identified.

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**Section 5:** Further equality actions and objectives

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<b>5. Further actions</b>			
Based on the initial analysis above, please detail the key mitigating and/or improvement actions to promote equality and tackle inequalities; and any areas identified as requiring more detailed analysis.			
<b>Number</b>	<b>Description of issue</b>	<b>Action</b>	<b>Timeframe</b>
1	<b>Age</b> - Low level negative impacts as result of increases in the fees and charges within the protected age groups.	Are already reduced through concessions that are available for the services and additional support is offered by the Council.	Completed
2	<b>Disability</b> - Low level negative impacts as result of increases in the fees and charges within the protected disability groups.	Are already reduced through concessions that are available for the services and additional support is offered by the Council.	Completed
3	<b>Religion and Belief:</b> Low level negative impacts as result of increases in the fees and charges within the protected Religious & Belief groups.	A number of service concessions are available to provide a reduced rate for cremation and burial services to ensure access to services.	Completed
4	<b>Race:</b> Low level negative impacts as result of increases in the fees and charges within the protected characteristic race groups.	While there is a low rating it is evident that an ethnicity pay gap exists in London and the UK, Southwark as a council need to continue driving the data for wider support for those in London to ensure equality for all.	Ongoing

5	<b>Gender Reassignment/Identity:</b> Neutral	NONE	N/A
6	<b>Marriage and Civil Partnership:</b> Neutral	NONE	N/A
7	<b>Pregnancy and Maternity:</b> Neutral	NONE	N/A
8	<b>Sexual Orientation:</b> Neutral	NONE	N/A
9	<b>Sex:</b> Neutral	NONE	N/A
10	Negative impact for Socio Economics as residents on low incomes maybe disproportionately affected by the fees and charges increase.	<p>The council has a statutory duty to protect those on low or, or no income, and supports with claims for Council Tax support, Housing Benefit, universal Credit.</p> <ul style="list-style-type: none"> <li>• Adult Social Care users are subject to a means tested financial assessment which will assess affordability to contribute to, or not, to service provision required (as defined by the Care Act 2014).</li> </ul> <p>Continue to monitor and benchmark fees Continue to promote concessionary fees where applicable</p>	Continue to monitor and benchmark fees.

#### 5. Equality and socio-economic objectives (for business plans)

Based on the initial analysis above, please detail any of the equality objectives outlined above that you will set for your division/department/service. Under the objective and measure column please state whether this objective is an existing objective or a suggested addition to the Council Plan.

Objective and measure	Lead officer	Current performance (baseline)	Targets	
			Year 1	Year 2
Continue to monitor and fees and benchmark	Service Managers	Annual benchmarking process	Complete	Complete

#### 6. Review of implementation of the equality objectives and actions


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**Implementation Equality Impact and Needs Analysis of budget proposal:**  
**proposed date if known**



# **Equality Impact and Needs Analysis Guidance and Template**

**Budget Equality Analysis Children and  
Adult Services – Fees and Charges  
2025-26**

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## Guidance notes

### Things to remember:

Under the Public Sector Equality Duty (PSED) public authorities are required to have due regard to the aims of the general equality duty when making decisions and when setting policies. Understanding the affect of the council's policies and practices on people with different protected characteristics is an important part of complying with the general equality duty. Under the PSED the council must ensure that:

- Decision-makers are aware of the general equality duty's requirements.
- The general equality duty is complied with before and at the time a particular policy is under consideration and when a decision is taken.
- They consciously consider the need to do the things set out in the aims of the general equality duty as an integral part of the decision-making process.
- They have sufficient information to understand the effects of the policy, or the way a function is carried out, on the aims set out in the general equality duty.
- They review policies or decisions, for example, if the make-up of service users changes, as the general equality duty is a continuing duty.
- They take responsibility for complying with the general equality duty in relation to all their relevant functions. Responsibility cannot be delegated to external organisations that are carrying out public functions on their behalf.
- They consciously consider the need to do the things set out in the aims of the general equality duty not only when a policy is developed and decided upon, but when it is being implemented.

Best practice guidance from the Equality and Human Rights Commission recommends that public bodies:

- Consider all the [protected characteristics](#) and all aims of the general equality duty (apart from in relation to marriage and civil partnership, where only the discrimination aim applies).
- Use equality analysis to inform policy as it develops to avoid unnecessary additional activity.
- Focus on the understanding the effects of a policy on equality and any actions needed as a result, not the production of a document.
- Consider how the time and effort involved should relate to the importance of the policy to equality.
- Think about steps to advance equality and good relations as well as eliminate

- discrimination.
- Use good evidence. Where it isn't available, take steps to gather it (where practical and proportionate).
- Use insights from engagement with employees, service users and others can help provide evidence for equality analysis.

Equality analysis should be referenced in community impact statements in Council reports. Community impact statements are a corporate requirement in all reports to the following meetings: the cabinet, individual decision makers, scrutiny, regulatory committees and community councils. Community impact statements enable decision makers to identify more easily how a decision might affect different communities in Southwark and to consider any implications for equality and diversity.

The public will be able to view and scrutinise any equality analysis undertaken. Equality analysis should therefore be written in a clear and transparent way using plain English. Equality analysis may be published under the council's publishing of equality information, or be present with divisional/departmental/service business plans. These will be placed on the website for public view under the council's Publications Scheme. All Cabinet reports will also publish related

Equality analysis should be reviewed after a sensible period of time to see if business needs have changed and/or if the effects that were expected have occurred. If not then you will need to consider amending your policy accordingly. This does not mean repeating the equality analysis, but using the experience gained through implementation to check the findings and to make any necessary adjustments.

Engagement with the community is recommended as part of the development of equality analysis. The council's Community Engagement Division and critical friend, the Forum for Equality and Human Rights in Southwark can assist with this (see section below on community engagement and [www.southwarkadvice.org.uk](http://www.southwarkadvice.org.uk)).

Whilst the equality analysis is being considered, Southwark Council recommends considering Socio-Economic implications, as socio-economic inequalities have a strong influence on the environment we live and work in. As a major provider of services to Southwark residents, the council has a legal duty to reduce socio-economic inequalities and this is reflected in its values and aims. For this reason, the council recommends considering socio-economic impacts in all equality analyses, not forgetting to include identified potential mitigating actions.

## Section 1: Equality impact and needs analysis details

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<b>Proposed policy/decision/business plan area to which this equality analysis relates</b>		Inflationary fee increase for Adult Community Learning					
<b>Equality analysis author</b>		Michael Crowe, Assistant Director – Transformation & Operations					
<b>Strategic Director:</b>		David Quirke-Thornton, Strategic Director – Children and Adult Services					
<b>Department</b>		Children & Adult Services	<b>Division</b>	Children's Services			
<b>Period analysis undertaken</b> <b>Please note that the equality analysis informs all stages of the budget setting process up to final decision making. It can be built upon at all stages.</b>  <b>It can be further built upon and reviewed at implementation stage.</b>		Cabinet approval					
<b>Indicative date of implementation of budget proposal if known</b>		April 2025					
<b>Sign-off</b>	Alasdair Smith	<b>Position</b>	Director of Children Service's	<b>Date</b>	7 January 2025		

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## Section 2: Description of budget proposal

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**Please provide full details of the budget proposal and the predicted saving**

In line with the Council's policy on default inflationary increases the schedule of fees for the Adult Community Learning Service are proposed to increase by 5% (rounded to the nearest 5p). The fee increases will be as follows:

Fee/Charge	2024-25 fee £	2025-26 fee £	%age increase
Childcare fees per hour	6.60	6.95	5.30%
Childcare fees per week	264.00	277.20	5.00%
Adult Learning Standard Fee per hour	5.50	5.80	5.45%
Adult Learning Standard Fee per hour (arts and creative sessions)	6.60	6.95	5.30%
Adult Learning Concessionary fee per hour	2.75	2.90	5.45%

The majority of the adult learning services courses are grant funded by the Education and Skills Funding Agency (ESFA) and the Greater London Authority (GLA). The service also provides a free creche for participating learners, that also functions as a day nursery for the wider community.

The fee changes are anticipated to generate increasing income to the council of £5,450.

**Section 3: Overview of service users and key stakeholders consulted**

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<b>2. Service users and stakeholders</b>	
<b>Key users of the department or service</b>	The users of the service are adult learners typically with lower educational qualification levels. Learners must be aged 19 years or older on 31 August of any enrolment year, and have a National Insurance number, unless they're attending a family learning session with a parent. The service is open to all, but charges/fees and eligibility for certain course is dependant on local residency.
<b>Key stakeholders were/are involved in this policy/decision/business plan</b>	Adult Learning Service Management Team Children and Adults Services Management Team

## Section 4: Pre-implementation equality impact and needs analysis

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This section considers the potential impacts (positive and negative) on groups with 'protected characteristics', the equality information on which this analysis is based and any mitigating actions to be taken, including improvement actions to promote equality and tackle inequalities. An equality analysis also presents as an opportunity to improve services to meet diverse needs, promote equality, tackle inequalities and promote good community relations. It is not just about addressing negative impacts.

The columns include societal issues (discrimination, exclusion, needs etc.) and socio-economic issues (levels of poverty, employment, income). As the two aspects are heavily interrelated it may not be practical to fill out both columns on all protected characteristics. The aim is, however, to ensure that socio-economic issues are given special consideration, as it is the council's intention to reduce socio-economic inequalities in the borough. Key is also the link between protected characteristics and socio-economic disadvantage, including experiences of multiple disadvantage.

**Socio-economic disadvantage may arise from a range of factors, including:**

- poverty
- health
- education
- limited social mobility
- housing
- a lack of expectations
- discrimination
- multiple disadvantage

**The public sector equality duty ( PSED )** requires us to find out about and give due consideration to the needs of different protected characteristics in relation to the three parts of the duty:

1. Eliminating discrimination, harassment and victimisation
2. Advancing equality of opportunity, including finding out about and meeting diverse needs of our local communities, addressing disadvantage and barriers to equal access; enabling all voices to be heard in our engagement and consultation undertaken; increasing the participation of under represented groups
3. Fostering good community relations; promoting good relations; to be a borough where all feel welcome, included, valued, safe and respected.

**The PSED is now also further reinforced in the two additional Fairer Future For All values: that we will**

- Always work to make Southwark more equal and just
- Stand against all forms of discrimination and racism

<p><b>Age</b> - Where this is referred to, it refers to a person belonging to a particular age (e.g. 32 year olds) or range of ages (e.g. 18 - 30 year olds).</p>	
<p><b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b></p> <p>Fee increases will have a small negative impact due to increasing costs for specific age groups as the service is a targeted provision for adults. The increases will impact all learners who are not eligible for fully funded fees.</p> <p>The majority of learners are in two particular age groups therefore this group will be disproportionately impacted by the changes proposed.</p>	<p><b>Potential Socio-Economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b></p> <p>There is unlikely to be any significant negative impact on those facing socio-economic disadvantage. Learners facing some particularly acute socio-economic disadvantages are supported through fully funded learning on specific courses that are aimed at tackling key drivers of socio-economic disadvantage. This includes:</p> <ul style="list-style-type: none"> <li>basic skills literacy and numeracy courses, and family learning programmes</li> <li>those in receipt of active or unemployment benefits will not have to pay any fees to study ESOL, vocational qualification courses, full level 2 qualification courses, or other level 3 courses</li> <li>learners who are not on active or unemployment benefits, who are aged 19 to 23 and are studying vocational qualification courses or their first full level 2 qualification course (excluding ESOL) will not have to pay any fees for those courses</li> <li>Learners in employment, on an accredited course, and who are earning less than £25,642.50 annual gross salary/London Living Wage currently set at £13.15 per hour may be eligible to have their tuition fees, exam and registration costs waived for their part-time course; this is referred to as full-fee remission.</li> </ul> <p>People receiving the following benefits are eligible for a concessionary rate fees/charges:</p> <ul style="list-style-type: none"> <li>Job Seekers Allowance</li> <li>Employment and Support Allowance in the Work Related Activity Group</li> <li>Universal Credit</li> <li>or any other means-tested benefits</li> <li>Retired learners - whose only source of income is the state pension, are eligible for a concessionary fee only if they</li> </ul>

	are also receiving one of the benefits listed above.																											
<b>Equality information on which above analysis is based</b>	<b>Socio-Economic data on which above analysis is based</b>																											
<p>All learners in use of the service are adult learners. The majority of learners fall within the 25-39 and 40-59 age groups.</p> <table border="1"> <thead> <tr> <th>Age Group</th> <th>Numbers</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>19-20</td> <td>49</td> <td>1.8%</td> </tr> <tr> <td>21-24</td> <td>245</td> <td>8.9%</td> </tr> <tr> <td>25-39</td> <td>1378</td> <td>50.0%</td> </tr> <tr> <td>40-59</td> <td>867</td> <td>31.5%</td> </tr> <tr> <td>60+</td> <td>186</td> <td>6.8%</td> </tr> </tbody> </table>	Age Group	Numbers	Percentage	19-20	49	1.8%	21-24	245	8.9%	25-39	1378	50.0%	40-59	867	31.5%	60+	186	6.8%	<p>No data is collected on the intersection between age and socio-economic status of adult learners either locally or nationally. However, it is known that the proportion of learners using the service are slightly more likely to be resident in the 20% most deprived areas than the overall borough population. Those residing in the most deprived areas are also more likely to be accessing courses that are eligible for full funding and as such will not be impacted by fee increases.</p> <table border="1"> <thead> <tr> <th>Courses</th> <th>Learner Rate (20% most deprived)</th> <th>Borough Rate (20% most deprived)</th> </tr> </thead> <tbody> <tr> <td>Courses eligible for full funding</td> <td>31.3%</td> <td>20.8%</td> </tr> <tr> <td>Wider courses</td> <td>22.6%</td> <td>20.8%</td> </tr> </tbody> </table>	Courses	Learner Rate (20% most deprived)	Borough Rate (20% most deprived)	Courses eligible for full funding	31.3%	20.8%	Wider courses	22.6%	20.8%
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<p>The service is exploring options to for wider income generation to support overall running costs and mitigate any further fee increases. This will include, rental of premises spaces and the provision of additional discretionary courses aimed at wider cohorts of adult learners.</p>	<p>Continue to support learners to access their entitlement to fully funded learning or concessionary fees.</p>																											

**Disability** - A person has a disability if s/he has a physical or mental impairment which has a substantial and long-term adverse effect on that person's ability to carry out normal day-to-day activities.

Please note that under the PSED due regard includes:

Giving due consideration in all relevant areas to "the steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities." This also includes the need to understand and focus on different needs/impacts arising from different disabilities.

<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and</b>
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	<b>negative)</b>
<p>Fee increases will have a small negative impact and disproportionate impact on those with a disability as with all groups not eligible for full funding or concessionary funding.</p> <p>Users of the service are more likely to have an acknowledge learning difficulty or disability than the overall population of Southwark</p>	As previous
<b>Equality information on which above analysis is based</b>	<b>Socio-economic data on which above analysis is based</b>
<p>The overall population of Southwark with a registered learning difficulty or disability is 13.7%, for learners using the service this is 21.3%. Learners accessing courses eligible for full funding are very slightly less likely to have a recognised learning difficulty or disability at 21%.</p>	As previous
<b>Mitigating and/or improvement actions to be taken</b>	
<p>The service is working closely with the local authority's special educational needs and disabilities team to design a stronger offer for those learners with difficulties and disabilities transitioning to adulthood. Including better promotion of fee free courses for eligible learners to increase the uptake of their entitlement.</p>	Continue to support learners to access their entitlement to fully funded learning or concessionary fees.

<p><b>Gender reassignment:</b> - The process of transitioning from one gender to another.</p> <p><b>Gender Identity:</b> Gender identity is the personal sense of one's own gender. Gender identity can correlate with a person's assigned sex or can differ from it.</p>	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
No data is recorded on this characteristic.	As previous
<b>Equality information on which above analysis is based.</b>	<b>Socio-economic data on which above analysis is based</b>

No data is recorded on this characteristic	As previous
<b>Mitigating and/or improvement actions to be taken</b>	

<b>Marriage and civil partnership</b> – In England and Wales marriage is no longer restricted to a union between a man and a woman but now includes a marriage between a same-sex couple. Same-sex couples can also have their relationships legally recognised as 'civil partnerships'. Civil partners must not be treated less favourably than married couples and must be treated the same as married couples on a wide range of legal matters. <b>(Only to be considered in respect to the need to eliminate discrimination.)</b>	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
No data is recorded on this characteristic	
<b>Equality information on which above analysis is based</b>	<b>Socio-economic data on which above analysis is based</b>
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<b>Mitigating or improvement actions to be taken</b>	

<b>Pregnancy and maternity</b> - Pregnancy is the condition of being pregnant or expecting a baby. Maternity refers to the period after the birth, and is linked to maternity leave in the employment context. In the non-work context, protection against maternity discrimination is for 26 weeks after giving birth, and this includes treating a woman unfavourably because she is breastfeeding.	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>

No data is recorded on this characteristic.	
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<b>Mitigating and/or improvement actions to be taken</b>	

<b>Race</b> - Refers to the protected characteristic of Race. It refers to a group of people defined by their race, colour, and nationality (including citizenship) ethnic or national origins. N.B. Gypsy, Roma and Traveller are recognised racial groups and their needs should be considered alongside all others	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
Fee increases are unlikely to significantly impact equality for this protected characteristic. Broadly the rate of learners accessing the service is in line with the borough population.	<p>Whilst no intersectional data is recorded there is a significant overrepresentation of learners from non-white British backgrounds accessing courses where they are eligible for full funding, in comparison to the overall borough population.</p> <p>This is due in particular to a significantly higher proportion of learners from Black – African backgrounds accessing full funding eligible courses in:</p> <ul style="list-style-type: none"> <li>• Childcare</li> <li>• Family Learning</li> <li>• Literacy</li> <li>• Numeracy</li> </ul> <p>As well as learners from any other white background accessing ESOL courses.</p> <p>Learners accessing these fully funded 'skills for life' courses are more likely to be residing in areas of most deprivation</p>

			and, are more likely to be facing broader socio-economic challenges therefore it is a positive that the majority of these service users are in the cohort accessing free provision and are unimpacted by the proposals.																																																																																																		
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	Any Other Ethnic Group	5.3%	152	5.5%																																																																																																	
	Not Known/Not Provided	0.0%	69	2.5%																																																																																																	
	<b>TOTAL NON-WHITE BRITISH</b>	<b>64.0%</b>	<b>1842</b>	<b>66.8%</b>																																																																																																	
Course type	White British	Non-White British																																																																																																			
Courses eligible for full funding	15.6%	86.4%																																																																																																			
Wider courses	42.7%	57.3%																																																																																																			
<b>Mitigating and/or improvement actions to be taken</b>																																																																																																					
Continue to support learners to access their entitlement to fully funded learning or concessionary fees.		Continue to support learners to access their entitlement to fully funded learning or concessionary fees.																																																																																																			

<b>Religion and belief</b> - Religion has the meaning usually given to it but belief includes religious and philosophical beliefs including lack of belief (e.g. Atheism). Generally, a belief should affect your life choices or the way you live for it to be included in the definition.	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
No data is recorded on this characteristic.	
<b>Equality information on which above analysis is based</b>	<b>Socio-economic data on which above analysis is based</b>

No data is recorded on this characteristic.	
<b>Mitigating and/or improvement actions to be taken</b>	

<b>Sex</b> - A man or a woman.																			
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>																		
The significant majority of learners accessing the service are female, therefore the fee increases despite being small have the potential to disproportionately impact on female learners.	<p>Whilst no intersectional data is available to inform the analysis we know that the users of the service are more likely than the overall population to be from slightly more deprived backgrounds and to be from non-white backgrounds. As the service user base is so largely disproportionately female learners there is a high likelihood that they are similarly overrepresented in the other disadvantaged groups and therefore could face multiple impacts from the fee increases.</p> <p>In contrast data shows that more deprived learners are significantly more likely to be accessing fully funded courses and this will therefore mitigate risk and impacts for those female learners already facing multiple disadvantage.</p>																		
<b>Equality information on which above analysis is based</b>	<b>Socio-economic data on which above analysis is based</b>																		
<table border="1"> <thead> <tr> <th>Sex</th> <th>Borough Population</th> <th>Learners</th> </tr> </thead> <tbody> <tr> <td>Female</td> <td>51.6%</td> <td>82.7%</td> </tr> <tr> <td>Male</td> <td>48.4%</td> <td>17.3%</td> </tr> </tbody> </table>	Sex	Borough Population	Learners	Female	51.6%	82.7%	Male	48.4%	17.3%	<table border="1"> <thead> <tr> <th>Courses</th> <th>Learner Rate (20% most deprived)</th> <th>Borough Rate (20% most deprived)</th> </tr> </thead> <tbody> <tr> <td>Courses eligible for full funding</td> <td>31.3%</td> <td>20.8%</td> </tr> <tr> <td>Wider courses</td> <td>22.6%</td> <td>20.8%</td> </tr> </tbody> </table>	Courses	Learner Rate (20% most deprived)	Borough Rate (20% most deprived)	Courses eligible for full funding	31.3%	20.8%	Wider courses	22.6%	20.8%
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<b>Mitigating and/or improvement actions to be taken</b>	
Continue to support learners to access their entitlement to fully funded learning or concessionary fees.	Continue to support learners to access their entitlement to fully funded learning or concessionary fees.

<b>Sexual orientation</b> - Whether a person's sexual attraction is towards their own sex, the opposite sex or to both sexes	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
No data is recorded on this characteristic.	
<b>Equality information on which above analysis is based</b>	<b>Socio-economic data on which above analysis is based</b>
No data is recorded on this characteristic.	
<b>Mitigating and/or improvement actions to be taken</b>	

<b>Human Rights</b> There are 16 rights in the Human Rights Act. Each one is called an Article. They are all taken from the European Convention on Human Rights. The Articles are The right to life, Freedom from torture, inhuman and degrading treatment, Freedom from forced labour , Right to Liberty, Fair trial, Retrospective penalties, Privacy, Freedom of conscience, Freedom of expression, Freedom of assembly, Marriage and family, Freedom from discrimination and the First Protocol
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan</b>
There are no impacts on human rights from the proposals

<b>Information on which above analysis is based</b>
<b>Mitigating and/or improvement actions to be taken</b>

### **Conclusions**

**Summarise main findings and conclusions of the overall equality impact and needs analysis for this area:**

**Have any potential significant concerns amongst service users or the wider community been identified?**

No potentially significant concerns have been identified from service users. Benchmark costs continue to show that Southwark rates are lower than many peer inner London authorities. This is due to now fee uplifts having been applied over most of the last 5 years.

**Have any potential negative, disproportionate or adverse impacts on particular protected characteristics been identified?**

Some minor negative impacts have been identified which could disproportionately impact on Age, Disability and Sex. However, it is likely that most impacts will be mitigated by the fully funded provision for those facing the most disadvantage, and the scale of the fee increases being relatively small. The majority of the additional costs will fall to those learners undertaking non-critical life skills courses and elective creative courses.

**Have you identified any negative or positive impacts re: the promotion of good community relations ?**

No positive or negative impacts identified

**Are there any specific implications for groups experiencing socio-economic disadvantage ?**

It is unlikely that those groups experiencing the most socio-economic disadvantage will be impacted by the proposals as these groups are most likely to be accessing the fully grant funded provision at the service.

**Are there any specific implications for groups experiencing socio-economic disadvantage and protected characteristics ?**

As above, however due to the disproportionate level of female learners there is a small likelihood that for any female learners who are outside or on the margins of eligibility for fully subsidised learning there is a potential for some intersectional impacts being disproportionately felt by this group.

**Are there any specific implications for Borough Plan priorities or commitments ?**

There are no specific implications for the Borough Plan priorities or commitments

**Section 5: Further equality actions and objectives**

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<b>5. Further actions</b>			
Based on the initial analysis above, please detail the key mitigating and/or improvement actions to promote equality and tackle inequalities; and any areas identified as requiring more detailed analysis.			
<b>Number</b>	<b>Description of issue</b>	<b>Action</b>	<b>Timeframe</b>
1	Potential negative impact for Age, Disability and Sex. There is a need to ensuring learners are accessing their full entitlements	Continue to promote free learning eligibility with communities and the service user base	Immediate
2			
3			
4			
5			
6			
7			

<b>5. Equality and socio-economic objectives (for business plans)</b>				
<b>Objective and measure</b>	<b>Lead officer</b>	<b>Current performance (baseline)</b>	<b>Targets</b>	
			<b>Year 1</b>	<b>Year 2</b>
N/a				


## Implementation Equality Impact and Needs Analysis of budget proposal: proposed date if known



# Equality Impact and Needs Analysis

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**Budget Equality Analysis Full Template:**

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**Resources– Fees & Charges, 2025-26**

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## Guidance notes

### Things to remember:

Under the Public Sector Equality Duty (PSED) public authorities are required to have due regard to the aims of the general equality duty when making decisions and when setting policies. Understanding the affect of the council's policies and practices on people with different protected characteristics is an important part of complying with the general equality duty. Under the PSED the council must ensure that:

- Decision-makers are aware of the general equality duty's requirements.
- The general equality duty is complied with before and at the time a particular policy is under consideration and when a decision is taken.
- They consciously consider the need to do the things set out in the aims of the general equality duty as an integral part of the decision-making process.
- They have sufficient information to understand the effects of the policy, or the way a function is carried out, on the aims set out in the general equality duty.
- They review policies or decisions, for example, if the make-up of service users changes, as the general equality duty is a continuing duty.
- They take responsibility for complying with the general equality duty in relation to all their relevant functions. Responsibility cannot be delegated to external organisations that are carrying out public functions on their behalf.
- They consciously consider the need to do the things set out in the aims of the general equality duty not only when a policy is developed and decided upon, but when it is being implemented.

Best practice guidance from the Equality and Human Rights Commission recommends that public bodies:

- Consider all the [protected characteristics](#) and all aims of the general equality duty (apart from in relation to marriage and civil partnership, where only the discrimination aim applies).
- Use equality analysis to inform policy as it develops to avoid unnecessary additional activity.
- Focus on the understanding the effects of a policy on equality and any actions needed as a result, not the production of a document.
- Consider how the time and effort involved should relate to the importance of the policy to equality.
- Think about steps to advance equality and good relations as well as eliminate discrimination.
- Use good evidence. Where it isn't available, take steps to gather it (where practical and proportionate).
- Use insights from engagement with employees, service users and others can help provide evidence for equality analysis.

Equality analysis should be referenced in community impact statements in Council reports. Community impact statements are a corporate requirement in all reports to the following meetings: the cabinet, individual decision makers, scrutiny, regulatory committees and community councils. Community impact statements enable decision makers to identify more easily how a decision might affect different communities in Southwark and to consider any implications for equality and diversity.

The public will be able to view and scrutinise any equality analysis undertaken. Equality analysis should therefore be written in a clear and transparent way using plain English. Equality analysis may be published under the council's publishing of equality information, or

be present with divisional/departmental/service business plans. These will be placed on the website for public view under the council's Publications Scheme. All Cabinet reports will also publish related

Equality analysis should be reviewed after a sensible period of time to see if business needs have changed and/or if the effects that were expected have occurred. If not then you will need to consider amending your policy accordingly. This does not mean repeating the equality analysis, but using the experience gained through implementation to check the findings and to make any necessary adjustments.

Engagement with the community is recommended as part of the development of equality analysis. The council's Community Engagement Division and critical friend, the Forum for Equality and Human Rights in Southwark can assist with this (see section below on community engagement and [www.southwarkadvice.org.uk](http://www.southwarkadvice.org.uk)).

Whilst the equality analysis is being considered, Southwark Council recommends considering Socio-Economic implications, as socio-economic inequalities have a strong influence on the environment we live and work in. As a major provider of services to Southwark residents, the council has a legal duty to reduce socio-economic inequalities and this is reflected in its values and aims. For this reason, the council recommends considering socio-economic impacts in all equality analyses, not forgetting to include identified potential mitigating actions.

## Section 1: Equality impact and needs analysis details

Proposed policy/decision/business plan area to which this equality analysis relates	Homeownership Services Fees and Charges		
Equality analysis author	Louise Turff		
Strategic Director:	Clive Palfreyman		
Department	Resources	Division	Customer and Exchequer
<b>Period analysis undertaken</b> <b>Please note that the equality analysis informs all stages of the budget setting process up to final decision making. It can be built upon at all stages.</b>  <b>It can be further built upon and reviewed at implementation stage.</b>	<b>Please Indicate which stage of the Budget Proposal decision making process this equality analysis is informing:</b> <ul style="list-style-type: none"> <li>• Budget Challenge and date</li> <li>• December Equality Analysis</li> </ul>		
Indicative date of implementation of budget proposal if known	25/26		
Sign-off	Position	Date	

## Section 2: Description of budget proposal

### Please provide full details of the budget proposal

This ENIA reviews the fees and charges proposals for 2025/26 Homeownership Services in Customer and Exchequer.

Services which fall within this area that have associated fees and charges are;  
 Sales and Acquisitions – Conveyancing and legal documentation  
 Business Systems – Loans and Mortgages, Pre-assignments, re-mortgages, postponements, gas servicing  
 Operations – Garage and barrow store rents, s146 notices

Residents and customers currently pay specific fees and charges for a wide range of activities and services such as enfranchisement and sale of freehold reversionary interest, permissions to alter, copies of legal documents, pre-assignment and re-mortgage packs, mortgage and loan applications and redemptions, s146 notices, and garage and barrow store rents. Some of these fees and charges are mandated by statute or contract and the council is legally required to adopt these levels, whilst other fees and charges are set at levels using the council's discretion. With the cost of providing charged-for goods and services going up due to inflation and other factors, the Council need to increase its charges by an equivalent amount to ensure that it continues to recover its costs.

The council's annual fees and charges for non-statutory services are set annually in line with the council's medium term resources strategy. For the period 2025/26, fees and charges in Homeownership Services have generally been increased by 5%. On several of the fee proposals the percentage increase is slightly higher or lower, where the fee has been rounded up to the nearest ten pence or pound.

Four fees have been increased by a higher percentage:

Mandatory service charge loan application fee – an increase of 30% under statute (s450 of the Housing Act 1985 and The Housing (Service Charge Loans) Regulations 1992)

Additional discretionary service charge loan application fee – an increase of 18.23% to gradually align the charge to the discretionary service charge loan application fee.

Concessionary garage rent for council housing resident blue badge holders – an increase of 6.6% reflecting the fact that the concession is a £5 reduction from the standard garage rent.

Concessionary garage rent for current licensees over 70 years of age – and increase of 19.29% reflecting that the concession is a £2.50 reduction from the standard garage rent.

A decision was made on 10<sup>th</sup> December 2024 to amend the concessionary garage rent policy following a review requested by Cabinet in January 2024. A full ENIA was carried out prior to the decision being made.

Two new fees have been introduced within Homeownership Services for EWS1 certificates and statements of assurance, to reflect the costs involved in providing this information, which some mortgage lenders require in order to lend on specific property types.

Potential impacts and possible mitigations of these proposals are explored in detail in the sections below.

### Section 3: Overview of service users and key stakeholders consulted

2. Service users and stakeholders	
<b>Key users of the department or service</b>	<p>Leaseholders and freeholders who have purchased directly from the Council via the Right to Buy or another sales scheme, and those who have purchased ex-council properties on the open market.</p> <p>Secure tenants of the council applying to buy their property or access other sales schemes.</p> <p>Council housing residents who rent garages or barrow stores.</p> <p>General public who rent garages or barrow stores.</p>
<b>Key stakeholders involved in this decision</b>	<p>To date:</p> <ul style="list-style-type: none"> <li>• Strategic Directors of Resources and Housing</li> <li>• Director of Customer and Exchequer</li> <li>• Head of Homeownership Services</li> <li>• Cabinet members</li> </ul>

## Section 4: Pre-implementation equality impact and needs analysis

This section considers the potential impacts (positive and negative) on groups with 'protected characteristics', the equality information on which this analysis is based and any mitigating actions to be taken, including improvement actions to promote equality and tackle inequalities. An equality analysis also presents as an opportunity to improve services to meet diverse needs, promote equality, tackle inequalities and promote good community relations. It is not just about addressing negative impacts.

The columns include societal issues (discrimination, exclusion, needs etc.) and socio-economic issues (levels of poverty, employment, income). As the two aspects are heavily interrelated it may not be practical to fill out both columns on all protected characteristics. The aim is, however, to ensure that socio-economic issues are given special consideration, as it is the council's intention to reduce socio-economic inequalities in the borough. Key is also the link between protected characteristics and socio-economic disadvantage, including experiences of multiple disadvantage.

**Socio-economic disadvantage may arise from a range of factors, including:**

- poverty
- health
- education
- limited social mobility
- housing
- a lack of expectations
- discrimination
- multiple disadvantage

**The public sector equality duty ( PSED )** requires us to find out about and give due consideration to the needs of different protected characteristics in relation to the three parts of the duty:

1. Eliminating discrimination, harassment and victimisation
2. Advancing equality of opportunity, including finding out about and meeting diverse needs of our local communities, addressing disadvantage and barriers to equal access; enabling all voices to be heard in our engagement and consultation undertaken; increasing the participation of under represented groups
3. Fostering good community relations; promoting good relations; to be a borough where all feel welcome, included, valued, safe and respected.

**The PSED is now also further reinforced in the two additional Fairer Future For All values: that we will**

- Always work to make Southwark more equal and just
- Stand against all forms of discrimination and racism

<b>Age</b> - Where this is referred to, it refers to a person belonging to a particular age (e.g. 32 year olds) or range of ages (e.g. 18 - 30 year olds).	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential Socio-Economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
<p>In the main increases in fees have been applied at the rate of 5%. The change in fees is unlikely to have any impact on this protected characteristic group that is greater than any other resident</p> <p>The fees in relation to the garage concessionary rate will affect older residents more. However, the impact is considered to be low as garage rental is a non-essential provision from the Council, and the alternative garage sites are available to rent within the private sector on a range of weekly charges.</p> <p>The introduction of fees for External Wall Survey Certificates and Statements of Assurance is unlikely to have any impact on this protected characteristic group that is greater than any other resident.</p>	<p>Proposed charges impact all but do not disproportionately affect people based on their age alone. Age is not a factor in setting charges</p> <p>An Equality Impact and Needs Assessment was carried out at the time of the policy review on the concessionary charge.</p>
<b>Equality information on which above analysis is based.</b>	<b>Socio-economic data on which above analysis is based</b>
Equality data is not held on homeowners so there is no conclusive evidence on which to evaluate the impact of fee increases relating to property ownership.	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
Older residents who hold a blue badge will still be able to apply for the full concessionary rate	

**Disability** - A person has a disability if s/he has a physical or mental impairment which has a substantial and long-term adverse effect on that person's ability to carry out normal day-to-day activities.

Please note that under the PSED due regard includes:

Giving due consideration in all relevant areas to "the steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities." This also includes the need to understand and focus on different needs/impacts arising from different disabilities.

<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
The proposed change may have a low impact on disabled residents.	<p>Research shows that in London overall, families that include a disabled person are more likely to be in poverty than families without a disabled person. The research shows that there is a clear trend between the level of deprivation in a neighbourhood and the proportion of the population that is Disabled.</p> <p>Disability is not a factor in setting charges.</p>
<b>Equality information on which above analysis is based</b>	<b>Socio-economic data on which above analysis is based</b>
<p>In 2021, 8.2% of Southwark residents were identified as being disabled - How life has changed in Southwark: Census 2021(ons.gov.uk)</p> <p>Equality data is not held on homeowners so there is no conclusive evidence on which to evaluate the impact of fee increases relating to property ownership.</p> <p>Equality data is not held on garage licensees, other than a record of those receiving the concessionary rent by virtue of holding a blue badge.</p>	<p><a href="#">Census 2021 deep dive: disability and deprivation in London   Trust for London</a></p>
<b>Mitigating and/or improvement actions to be taken</b>	
Blue badge holders will still be able to apply for the concessionary rent, but this will be means tested from 1 <sup>st</sup> April 2025.	<b>No further actions</b>

<p><b>Gender reassignment:</b></p> <ul style="list-style-type: none"> <li>- The process of transitioning from one gender to another.</li> </ul> <p><b>Gender Identity:</b> Gender identity is the personal sense of one's own gender. Gender identity can correlate with a person's assigned sex or can differ from it.</p>	
Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.	Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)
The change in fees is unlikely to have any impact on this protected characteristic group that is greater than any other resident.	The proposed fees and charges or changes to services will not specifically have an impact which will benefit or disadvantage different genders within the protected characteristics. Gender is not a factor in setting charges.
<b>Equality information on which above analysis is based.</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating and/or improvement actions to be taken</b>	

N/A	N/A
<b>Marriage and civil partnership</b> – In England and Wales marriage is no longer restricted to a union between a man and a woman but now includes a marriage between a same-sex couples. Same-sex couples can also have their relationships legally recognised as 'civil partnerships'. Civil partners must not be treated less favourably than married couples and must be treated the same as married couples on a wide range of legal matters. <b>(Only to be considered in respect to the need to eliminate discrimination.)</b>	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
The proposed fees and charges or changes to services will not specifically have an impact which will benefit or disadvantage differing status of relationships as recognised in this category..	None of the charges proposed for Homeownership Services will disproportionately affect anyone based on their marital status  .
<b>Equality information on which above analysis is based.</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
None	None
<b>Pregnancy and maternity</b> - Pregnancy is the condition of being pregnant or expecting a baby. Maternity refers to the period after the birth, and is linked to maternity leave in the employment context. In the non-work context, protection against maternity discrimination is for 26 weeks after giving birth, and this includes treating a woman unfavourably because she is breastfeeding.	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
The proposed fees and charges or changes to services will not specifically have an impact which will benefit or disadvantage this protected characteristics.	The proposed fees and charges will not specifically have an impact which will benefit or disadvantage pregnant and mothers in the maternity category.  Pregnancy and Maternity is not a factor in setting charges.
<b>Equality information on which above analysis is based.</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
None	None

<p><b>Race</b> - Refers to the protected characteristic of Race. It refers to a group of people defined by their race, colour, and nationality (including citizenship) ethnic or national origins. N.B. Gypsy, Roma and Traveller are recognised racial groups and their needs should be considered alongside all others</p>	
<p><b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b></p> <p>The change in fees may have low impact on Race. Census data analysis shows that areas with the highest deprivation in the borough have the highest percentages of people from Black, Asian and Multi-Ethnic backgrounds so there is a risk that the increases might impact this group more negatively.</p>	<p><b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b></p> <p>None of the charges proposed will disproportionately affect anyone based on their race.</p> <p>JSNA census data analysis shows that areas with the highest deprivation in the borough have the highest percentages of people from Black, Asian and Multi-Ethnic backgrounds so there is a risk that the increases might impact this group more negatively.</p>
<p><b>Equality information on which above analysis is based</b></p> <p>Equality data is not held on homeowners so there is no conclusive evidence on which to evaluate the impact of fee increases relating to property ownership.</p>	<p><b>Socio-economic data on which above analysis is based</b></p> <p>N/A</p>
<p><b>Mitigating and/or improvement actions to be taken</b></p> <p>N/A</p>	

<p><b>Religion and belief</b> - Religion has the meaning usually given to it but belief includes religious and philosophical beliefs including lack of belief (e.g. Atheism). Generally, a belief should affect your life choices or the way you live for it to be included in the definition.</p>	
<p><b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b></p> <p>The change in fees is unlikely to have any impact on this protected characteristic group that is significantly greater than any other resident.</p>	<p><b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b></p> <p>None of the charges proposed will disproportionately affect anyone based on their religion or belief.</p> <p>Religion is not a factor in setting charges.</p>
<p><b>Equality information on which above analysis is based</b></p> <p>N/A</p>	<p><b>Socio-economic data on which above analysis is based</b></p> <p>N/A</p>
<p><b>Mitigating and/or improvement actions to be taken</b></p>	

N/A.	<b>No further actions</b>
<b>Sex</b> - A man or a woman.	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
The change in fees is unlikely to have any impact on this protected characteristic group that is significantly greater than any other resident.	None of the charges proposed will disproportionately affect anyone based on their sex.  Sex is not a factor in setting charges.
<b>Equality information on which above analysis is based.</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
N/A	
<b>Sexual orientation</b> - Whether a person's sexual attraction is towards their own sex, the opposite sex or to both sexes	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
None of the proposed changes are anticipated to impact this protected characteristic group more than other residents.	None of the charges proposed will disproportionately affect anyone based on their sexual orientation.  Sexual Orientation is not a factor in setting charges.
<b>Equality information on which above analysis is based.</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
None	

### Human Rights

There are 16 rights in the Human Rights Act. Each one is called an Article. They are all taken from the European Convention on Human Rights. The Articles are The right to life, Freedom from torture, inhuman and degrading treatment, Freedom from forced labour, Right to Liberty, Fair trial, Retrospective penalties, Privacy, Freedom of conscience, Freedom of expression, Freedom of assembly, Marriage and family, Freedom from discrimination and the First Protocol

#### **Potential impacts (positive and negative) of proposed policy/decision/business plan**

None of the changes proposed will deprive residents of their human rights. The analysis undertaken in this document and proposed mitigation will ensure that there is no discrimination.

The provision of existing services and introduction of new services are offered with equality and remain a choice for residents supports Article 9: Freedom of thought, conscience and religion. Human Rights Act (1998)

<b>Information on which above analysis is based</b>
As above
<b>Mitigating and/or improvement actions to be taken</b>
As above

## **Conclusions**

**Summarise main findings and conclusions of the overall equality impact and needs analysis for this area:**

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- Have any potential significant concerns amongst service users or the wider community been identified? Amendments to the garage concessionary charge rate were included in the consultation on the HRA rent setting report, and no concerns were raised.
- Have any potential negative, disproportionate or adverse impacts on particular protected characteristics been identified? Yes – potentially low impact for Age , Disability, Race and Socio Economics. Equalities data is not held on homeowners or garage licensees so there is no conclusive evidence on which to evaluate the impact of fee increases relating to property ownership or garage rental.
- Have you identified any negative or positive impacts re: the promotion of good community relations? No
- Are there any specific implications for groups experiencing socio-economic disadvantage? No
- Are there any specific implications for Borough Plan priorities or commitments? None identified.

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## **Section 5: Further equality actions and objectives**

<b>5. Further actions</b>			
Based on the initial analysis above, please detail the key mitigating and/or improvement actions to promote equality and tackle inequalities; and any areas identified as requiring more detailed analysis.			
Number	Description of issue	Action	Timeframe
1	<b>Age</b> - Low level negative impacts as result of changes to the garage concessionary charge.	Blue badge holders will still be able to apply for the concessionary rent, but this will be means tested from 1st April 2025	Completed
2	<b>Disability</b> - Low level negative impacts as result of changes to the garage concessionary charge	Blue badge holders will still be able to apply for the concessionary rent, but this will be means tested from 1st April 2025	N/A Completed
3	<b>Religion and Belief:</b> Neutral	NONE	N/A

4	<b>Race:</b> Low level negative impacts as result of changes to the garage concessionary charge	NONE	N/A
5	<b>Gender Reassignment/Identity:</b> Neutral	NONE	N/A
6	<b>Marriage and Civil Partnership:</b> Neutral	NONE	N/A
7	<b>Pregnancy and Maternity:</b> Neutral	NONE	N/A
8	<b>Sexual Orientation:</b> Neutral	NONE	N/A
9	<b>Sex:</b> Neutral	NONE	N/A
10	Negative impact for Socio Economics as residents on low incomes maybe disproportionately affected by the fees and charges increase.	The council has a statutory duty to protect those on low or, or no income, and supports with claims for Council Tax support, Housing Benefit, universal Credit. All Homeownership fees are for discretionary services.	Continue to monitor and benchmark fees.

#### 5. Equality and socio-economic objectives (for business plans)

Based on the initial analysis above, please detail any of the equality objectives outlined above that you will set for your division/department/service. Under the objective and measure column please state whether this objective is an existing objective or a suggested addition to the Council Plan.

Objective and measure	Lead officer	Current performance (baseline)	Targets	
			Year 1	Year 2
Continue to monitor and fees and benchmark				

#### 6. Review of implementation of the equality objectives and actions



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**Implementation Equality Impact and Needs Analysis of budget proposal:  
proposed date if known**



# Equality Impact and Needs Analysis

**Budget Equality Analysis Full Template: 2024**

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**Housing Directorate – fees & charges,  
2025-26**

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## Guidance notes

### Things to remember:

Under the Public Sector Equality Duty (PSED) public authorities are required to have due regard to the aims of the general equality duty when making decisions and when setting policies. Understanding the affect of the council's policies and practices on people with different protected characteristics is an important part of complying with the general equality duty. Under the PSED the council must ensure that:

- Decision-makers are aware of the general equality duty's requirements.
- The general equality duty is complied with before and at the time a particular policy is under consideration and when a decision is taken.
- They consciously consider the need to do the things set out in the aims of the general equality duty as an integral part of the decision-making process.
- They have sufficient information to understand the effects of the policy, or the way a function is carried out, on the aims set out in the general equality duty.
- They review policies or decisions, for example, if the make-up of service users changes, as the general equality duty is a continuing duty.
- They take responsibility for complying with the general equality duty in relation to all their relevant functions. Responsibility cannot be delegated to external organisations that are carrying out public functions on their behalf.
- They consciously consider the need to do the things set out in the aims of the general equality duty not only when a policy is developed and decided upon, but when it is being implemented.

Best practice guidance from the Equality and Human Rights Commission recommends that public bodies:

- Consider all the [protected characteristics](#) and all aims of the general equality duty (apart from in relation to marriage and civil partnership, where only the discrimination aim applies).
- Use equality analysis to inform policy as it develops to avoid unnecessary additional activity.
- Focus on the understanding the effects of a policy on equality and any actions needed as a result, not the production of a document.
- Consider how the time and effort involved should relate to the importance of the policy to equality.
- Think about steps to advance equality and good relations as well as eliminate discrimination.

- Use good evidence. Where it isn't available, take steps to gather it (where practical and proportionate).
- Use insights from engagement with employees, service users and others can help provide evidence for equality analysis.

Equality analysis should be referenced in community impact statements in Council reports. Community impact statements are a corporate requirement in all reports to the following meetings: the cabinet, individual decision makers, scrutiny, regulatory committees and community councils. Community impact statements enable decision makers to identify more easily how a decision might affect different communities in Southwark and to consider any implications for equality and diversity.

The public will be able to view and scrutinise any equality analysis undertaken. Equality analysis should therefore be written in a clear and transparent way using plain English. Equality analysis may be published under the council's publishing of equality information, or be present with divisional/departmental/service business plans. These will be placed on the website for public view under the council's Publications Scheme. All Cabinet reports will also publish related

Equality analysis should be reviewed after a sensible period of time to see if business needs have changed and/or if the effects that were expected have occurred. If not then you will need to consider amending your policy accordingly. This does not mean repeating the equality analysis, but using the experience gained through implementation to check the findings and to make any necessary adjustments.

Engagement with the community is recommended as part of the development of equality analysis. The council's Community Engagement Division and critical friend, the Forum for Equality and Human Rights in Southwark can assist with this (see section below on community engagement and [www.southwarkadvice.org.uk](http://www.southwarkadvice.org.uk)).

Whilst the equality analysis is being considered, Southwark Council recommends considering Socio-Economic implications, as socio-economic inequalities have a strong influence on the environment we live and work in. As a major provider of services to Southwark residents, the council has a legal duty to reduce socio-economic inequalities and this is reflected in its values and aims. For this reason, the council recommends considering socio-economic impacts in all equality analyses, not forgetting to include identified potential mitigating actions.

## Section 1: Equality impact and needs analysis details

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Proposed policy/decision/business plan area to which this equality analysis relates	Housing Directorate Fees and Charges 2025/26		
Equality analysis author	Robert Weallans		
Strategic Director:	Hakeem Osinaike		
Department	Housing	Division	Strategy and Business Support
Period analysis undertaken <b>Please note that the equality analysis informs all stages of the budget setting process up to final decision making. It can be built upon at all stages.</b>  <b>It can be further built upon and reviewed at implementation stage.</b>	<p><b>Please Indicate which stage of the Budget Proposal decision making process this equality analysis is informing</b></p> <ul style="list-style-type: none"> <li>• January Cabinet Equality Analysis</li> <li>• January Overview and Scrutiny Committee</li> </ul>		
Indicative date of implementation of budget proposal if known	7 <sup>th</sup> April 2025		
Sign-off	Position		Date

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## Section 2: Description of budget proposal

### Please provide full details of the budget proposal and the predicted saving

This EINA reviews the fees and charges proposals for 2025/26 across the Housing Directorate (as per Appendix D of the Fees and Charges Cabinet Report).

Appendix D lists the following fees and charges for the Housing Department:

- Handyperson Service
- Estate Parking
- Concierge
- Hostels
- Temporary Accommodation
- Private Sector Housing
  - Disabled facilities grants
  - Landlord grants and loans

The following fees and charges are also listed as Housing Fees and Charges, but the Homeownership Service is currently provided by the Resources Department.

The Resources Department have produced a separate EINA which covers the following areas:

- Sales and Acquisitions – Conveyancing and legal documentation
- Business Systems – Loans and Mortgages, Pre-assignments, re-mortgages, postponements, gas servicing
- Operations – Garage and barrow store rents, s146 notices

With the cost of providing charged-for goods and services going up due to inflation and other factors, the Council need to increase its charges by an equivalent amount to ensure that it continues to recover its costs. In reviewing fees and charges for 2025-26 the overall policy is to increase them to a level that is at least in line with neighbouring authorities except where this either conflicts with council policy or would lead to adverse revenue implications or would impact adversely on vulnerable clients.

The council's annual fees and charges for non-statutory services are set annually in line with the council's medium term resources strategy. For the period 2025/26, fees and charges in Housing Services have generally been increased by 5%. On several of the fee proposals the percentage increase is slightly higher or lower, where the fee has been rounded up to the nearest ten pence.

The 5% increase will have a negative economic impact on some users, particularly those on lower incomes but will help ensure the continued delivery of the service for those users, which would otherwise have a bigger negative impact. For those in receipt of housing benefit or universal credit, some of the increases may be covered by those benefits.

For disabled facilities grants and repair grants and loans, fees will continue to be based on a percentage of the capital grants that it dispenses. All clients who receive a grant or loan pay a fee for the work undertaken; this is an allowable expense and is taken into account when assessing the grant due to the client. This continues to be set at the same proportions of the cost of the works as in 2024/25, therefore there is no proposed change in this area, except for the

administration fees which will increase by 5%.

For housing fees and charges, it is only the charges for concierge services that exceed the 5.5% increase (taking account of the ten pence roundup). These increases resulted from the need to vary the current way the service is re-charged to tenants and leaseholders, so that it becomes self-funding and both tenants and leaseholders contribute in a fair and equitable manner. A Full review of the service was carried out and residents were consulted on these proposals. This affects residents on the following estates:

- Draper House (10% increase - £13.39 to £15.36)
- Castlemead (21% increase - £13.54 to £16.37)
- Bishopsmead (103% increase - £4.37 to £8.89)
- Churchmead (103% increase - £4.40 to £8.95)

For concierge fees and services, all affected residents on those estates will see their charges increase with the proposed methodology. Some tenants in Bishopsmead and Churchmead will be charged for the service for the first time. Some residents on low income and receipt of housing benefit and/or Universal Credit will be able to include the service charge in their claim. Council homeowners will generally be more adversely impacted by the proposed new charges as they have historically benefited from a 20% discount.

### **Section 3: Overview of service users and key stakeholders consulted**

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<b>2. Service users and stakeholders</b>	
<b>Key users of the department or service</b>	<ul style="list-style-type: none"> <li>• Council tenants</li> <li>• Home owners</li> <li>• Housing association tenants</li> <li>• Private landlords</li> </ul>
<b>Key stakeholders were/are involved in this policy/decision/business plan</b>	<p>To date:</p> <ul style="list-style-type: none"> <li>• Director of Housing</li> <li>• Housing Department Senior Management Team</li> <li>• Cabinet members</li> </ul>

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## Section 4: Pre-implementation equality impact and needs analysis

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This section considers the potential impacts (positive and negative) on groups with 'protected characteristics', the equality information on which this analysis is based and any mitigating actions to be taken, including improvement actions to promote equality and tackle inequalities. An equality analysis also presents as an opportunity to improve services to meet diverse needs, promote equality, tackle inequalities and promote good community relations. It is not just about addressing negative impacts.

The columns include societal issues (discrimination, exclusion, needs etc.) and socio-economic issues (levels of poverty, employment, income). As the two aspects are heavily interrelated it may not be practical to fill out both columns on all protected characteristics. The aim is, however, to ensure that socio-economic issues are given special consideration, as it is the council's intention to reduce socio-economic inequalities in the borough. Key is also the link between protected characteristics and socio-economic disadvantage, including experiences of multiple disadvantage.

**Socio-economic disadvantage may arise from a range of factors, including:**

- poverty
- health
- education
- limited social mobility
- housing
- a lack of expectations
- discrimination
- multiple disadvantage

**The public sector equality duty (PSED )** requires us to find out about and give due consideration to the needs of different protected characteristics in relation to the three parts of the duty:

1. Eliminating discrimination, harassment and victimisation
2. Advancing equality of opportunity, including finding out about and meeting diverse needs of our local communities, addressing disadvantage and barriers to equal access; enabling all voices to be heard in our engagement and consultation undertaken; increasing the participation of under represented groups
3. Fostering good community relations; promoting good relations; to be a borough where all feel welcome, included, valued, safe and respected.

**The PSED is now also further reinforced in the two additional Fairer Future For All values: that we will**

- Always work to make Southwark more equal and just
- Stand against all forms of discrimination and racism

<p><b>Age</b> - Where this is referred to, it refers to a person belonging to a particular age (e.g. 32 year olds) or range of ages (e.g. 18 - 30 year olds).</p>																											
<p><b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b></p>			<b>Potential Socio-Economic impacts/ needs/issues arising from socio-economic disadvantage (positive and negative)</b>																								
<p>Most of the increases in fees have been applied at the rate of 5%. The change in fees is unlikely to have any impact on this protected characteristic group that is greater than any other resident.</p> <p>The Handyperson Service is specifically for those aged 60 or over or have a disability (no age limit). The increase in the fees and charges will protect the delivery of these services given the increased costs involved in providing the service for the benefit of older and/or disabled residents.</p> <p>The fees and charges for the disabled facilities grant will continue to be calculated in the same way as in 2024/25, as a proportion of the overall cost of the works.</p> <p>The 5% increase in the cost of a carers parking permit will affect older and/or disabled people more than other residents but the increase is small at only £2 (£40 to £42) so the impact will be low.</p> <p>The following 2021 census table gives an indication of how many households have a household reference person who is aged 65 or older by tenure.</p>			Proposed charges impact all but do not disproportionately affect people based on their age alone.																								
<table border="1"> <thead> <tr> <th>Tenure of household</th><th>Total</th><th>Aged 16 to 64 years</th><th>Aged 65 years and over</th></tr> </thead> <tbody> <tr> <td>Total</td><td>130,819</td><td>112,409</td><td>18,392</td></tr> <tr> <td>Owned: Owns outright</td><td>13,879</td><td>8,431</td><td>5,446</td></tr> <tr> <td>Owned: Owns with a mortgage or loan or shared ownership</td><td>27,052</td><td>26,057</td><td>995</td></tr> <tr> <td>Rented: Social rented</td><td>51,990</td><td>41,109</td><td>10,872</td></tr> <tr> <td>Rented: Private rented or lives rent free</td><td>37,898</td><td>36,812</td><td>1,079</td></tr> </tbody> </table>			Tenure of household	Total	Aged 16 to 64 years	Aged 65 years and over	Total	130,819	112,409	18,392	Owned: Owns outright	13,879	8,431	5,446	Owned: Owns with a mortgage or loan or shared ownership	27,052	26,057	995	Rented: Social rented	51,990	41,109	10,872	Rented: Private rented or lives rent free	37,898	36,812	1,079	Some older residents may be on lower incomes and experience economic disadvantage.
Tenure of household	Total	Aged 16 to 64 years	Aged 65 years and over																								
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<p><b>Equality information on which above analysis is based</b></p> <p>Census 2021 data Table RM201 - Tenure by age - Household Reference Persons</p> <p><b>Mitigating and/or improvement actions to be taken</b></p> <p>For concierge services, to support residents in ensuring the charge is covered by housing benefit and/or Universal Credit.</p>			<b>Socio-Economic data on which above analysis is based</b>																								
			N/A																								
			No further actions																								

**Disability** - A person has a disability if s/he has a physical or mental impairment which has a substantial and long-term adverse effect on that person's ability to carry out normal day-to-day activities.

Please note that under the PSED due regard includes:

Giving due consideration in all relevant areas to "the steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities." This also includes the need to understand and focus on different needs/impacts arising from different disabilities.

<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
<p>The Handyperson Service is specifically for those aged 60 or over or have a disability (no age limit). But the increase in the fees and charges will protect the delivery of these services given the increased costs involved in providing the service for the benefit of older and/or disabled residents.</p>	<p>Research shows that in London overall, families that include a disabled person are more likely to be in poverty than families without a disabled person. The research shows that there is a clear trend between the level of deprivation in a neighbourhood and the proportion of the population that is Disabled.</p>
<p>Some disabled residents face higher costs in areas such as energy use. These residents may therefore benefit further from schemes such as energy savings grants. There is a small increase in the administration fee in this area, but this is unlikely to have a significant impact.</p>	<p>Disability is not a factor in setting charges.</p>
<p>The 5% increase in the cost of a carers parking permit will affect older and/or disabled people more than other residents but the increase small at only £2 (£40 to £42) so the impact will be low.</p> <p>The other changes in fees are unlikely to have any impact on this protected characteristic group that is greater than any other resident and therefore deemed low impacts.</p>	
<b>Equality information on which above analysis is based</b>	
<p>In 2021, 8.2% of Southwark residents were identified as being disabled - How life has changed in Southwark: Census 2021(ons.gov.uk)</p>	<p><a href="#">Census 2021 deep dive: disability and deprivation in London   Trust for London</a></p>
<b>Mitigating and/or improvement actions to be taken</b>	
<p>For concierge services, the charge is covered by housing benefit and/or Universal Credit, where this is received.</p>	<p>No further actions</p>

<p><b>Gender reassignment:</b> - The process of transitioning from one gender to another.</p>	<p><b>Gender Identity:</b> Gender identity is the personal sense of one's own gender. Gender identity can correlate with a person's assigned sex or can differ from it.</p>
<p><b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b></p> <p>The proposed change in fees and charges are unlikely to have any impact on this protected characteristic group that is greater than any other resident.</p>	<p><b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b></p> <p>The proposed fees and charges or changes to services will not specifically have an impact which will benefit or disadvantage different genders within the protected characteristics. Gender is</p>

	not a factor in setting charges.
<b>Equality information on which above analysis is based.</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
N/A	N/A

<p><b>Marriage and civil partnership</b> – In England and Wales marriage is no longer restricted to a union between a man and a woman but now includes a marriage between a same-sex couples. Same-sex couples can also have their relationships legally recognised as 'civil partnerships'. Civil partners must not be treated less favourably than married couples and must be treated the same as married couples on a wide range of legal matters. <b>(Only to be considered in respect to the need to eliminate discrimination.)</b></p>	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
The proposed fees and charges will not specifically have an impact which will benefit or disadvantage differing status of relationships as recognised in this category.	None of the charges proposed will disproportionately affect anyone based on their marital status. Marital status is not a factor in setting charges.
<b>Equality information on which above analysis is based</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating or improvement actions to be taken</b>	
N/A	N/A

<p><b>Pregnancy and maternity</b> - Pregnancy is the condition of being pregnant or expecting a baby. Maternity refers to the period after the birth and is linked to maternity leave in the employment context. In the non-work context, protection against maternity discrimination is for 26 weeks after giving birth, and this includes treating a woman unfavourably because she is breastfeeding.</p>	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
The proposed fees and charges will not specifically have an impact which those who are pregnant or in the maternity stage.	The proposed fees and charges or changes to services will not specifically have an impact which will benefit or disadvantage pregnant and mothers in the maternity category. Pregnancy and Maternity is not a factor in setting charges.
<b>Equality information on which above analysis is based</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A

Mitigating and/or improvement actions to be taken								
N/A				N/A				
<b>Race</b> - Refers to the protected characteristic of Race. It refers to a group of people defined by their race, colour, and nationality (including citizenship) ethnic or national origins. N.B. Gypsy, Roma and Traveller are recognised racial groups and their needs should be considered alongside all others								
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>							<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>	
<p>The change in fees may have a low impact on Race. Census data analysis shows that areas with the highest deprivation in the borough have the highest percentages of people from Black, Asian and Multi-Ethnic backgrounds. Across the borough, some ethnic groups are over or unrepresented in different tenures as per the following census 2021 table. So there is a risk that the increases might impact this group more negatively, but the fee increases are low at 5% and some increases may be covered by housing benefit or universal credit where this is received.</p> <p>There is a 1.70% increase in the rent on a traveller pitch. This is in line with CPI as of September 2024 so the impact will be low.</p>								
Ethnic group		Total	Owned	Owned: Owns outright	Owned: Owns with a mortgage or loan or shared ownership	Rented	Rented: Social rented	Rented : Private rented or lives rent free
Total		100%	100%	100%	100%	100%	100%	100%
Asian, Asian British or Asian Welsh		9%	10%	10%	10%	9%	6%	12%
Black, Black British, Black Welsh, Caribbean or African		23%	10%	9%	10%	30%	45%	8%
Mixed or Multiple ethnic groups		5%	4%	3%	4%	5%	5%	6%
White		57%	74%	75%	73%	50%	38%	66%
White: English, Welsh, Scottish, Northern Irish or British		40%	56%	60%	54%	32%	30%	36%
White: Irish		3%	3%	3%	3%	2%	3%	2%
White: Gypsy or Irish Traveller, Roma or Other White		15%	15%	12%	16%	15%	6%	28%
Other ethnic group		5%	3%	3%	3%	7%	6%	7%

<b>Equality information on which above analysis is based</b>	<b>Socio-economic data on which above analysis is based</b>
Census 2021 RM134 - Tenure by ethnic group - Household Reference Persons	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
For concierge services, the charge is covered by housing benefit and/or Universal Credit where this is received.	N/A

<b>Religion and belief</b> - Religion has the meaning usually given to it but belief includes religious and philosophical beliefs including lack of belief (e.g. Atheism). Generally, a belief should affect your life choices or the way you live for it to be included in the definition.	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
The change in fees is unlikely to have any impact on this protected characteristic group that is significantly greater than any other resident.	None of the charges proposed will disproportionately affect anyone based on their religion or belief. Religion is not a factor in setting charges.
<b>Equality information on which above analysis is based</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
N/A	N/A

<b>Sex</b> - A man or a woman.	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
The change in fees is unlikely to have any impact on this protected characteristic group that is significantly greater than any other resident.	None of the charges proposed will disproportionately affect anyone based on their sex. Sex is not a factor in setting charges.
<b>Equality information on which above analysis is based</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
N/A	N/A

<b>Sexual orientation</b> - Whether a person's sexual attraction is towards their own sex, the opposite sex or to both sexes	
<b>Potential impacts (positive and negative) of proposed policy/decision/business plan; this also includes needs in relation to each part of the duty.</b>	<b>Potential socio-economic impacts/needs/issues arising from socio-economic disadvantage (positive and negative)</b>
None of the proposed changes are anticipated to impact this protected characteristic group more than other residents.	None of the changes proposed will disproportionately affect anyone based on their sexual orientation. Sexual Orientation is not a factor in setting charges.
<b>Equality information on which above analysis is based</b>	<b>Socio-economic data on which above analysis is based</b>
N/A	N/A
<b>Mitigating and/or improvement actions to be taken</b>	
N/A	

### **Human Rights**

There are 16 rights in the Human Rights Act. Each one is called an Article. They are all taken from the European Convention on Human Rights. The Articles are The right to life, Freedom from torture, inhuman and degrading treatment, Freedom from forced labour, Right to Liberty, Fair trial, Retrospective penalties, Privacy, Freedom of conscience, Freedom of expression, Freedom of assembly, Marriage and family, Freedom from discrimination and the First Protocol

### **Potential impacts (positive and negative) of proposed policy/decision/business plan**

None of the changes proposed will deprive residents of their human rights. The analysis undertaken in this document and proposed mitigation will ensure that there is no discrimination.

The provision of existing services and introduction of new services are offered with equality and remain a choice for residents supports Article 9: Freedom of thought, conscience and religion. Human Rights Act (1998)

### **Information on which above analysis is based**

As above

### **Mitigating and/or improvement actions to be taken**

As above

### Conclusions

Summarise main findings and conclusions of the overall equality impact and needs analysis for this area:

- Have any potential significant concerns amongst service users or the wider community been identified? No
- Have any potential negative, disproportionate or adverse impacts on particular protected characteristics been identified? Yes, potentially low impact for Age, Disability and Race. Some services are specifically for older people and/or disabled people. So the increase in charges will have an impact but this should be low as the increases are no more than 5.5% (taking account of the ten pence rounding). These increases in charges and fees will help ensure continued provision of the service for these groups, given the increased cost of delivering these services.
- Have you identified any negative or positive impacts re: the promotion of good community relations? No

- Are there any specific implications for groups experiencing socio-economic disadvantage? No
- Are there any specific implications for groups experiencing socio-economic disadvantage and protected characteristics? No
- Are there any specific implications for Borough Plan priorities or commitments? No

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## Section 5: Further equality actions and objectives

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5. Further actions			
Based on the initial analysis above, please detail the key mitigating and/or improvement actions to promote equality and tackle inequalities; and any areas identified as requiring more detailed analysis.			
Number	Description of issue	Action	Timeframe
1	<b>Age</b> - Low level negative impacts as result of increases in the fees and charges within the protected age groups.	Residents in receipt of Housing Benefit and Universal Credit may include some of the increases in their claims.	N/A
2	<b>Disability</b> - Low level negative impacts as result of increases in the fees and charges within the protected disability groups.	Residents in receipt of Housing Benefit and Universal Credit may include some of the increases in their claims.	N/A
3	<b>Race</b> : Low level negative impacts as result of increases in the fees and charges.	Residents in receipt of Housing Benefit and Universal Credit may include some of the increases in their claims.	N/A
4	<b>Religion and Belief</b> : Neutral	NONE	N/A
5	<b>Gender Reassignment/Identity</b> : Neutral	NONE	N/A
6	<b>Marriage and Civil Partnership</b> : Neutral	NONE	N/A
7	<b>Pregnancy and Maternity</b> : Neutral	NONE	N/A
8	<b>Sexual Orientation</b> : Neutral	NONE	N/A
9	<b>Sex</b> : Neutral	NONE	N/A
10	Negative impact for Socio Economics as residents on low incomes maybe disproportionately affected by the fees and charges increase.	The council has a statutory duty to protect those on low or, or no income, and supports with claims for Council Tax support, Housing Benefit, universal Credit.	Continue to monitor and benchmark fees.

**5. Equality and socio-economic objectives (for business plans)**

Based on the initial analysis above, please detail any of the equality objectives outlined above that you will set for your division/department/service. Under the objective and measure column please state whether this objective is an existing objective or a suggested addition to the Council Plan.

Objective and measure	Lead officer	Current performance (baseline)	Targets	
			Year 1	Year 2
Continue to monitor and fees and benchmark				

**6. Review of implementation of the equality objectives and actions**


Implementation Equality Impact and Needs Analysis of budget proposal:  
proposed date if known

## OVERVIEW AND SCRUTINY COMMITTEE (OSC) – 24 JANUARY 2025

## RECOMMENDATIONS TO CABINET ON POLICY AND RESOURCES STRATEGY

OSC recommendations	Officer response
<b>Bringing vacant commercial properties back into use</b>	
<p>OSC recommends that the council further strengthens work and increases effort to bring vacant commercial properties, owned by the council, back into use. Realising its potential in generating income streams. The committee notes despite improvements, too many such properties remain empty.</p> <p><i>(Recommendation 1)</i></p>	<p>This work is already underway and the council has budgeted and additional £1.1m in income over the 3 year MTFS in anticipation of successful delivery (see budget line 220).</p>
<p><b>Climate and Sustainability</b></p> <p>OSC recommend the council take advantage of its transformation work to deliver climate change mitigation, for e.g. transitioning towards fully electric vehicles and more sustainable working patterns.</p> <p><i>(Recommendation 2)</i></p>	<p>The council is already exploring ways in which it can transition towards electric vehicles (EV), including the adoption of the council's first EV Plan. The Climate Change team are supporting the organisation to consider the climate in every aspect of its activities and to ensure delivery is a council wide priority. The Transformation programme will include workstreams addressing the council's operational estate and will deliver carbon savings in addition to financial and operation benefits.</p>
<p><b>Housing</b></p> <p>OSC recommends that the Council produces an analysis of how the funding conditions of the government's Homelessness Prevention Grant would impact Southwark's Homelessness funding and share its</p>	<p>The proposed ringfence will reduce the overall proportion of the HPG that the council can use to cover the costs of Temporary Accommodation (TA). Officers have been in discussion with</p>

<p>findings with other London councils. This is concurrent to the lobbying of government with the support of the London Councils, advocating for greater flexibility in how the funding is allocated.</p> <p><i>(Recommendation 3)</i></p>	<p>counterparts across London and with London Councils who have estimated that currently 80% of the current HPG is spent on homelessness and that the impact across London of the proposed new ringfence will be to reduce budgets available for TA by around £20m. The proposals are currently draft and open to consultation. Officers have responded to the Provisional Local Government Finance Settlement consultation explaining this and members have been lobbying government ministers to resolve the matter.</p>
<p>OSC recommends that the Council continues to lobby central government for rent controls as an option to tackle the homelessness crisis, recognising the true cost of private rental housing in London when compared to other major cities such as Manchester and Liverpool. Continuation of lobbying central government for rent controls to tackle the homelessness crisis.</p> <p><i>(Recommendation 4)</i></p>	<p>Rent controls are a matter for central government and their stated position is that rent controls will not be permitted. This is a matter for elected members to take up with ministers.</p>
<p>In line with the recommendation 4, OSC recommends that the council highlights the impact that costs of private renting has on temporary accommodation and the Housing Revenue Account within Southwark.</p> <p><i>(Recommendation 5)</i></p>	<p>See above</p>
<p><b>Efficiency and streamlining</b></p> <p>OSC supports the 'No Recourse to Public Funds' with regards to automation; to streamline processes, improve efficiency and reduce errors. The committee recommends that the council continuously monitor such progress for the upcoming council year.</p> <p><i>(Recommendation 6)</i></p>	<p>NRPF officers will streamline processes and reduce any errors through an audit of current cases in collaboration with the finance team. Enhanced training will also be provided for key staff. Other measures will also be actioned, to address increasing cost pressures, including: closer working with neighbouring boroughs; seeking to increase the speed of decision-making; and reviewing housing options.</p>
<p><b>Equality impact and Needs Analysis in the budget.</b></p>	
<p>OSC requests the council assess the impact on protected characteristics and vulnerable groups because of the budget savings</p>	<p>At the end of the financial year, the Equality Diversity (EDI) team will be working with departments to assess the impact on the protected</p>

<p>and efficiencies in the first year of the budget 2024-2025; including but not limited to adult social care funding and all fees &amp; charges.</p> <p><i>(Recommendation 7)</i></p>	<p>characteristics and socioeconomics of the budget saving and fees and charges implemented in 2024-25.</p> <p>The EDI team will also follow up on the budget proposals that were not fully developed in 2024-25. If any service reviews have been completed, departments will be supported to undertake a full Equality Impact Needs Analysis (EINA).</p>
<p><b>Lobbying for further NIC mitigations</b></p>	
<p>The Overview and Scrutiny Committee notes the potential detriment impact to the Council's finances considering the rise in the employer National Insurance Contributions (NIC) which come into effect on 6 April 2025. Furthermore, this committee also notes that the government mitigation funding is insufficient to cover the full additional costs to the council for directly employed staff. Therefore, this committee recommends that the Council lobby the government asking for further mitigation in NIC costs particularly in areas of adult social care</p> <p><i>(Recommendation 8)</i></p>	<p>Officers have made representations to MHCLG regarding this matter including the issues with the quantum and distribution methodology of the grant. London Councils are also lobbying on behalf of London as a whole.</p>

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